



**WESTERN LANE FIRE AND EMS AUTHORITY
SIUSLAW VALLEY FIRE AND RESCUE
WESTERN LANE AMBULANCE DISTRICT
BOARD OF DIRECTORS**

“One Team, One Mission”

JOINT BOARD MEETING AGENDA

June 27, 2024, 6:00pm

2625 Highway 101 North, Florence

Zoom Meeting URL: <https://us02web.zoom.us/j/82683268796>

Or call 1-669-900-6833 and enter Meeting ID: 826 8326 8796

- I. **6:00pm Call to Order & Pledge of Allegiance**
- II. **Roll Call / Establishment of Quorum**
- III. **Public Comment:** *This is the opportunity for the public to speak to the Board of Directors. The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker.*
- IV. **Consent Agenda**
Meeting Minutes: Regular Meeting May 23, 2024
Staff Reports
Correspondence
- V. **Monthly Financials for SVFR, WLAD, WLFEA**
- VI. **Old Business**
 1. Policies from May 23, 2024:
 - a) 300 – Incident Management
 - b) 301 – Emergency Response
 - c) 302 – Fire Ground Accountability
 - d) 303 – Rapid Intervention/Two-In Two-Out
- VII. **New Business**
 1. Merger Discussion – Swisshome-Deadwood
 2. Policies for Review:
 - a) 304 – Urban Search and Rescue
 - b) 305 – Tactical Withdrawal
 - c) 306 – Response Time Standards
 - d) 307 – Aircraft Operations

VIII. Director Comments

This is an opportunity for Directors to comment on topics not on the agenda.

IX. Executive Session: Per ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

X. Future Business: Joint Board Meeting Thursday, July 25, 2024, at 6:00pm.

XI. Adjournment

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue
Western Lane Fire and EMS Authority**
2625 Highway 101 North, Florence, OR 97439
Joint Board Meeting Minutes, May 23, 2024, 6:00 p.m.
The Zoom recording will be on the WLFEA Website.

SVFR & WLFEA BOARD MEMBERS PRESENT:

Director Jim Palisi, Director David Carrillo, Director Tim Mendolia, and Director Keith Stanton
Not Present: Director Laurie Heppel

WLAD & WLFEA BOARD MEMBERS PRESENT:

Director Vanessa Buss, Director Mike Webb, Director Adam Holbrook (via Zoom), and Director Linda Stent
Not Present: Director Cindy Russell

STAFF PRESENT:

Office Manager Trish Lutgen, Training Division Chief Rob Chance, and Recording Secretary Holly Lais (via Zoom)

Chief Chance called the meeting to order at 6:00 p.m. Roll Call established quorums.

Chief Chance informed an Action Item was added to the agenda – WLFEA Resolution 2024-25: FY2023-24 Supplemental Budget under New Business.

PUBLIC COMMENT: None

ADOPTING FY24-25 BUDGETS for SVFR, WLAD and WLFEA:

Opened Public Hearing: The Public Hearing for all three entities was opened at 6:02 p.m.

Hear Public Comments: No comments received in email, online or in person

Closed Public Hearing: The Public Hearing was closed at 6:03 p.m.

- a) SVFR Action Item: Resolution 2024-05 Adopting the Budget
Office Manager Trish Lutgen explained that SVFR Resolution 2024-05 adopts the SVFR FY2024-25 Budget, makes the appropriations, imposes the tax, and categorizes the tax.
Director Palisi made a motion to approve SVFR Resolution 2024-05 Adopting the SVFR FY2024-25 Budget in the total amount of \$4,929,895 and a Permanent Rate Tax of \$1.5417 per \$1,000. Director Stanton seconded. Roll call vote: All in favor, Motion passed.
- b) SVFR Action Item: Resolution 2024-06 Establishing Fund Balances
Office Manager Trish Lutgen explained that SVFR Resolution 2024-06 establishes the policies for fund balances. The Committed Fund Balances include the Equipment Reserve Fund, the Property & Apparatus Reserve Fund, and the Apparatus Reserve Fund.
Director Palisi made a motion to approve SVFR Resolution 2024-06 Establishing Fund Balances. Director Carrillo seconded. Roll call vote: All in favor, Motion passed.
- c) SVFR Action Item: Resolution 2024-07 Modified Cash Basis Accounting
Office Manager Trish Lutgen explained that SVFR Resolution 2024-07 switches the modified accrual basis method of accounting to a modified cash basis.
Director Palisi made a motion to approve SVFR Resolution 2024-07 Modified Cash Basis Accounting. Director Carrillo seconded. Roll call vote: All in favor, Motion passed.

- d) WLAD Action Item: Resolution 2024-04 Adopting the Budget
Office Manager Trish Lutgen explained that WLAD Resolution 2024-04 adopts the WLAD FY2024-25 Budget, makes the appropriations, imposes the tax, and categorizes the tax.
Director Webb made a motion to approve WLAD Resolution 2024-04 Adopting the WLAD FY2024-25 Budget in the total amount of \$5,610,153, a Permanent Rate Tax of \$.3198 per \$1,000, and a Local Option Levy of \$.4500 per \$1,000. Director Buss seconded. Roll call vote: All in favor, Motion passed.
- e) WLAD Action Item: Resolution 2024-05 Establishing Fund Balances
Office Manager Trish Lutgen explained that WLAD Resolution 2024-05 establishes the policies for fund balances. The Committed Fund Balances include the Equipment Reserve Fund and LifeMed Fund.
Director Webb made a motion to approve WLAD Resolution 2024-05 Establishing Fund Balances. Director Stent seconded. Roll call vote: All in favor, Motion passed.
- f) WLAD Action Item: Resolution 2024-06 Modified Cash Basis
Office Manager Trish Lutgen explained that WLAD Resolution 2024-06 will switch the modified accrual basis method of accounting to a modified cash basis.
Director Webb made a motion to approve WLAD Resolution 2024-06 Modified Cash Basis Accounting. Director Stent seconded. Roll call vote: All in favor, Motion passed.
- g) WLFEA Action Item: Resolution 2024-02 Budget Adoption
Office Manager Trish Lutgen explained that WLFEA Resolution 2024-02 adopts the WLFEA FY2024-25 Budget and makes the appropriations. WLFEA has no taxes.
Director Stent made a motion to approve WLFEA Resolution 2024-02 Adopting the WLFEA FY2024-25 Budget in the total amount of \$11,504,713. Director Webb seconded. Roll call vote: All in favor, Motion passed.
- h) WLFEA Action Item: Resolution 2024-03 Establishing Fund Balances
Office Manager Trish Lutgen explained that WLFEA Resolution 2024-03 establishes the policies for and fund balances. The Committed Fund Balances include the Western Lane Crisis Response Fund.
Director Webb made a motion to approve WLFEA Resolution 2024-03 Establishing Fund Balances. Director Buss seconded. Roll call vote: All in favor, Motion passed.
- i) WLFEA Action Item: Resolution 2024-04 Modified Cash Basis
Office Manager Trish Lutgen explained that WLFEA Resolution 2024-04 twitches the modified accrual basis method of accounting to a modified cash basis.
Director Buss made a motion to approve WLFEA Resolution 2024-04 Modified Cash Basis Accounting. Director Palisi seconded. Roll call vote: All in favor, Motion passed.

CONSENT AGENDA:

Meeting Minutes: Regular Meeting April 25, 2024

Staff Reports

Correspondence

REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:

Office Manager Trish Lutgen explained the budget is tracking at 95% and is dangerously close to going over in Materials and Services. The added WLFEA Resolution 2024-05 addresses this issue. She has scheduled a meeting for the Auditors in October, and any other financial information can be found in the Board Packet.

OLD BUSINESS:1. Building Update:

Chief Chance informed Directors new plans are available that include an ambulance bay.

2. Policies from March 29, 2024:

Chief Chance explained there were minor changes, including in Policy 217, which adds the Officer and Mentor of the Year Award Categories.

- a) 216 – Purchasing and Procurement
- b) 217 – Annual Recognition Awards
- c) 218 – Americans with Disabilities Act
- d) 219 – Limited English Proficiency Services

NEW BUSINESS:1. MOU – Salary Increase

Chief Chance informed the MOU is necessary to receive signatures recognizing the 4% COLA increase from the 2.5% increase that the Directors had agreed upon during the budget process.

WLFEA: Director Carrillo made a motion to approve the Memorandum of Understanding (MOU) for the Salary Increase with a 4% COLA. Director Palisi seconded. Roll call vote: All in favor, Motion passed.

2. Resolution: Registered Agent for SVFR, WLAD, and WLFEA

Office Manager Trish Lutgen explained that SVFR Resolution 2024-04, WLAD Resolution 2024-3, and WLFEA Resolution 2024-01 establish Chief Schick as the Registered Agent and establish the organization's address as the Registered Office with the Secretary of State Office and Department of Administrative Services.

SVFR: Director Stanton made a motion to approve Chief Schick as the Registered Agent for SVFR. Director Palisi seconded. Roll call vote: All in favor, Motion passed.

WLFEA: Director Webb made a motion to approve Chief Schick as the Registered Agent for WLFEA. Director Buss seconded. Roll call vote: All in favor, Motion passed.

WLAD: Director Webb made a motion to approve Chief Schick as the Registered Agent for WLAD. Director Stent seconded. Roll call vote: All in favor, Motion passed.

3. Resolution: SVFR Supplemental Budget Command Vehicle Outfitting

Office Manager Trish Lutgen explained that SVFR Resolution 2024-08 is a supplemental budget correction for FY23-24 which moves appropriations of \$5,324 from Contingency to the General Fund - Capital Outlay: Command Vehicle to cover the fitting of the new interceptor.

Director Palisi made a motion to approve the SVFR Resolution 2024-08 Supplemental Budget FY23-24 for Command Vehicle Outfitting. Director Stanton seconded. Roll call vote: All in favor, Motion passed.

4. Resolution: WLCR Grant

Office Manager Trish Lutgen explained that SVFR Resolution 2024-09 is a supplemental budget correction for FY23-24 that moves appropriations of \$6,100 from Contingency to the General Fund – 9530 Transfer Out to WLCR to cover radios bought through the WLCR Grant.

Director Palisi was concerned about WLCR's lost funding from Lane County. He was not pleased with the way the County handled the notification for the program and hopes to find outside support for WLCR. WLCR services are widespread and affect the hospital, law enforcement, and community. Current

funding will stop at the end of June. Chief Chance informed the County had reached out and is setting up meetings to address those concerns.

Director Palisi made a motion to approve the SVFR Resolution 2024-09 Supplemental Budget FY23-24 for the WLCR Grant. Director Mendolia seconded. Roll call vote: All in favor, Motion passed.

5. Resolution: WLFEA 2024-05: FY2023-24 Supplemental Budget

Office Manager Trish Lutgen explained that WLFEA Resolution 2024-05 is a supplemental budget for FY23-24 which moves the total appropriations of \$60,000 from the Ending Fund Balance to the General Fund: Materials and Services: Medical, Prevention, and Insurance. WLFEA has seen a significant price increase in these areas, and this funding will get WLFEA through to the new fiscal year.

Director Webb made a motion to approve the WLFEA 2024-25: FY2023-24 Supplemental Budget. Director Carrillo seconded. Roll call vote: All in favor, Motion passed.

6. Policies for Review

Chief Chance informed the directors of the below policies. The directors will review and discuss them at the next meeting.

- a) 300– Incident Management
- b) 301 – Emergency Response
- c) 302 – Fire Ground Accountability
- d) 303 – Rapid Intervention/Two-In Two-Out

DIRECTOR COMMENTS:

- Director Webb thanked Charlie York for his help and research into available opportunities and grants that could help fund an ambulance station. York estimated the project is around \$9 million, and Director Webb would like, as the first step, to pursue further funding ideas. He suggested enacting help from LCOG and comparing Bonds vs. Grants.
- Director Buss recognized Captain Rossi and his team for a recent transport. They were kind and attentive to the patient's needs.

The Regular meeting adjourned at 6:45 p.m.

FUTURE BUSINESS:

The next Regular Joint Board Meeting and Budget Hearing is scheduled for June 27, 2024, at 6:00 p.m.

Respectfully submitted,
Holly Lais, Recording Secretary



Memorandum

To: WLFEA Board of Directors
From: Fire and EMS Chief Michael Schick
CC: Trish Lutgen, Dep Chief House, Div. Chief Chance
RE: Chief's Board Report June 27th

1. Merger update

Several Directors and our attorney met with a group representing multiple departments within Lane County as well as the State Department of Revenue to discuss a merger between WLAD and SVFR. It is the feeling of this group that since the two districts were formed using different principal acts (SVFR is under ORS 478 and WLAD is under ORS 440) they cannot legally merge. The following options still remain open to us:

- a) Status quo – Three budgets and WALD Local Option levy renewal every five years.
- b) Form a new district with the boundaries of the current health district with a levy rate at, or around, \$2.31 which would replace most of our current revenue. Would have to exclude upriver fire departments. We would also be responsible for fire suppression in a much larger area than we currently are.
- c) Merge, consolidate, or add to our current IGA the Mapleton Fire Department and the Swisshome/Deadwood Fire Department.

The choice going forward will be influenced by a desire for it to remain tax revenue neutral.

2. Administration bulding

- a) We met with officials from the USDA to review documentation we will need to submit in order to be able for Federal funding of our proposed construction projects. It appears we will need an Environmental Report, a review of endangered species, and proof of compliance with Section 106 of the National Historic Preservation Act. The costs of these studies can be included in any grant requests we may be eligible for.
- b) I have asked the City to provide input on parking requirements in the event we expand Station 1 to the west into our current parking area.
- c) Andy Johnson of Caldwell Banker has provided input as to the potential value of the property to the west of Station 1 and the vacant property to the south of Station 1.

3. Hiring and promotional timelines

Job announcement for FF/EMT, FF/Paramedic, and Paramedic has been posted. Applications will be accepted through July 8th. The assessment center is scheduled for July 15th, Chief Chance will be reaching out for Directors who wish to be part of the oral board process.

4. July 4th

We anticipate a normal July 4th. We will be coordinating with Florence PD to ensure that the festivities are as safe as possible. Enforcement of illegal firework activity is the responsibility of Florence PD and or LCSO. As a reminder our role during the celebration is to suppress any fires which may occur and render medical aid as needed. During the week of June 24th we will be inspecting and approving the four sites selling fireworks in Florence. The two sites approved to launch fireworks, Darlings RV Resort and the Port of Siuslaw, will be inspected and approved as the mortars are being prepared.

5. Incidents

We've had a few fairly large fires recently. One occurred at the Oddfellows RV park with a motor home, detached garage, and the office sustaining significant damage. The

investigation is being led by the Oregon State Fire Marshal's office.



The fire in the photo below involved a mutual aid response to Mapleton. The structure was a detached garage and was a total loss. Also damaged were a truck, boat, and ammunition reloading equipment. Due to a lack of hydrants in the area we responded with an engine, water tender, brush truck, and Chief Officer.



The third fire was another mutual aid response for us, this time to Swisshome Deadwood. The fire, which totally destroyed an RV, was thought to have been intentionally set and is under investigation by LCSO.





Western Lane Fire and EMS

"Stronger as one"

June 27, 2023

District Board Meeting

Prepared by: Deputy Chief Matt House

Key information:

1. The staff was occupied with May's Rhododendron Festival and Memorial Weekend. During the Rhododendron Festival, there were two fatal accidents. A structure fire was confined to the kitchen with no further extension. While there have been a few significant incidents, overall call volumes have been below average year-to-date.
2. The Oregon State Fire Marshal grant for the Type VI apparatus is expected to be delivered between June and July of 2024. We have already received all the necessary equipment for the build. Our first pre-construction meeting with Rebel has taken place, and we have initiated the build process. The completion of the Type VI Brush apparatus is scheduled for early June. The final inspection was conducted at Rebel's main manufacturing plant on June 10th.
3. The new Ford Interceptor is in service and labeled 604. This vehicle will function as a command response and support vehicle.
4. The next batch of portable radios is expected to be delivered and to arrive before the fiscal year's end.
5. Station 1 had a roof leak repaired, which is a temporary fix on the membrane portion of the roof. We are in the process of obtaining three quotes for permanent repairs.
6. We are very busy working on numerous capital improvement projects, including the purchase of ventilators to replace aging equipment, dual compliant PPE, a Lucas compression device, Station 2 outside building addition, and flooring for Station 1 upstairs. All these expenses are outlined in the capital outlay of this fiscal year's budget.

1. Mobile Integrated Healthcare

Referrals to the Mobile Integrated Healthcare program from PeaceHealth have decreased. We are actively working with PHH and have made significant improvements to the scheduling process.



Western Lane Fire and EMS

"Stronger as one"

2. Logistics report

Please take note of the following details from the Operation - Logistic report:

- i. Several apparatus repairs are underway. More details can be found in the logistics report by Captain Gray.
- ii. Assistance provided for the Rhododendron Festival preparation, including the car show and junior parade.
- iii. New Class A/B Foam has been placed in service on the first out apparatus.
- iv. A roof leak was discovered above the dispatch room at Station 1. Repair work is in progress with contractors.
- v. Both annual heavy and lightweight apparatus inspections are ongoing.
- vi. Annual apparatus inspections and servicing are currently in progress.

Call summary:

Starting from fiscal year 2023-2024, the reporting method for call volumes has been changed to reflect the total call volume for Western Lane Fire and EMS Authority.

WLFEA May 2024 Responses	2023	2024	Difference
911 Response, transports	222	220	-2
Interfacility Transfers	45	43	-2
911 Response, no patient transport	151	143	-8
Mobile Integrated Healthcare Visits	59	30	-29
Fire	3	4	1
Rescue / EMS	102	97	-5
Other (Service calls, good intent, false alarms)	29	31	2
Overall call volume	611	568	-43
WLFEA responses through FY 2023-24	FY 22-23	FY 23-24	
911 Response, transports	1657	1683	26
Interfacility Transfers	470	428	-42
911 Response, no patient transport	1353	1366	13
Mobile Integrated Healthcare	416	250	-166
Fire	63	89	26
Rescue / EMS	975	1022	47
Other (Service calls, good intent, false alarms)	333	365	32
Fiscal year total call volume comparison	5267	5203	-64



Western Lane Fire and EMS

"Stronger as one"

The number of visits this May, 27, is about 1.8 pts/working day, which is down from last May in part because of a lull in referrals around the end of April. I was fully scheduled after the first (half) week of the month.

For the first time in a few months, this total visits includes 4 No Shows/Late Cancels.

Starting in June, Jamie Center will be providing some scheduling support to MIH, scheduling new patients from the work queue. Follow-up scheduling, and scheduling of EMS and community referrals will continue to be done by me for the time being. This should allow me to see 2-3 additional patients per week and/or complete a couple of blood draws for In-Home Primary Care.

Also in June and early July, I will be helping my “Maryland patient” – i.e. my mother, move to Spruce Point. I will be taking a number of days of Family leave to prepare for the move and flying to Maryland to help her travel as soon as possible. I’ll need to make another trip east later in the summer to deal with her home there.

Last May there were almost twice as many contact/visits because of some special circumstances, including trying to do all outstanding blood draws for the soon-to-be-closed Palliative Care program, and several high-needs referrals from Primary Care.

The following comments from last year’s MIH Numbers report are pertinent:

May 2023: 59 contacts, breakdown below, compared to 30 last month and 43 last year, 3.5 contacts per working day.

MIH visits were up in May compared to last year and last month, even considering that 11 “visits” were to assist a hospitalized patient.

There were a lot of blood draws for Palliative Care before the program closed.

Years 2024		
Visit date May		
	Number of Visits	% of total Visits
ED	8	30%
Hospital	7	26%
EMS	6	22%
Community Member	3	11%
HH	2	7%
PCP	1	4%
Grand Total	27	100%

DC = Discharge Coord (Hospital)
 ED = Emergency Dept
 EMS = EMS
 PCinHome = Primary Care in Home
 PAL = Palliative Care

Years 2023
 Visit date May

Referral	Visits	Percent
PCP	25	42.4%
PAL	14	23.7%
EMS	7	11.9%
DC	6	10.2%
OtherClinical	3	5.1%
Self	2	3.4%
ED	2	3.4%
Grand Total	59	100.0%

Operations – Logistics

May

- Pub Ed event at local pre school
- Assisted with Walk – Ride to school day at Siuslaw Elementary School
- Rebel Type VI Update: Vendor has completed the truck build and is in the process of installing graphics. Final inspection is scheduled for 6/11/24 in Henderson, NV.
- Rhody Day's preparation, assisted with Car Show and Junior Parade
- New Ford Interceptor upfitting completed and being outfitted to go into service.

Apparatus

- M-613: Power loss troubleshooting, wheel bearings replaced, module power troubleshooting
- U-611: Service, repair
- E-621: EGR troubleshooting
- R-661: Transfer case control module failure
- WT-634: Brake can replaced
- M-614: Ford recall repair
- M-617: Charging system troubleshooting
- E-628: Ladder rack repair
- M-615: Headlight troubleshooting
- E-622: #1 crosslay valve rebuilt
- BR-651: Front bumper code 3 lights repaired
- R-663: Front axle repair

Equipment

- New Class A/B Foam placed in service on first out apparatus.

Facilities

- Station 1: WLCR office roof leak camera inspection found to be possible leak in roof drain.
- Station 2: Bay heater thermostat troubleshooting

Report submitted by:
Andy Gray
Logistics Captain



Western Lane Fire and EMS Authority

2625 Highway 101
Florence, OR 97439-9702
(541) 997-3212

Training Report June 2024

Target Solutions topics for the month are CAPCE Respiratory System Anatomy and Physiology Review, CAPCE Tracheostomies, NFPA 1410 Evolution 1, and NFPA Evolution 2. There were 2 online pediatric webinars that were added to Aladtec.

The drill schedule for July is a slash burn and progressive hose lays at Station 4 on 6/7 and engine and aerial standpipe operations on 6/18.

The monthly CPR class had 14 students. Aryeh Hertzbach also did AED and basic CPR training for the Swisshome Church on 6/14. The church purchased the device through WLFEA.

Rob and Tommy are planning an entry level firefighter academy with a timeline of July 16-31. We currently have six internal candidates, including two full-time personnel and two potential volunteers.

Recent new hires from the last EMS academy/orientation have been getting high remarks and are working diligently on their task books.

Rob, Blair, and the crews will be doing CPR and firefighter training with the Youth Police Academy on 6/24. After lunch, the buses will take the students to the dunes where we will go over dunes safety and orientation. On 6/25, crews and Rob will be providing fire safety education to the Boys and Girls Club. Next month will be EMS education.

The fire pumper/operator course on 6/1 was very well received by the multiple agencies in attendance. Rob and Chief Waddington were the main instructors and Sky came along to assist. Michael and Jessica attended as students and are both currently working on their pump/op task books.

Doug and PJ are attending Fire Officer II at the Oregon Volunteer Firefighter Association Conference from 6/20-6/23. Don is also working on his FOII and has completed the online portion and is working with Rob on his task book.

New DPSST certifications for May are Geri Brooks NFPA Rope Rescue Operations and Rob NFPA Fire Officer IV. We have four EMR licenses that will be renewing this month through Oregon Health Authority. Colten recertified in Advanced Cardiovascular Life Support.



May 2024

Western Lane Crisis Response (WLCR) Manager's Board Report
Prepared by Melissa House, QMHA-I

General STATS for the month of March

Total of **44** calls of those **9** were phone contacts
Average amount of time spent per call: **1.3** hours
WLCR prevented **16** individuals from being arrested or seen in the hospital
0 individuals were taken to Peace Harbor Hospital
The Justice Department requested WLCR **9** times and the Hospital Requested WLCR **7** times/Clinic **0**
8 Mental Health calls
0 Suicidal Ideations
12 Homelessness
3 Family Disputes
2 Youth
1 Veteran
4 Acute Trauma/Sudden Death
1 Drug/Alcohol
0 Structure Fire
2 Cancelled Enroute
13 Other calls

Program Update:

WLCR hosted an assembly for Siuslaw School at the end of May and Mapleton School in the beginning of June. Both assemblies went great. WLCR, Lane County Harm Reduction, Oregon Integrated Health and Lane County Gaming Addictions all gave short presentations, and each agency had a booth with promotional items and helpful tools to hand out to kids on their lunch break. We want to give a shoutout and big thank you to both school districts, OIH, Charlie Health, LC Addiction, LC gambling Addiction, Hoots, and LC School & Community Public Health.

Western Lane Crisis Response was voted BEST community support group with Siuslaw news. We are excited about this and honored to even have been considered.

WLCR has been hearing that clients are learning to reach out for our services from their doctor's discharge plans. This goes a long way to show that we are gaining awareness and the hospitals and clinics are including us in plans for continued care or support which is really great to see.

Staffing continues to be a challenge. Lacy, our full-time client advocate has resigned. Virginia, our main outreach coordinator ended her veteran internship with us to return to the Army before her final discharge at the end of June. She'll be back to us in the beginning of July.



WLCR is possibly facing some big changes after June 30th, 2024. What we know right now is that the State is requiring all MCIS to have the ability to bill Medicaid and meet COA requirements. The State is saying that the County may not be able to fund our program after June 30th unless we are compliant and have a COA in place or a pending COA application. As of now, we do have an application submitted to the State and are hopeful that we will be given the funding and time to continue working towards full compliance.

If we are not given the time and the funding, as of July 1st, WLCR will no longer be able to provide 24/7/365 coverage to our community. Our back up plan is to continue under the SAMHSA grant which funds our full-time employees. Hopefully, we will be able to continue responding to calls Mon-Friday from 6am to 6pm and provide more outreach services. Any ideas for alternate funding sources are welcome. If we do have to go with plan b, we will continue to try and secure the funds to get us back to 24/7/365 response. We aren't sure what direction this will go but I'll continue to keep you all updated.

HRSA Grant:

Kathy Smith and I held one of our final network planning meetings with our partner agencies. As we near the end of the HRSA planning grant, our network has identified the need for a resource navigation center. We are in the very beginning phases of working out a plan with Siuslaw Public Library District to have a Client Advocate at the library on a few select hours during the week to provide one-on-one support to individuals that need a little extra help navigating the system. HRSA has an implementation grant application that will open in the Fall of this year with funding available in May that will support this new position.

Budget:

It is still unclear what funding will look like after June 30th with State regulated funds from the County. Lane County/State funding covers our main operational costs, all our part-time responders, shift stipends, manager salary and 0.5 of the assistant manager's salary, and contracted services for clinical oversight.

To continue funding our main operations and ability to respond 24/7/365 while meeting full State requirements, we estimate a budget of \$.

CW


CATE WAGGONER

Dear Siuslaw Valley Fire & Rescue,
I am writing to express my
Sincere gratitude for choosing me as
a recipient of the SVFR scholarship.
This will help fund the expenses
of my education at Oregon State! I am
deeply appreciative of your support &
all the good you do. I will be studying
Human Development & Family Sciences,
to meet my pre-requisites for nursing.
With the hopes of then pursuing my →

my masters to become an NP or PA.
Receiving this scholarship will allow me
to continue chasing my dreams. Your
earnest investment in my future goals
will not be forgotten. Thank you again
for your generous scholarship & I am
so proud to be from Florence!

Sincerely,
Cate Waggoner

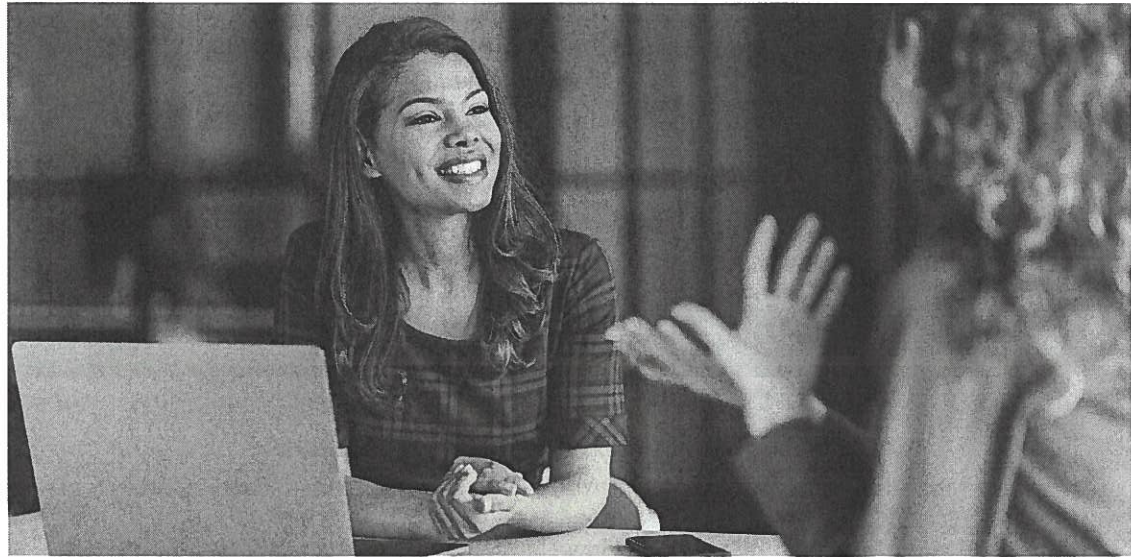
Thanks!
We'll see you
next year


Richard & Tereese

Donation \$100



Powerful solutions to help maximize your payment performance



U.S. Bank has partnered with State of Oregon to offer unique solutions to meet the payment needs of state and local agencies. Through the State of Oregon Commercial Card Program, we provide the most comprehensive payment solutions, including: Purchasing Card, One Card, Travel Card, Managed Spend Card, Emergency Card, Central Travel Accounts, Ghost Cards, Virtual Pay.

U.S. Bank NASPO ValuePoint Commercial card

U.S. Bank's NASPO ValuePoint Commercial Card Program, in existence since 2002, is a publicly bid and awarded contract for payment card services. This Visa® branded program is open to state agencies, political subdivisions, and higher education institutions.

The NASPO Program provides a standard contract to secure world-class commercial card services and competitive rebates without conducting a costly and time consuming RFP and review process. The program offers a convenient way to obtain the services of a trusted card issuer with the commitment to service and experience your program deserves.

Experience

U.S. Bank was the first bank-issuer of commercial card programs in 1989 and has led the way in developing commercial card best practices that today are standard throughout the public sector. U.S. Bank offers commercial card and payment processor services to 21 state commercial card programs and more than 60% of the Federal Government. With more than 3,300 public sector clients, this is the market that drives our commercial card products, technology and service enhancements. Our client base within the public sector includes numerous Federal Government agencies, state government agencies, county and city governments and local municipalities.

U.S. Bank offers commercial card and payment processor services to **more than 60%** of the Federal Government, making us their largest Commercial card service provider.

Service

U.S. Bank is dedicated to providing skilled personnel to support the strategic needs of program participants. Our Relationship Management and Client Services are specifically dedicated to support a diverse portfolio of Public Sector clients including government agencies, cities, counties and local municipalities. These resources are prepared to provide a consultative view of your procure to pay process and support everything from strategic program direction, implementation, training, and the daily administrative needs of any new or existing program participant.

Competitive rebates

The NASPO Program includes generous revenue sharing opportunities, which provide rebates to qualifying participants. The rebate structure also provides for rewards to each participant based on its individual spending and payment performance. Below are the rebates available to NASPO participants.

- Standard and Non-Standard Volume Incentive is 135 bps
- Prompt Payment Incentive is up to 45 bps depending on speed of reimbursement to the bank
- Payments are issued to participants on a quarterly basis, and payable to the agency.

Features and benefits

Features	Benefits
U.S. Bank Access® Online	Use the Access Online system in real time to: <ul style="list-style-type: none"> • Monitor cardholder transactions • Review declined and disputed transactions • Manage card limits and MCCs • View electronic statements • Access up to six years of reporting • Attach electronic receipts • Set effective dating for account maintenance and limit adjustments
Worldwide card acceptance	Visa® branded card allows for unparalleled purchasing access
Mobile application	Gives you anytime access to your account, so you can quickly manage and stay on top of your business expenses.
Visa® Liability Waiver Program	Protects against eligible losses incurred should a terminated employee misuse the card
Experienced U.S. Bank Resources	Implementation Manager, Relationship Managers, and Account Coordinators provide consultation and issue resolution, allowing for full program optimization
24-hour customer service	Offers unparalleled 24/7 cardholder assistance and fraud support
Zero cost program	No annual fee or interest charges
Favorable payment terms	NASPO program allows for 45 days to pay, late payment penalties are 1% for each past due cycle or in accordance with the State Prompt Payment Act.
Reduced paperwork	Increases efficiencies in the procurement process by reducing paper-based transactions for micro-purchases

State of Oregon Commercial Card Program includes:

The NASPO program provides a standard contract platform for public sector participants to secure a number of payment services. These innovative solutions are supported by web-based program management tools that allow participants to securely access information 24/7, and proactively manage payables and travel expenditures.

Purchasing card

Helps reduce the time and costs associated with traditional procure-to-pay processes, eliminating paper-based purchase orders and invoice processing.

Travel card

Provides an easy-to-implement and manage payment and cost management alternative for participants seeking to increase efficiency and control. Offers complete online account management and reporting capabilities.

One Card

A single card with powerful flexibility that can be used for anything the cardholder is authorized to purchase – goods, services, airfare, supplies, fuel and more.

Virtual Pay

Replaces checks and paper-based processes with cardless account numbers that allow you to pay suppliers electronically. Highly-secure and widely accepted, this virtual payment method gives you complete control over spending amounts and timing while vastly simplifying the reconciliation process.

Managed spend card

Covers expenses relating to buying trips, product launches, events, incentive programs, and others that often fall beyond the scope of traditional purchasing and travel card programs. Enjoy control with firm credit limits, expiration dates and restrictions by merchant category code (MCC). It is an efficient way to manage payments and limit risk.

Emergency cards

Provides specific cards you can activate in case of an emergency to cover related expenses such as urgent on-demand payments or unexpected expenses at headquarters, satellite offices and field locations; remote employee purchasing needs at disaster recovery hot sites and emergency response team expenses.

Payment analytics

Provides enhanced reporting and analytics that allow program managers to easily audit and track payments and purchases as well as detect potential fraud or misuse.

Contact U.S. Bank to get started

Dave Perkins
Sales Manager
612-436-6579
Dave.Perkins@usbank.com

[usbank.com](https://www.usbank.com)

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01-0057-02-OR (7/22) CAT-19684152

Siuslaw Valley Fire and Rescue

Balance Sheet Comparison

As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1001 Checking 1151	9,348.64	45,486.97
1002 Money Market 0832	202,123.81	839,945.36
1003 SVFR LGIP 6355	1,098,329.78	1,032,211.82
1013 Debit/Visa 2876	0.00	392.47
1050 PERS UAL 6512	151,755.24	150,452.63
1052 Capital Replace Savings 7216	502,261.58	497,540.08
1054 Capital Improve Savings 7224	464,120.98	459,891.82
Total Bank Accounts	\$2,427,940.03	\$3,025,921.15
Accounts Receivable		
1200 Accounts Receivable	6,065.00	0.00
Total Accounts Receivable	\$6,065.00	\$0.00
Other Current Assets		
1205 Undeposited Funds	0.00	0.00
1208 Employee Advances	0.00	0.00
1230 Other Receivables	0.00	0.00
1236 Prepaid Expense	0.00	19,281.50
1240 Property Tax Receivable	98,361.69	108,825.05
1245 Cash with County	7,242.00	7,242.00
1305 Prepaid Health Insurance	0.00	0.00
1320 Grant Receivables	0.00	0.00
1351 Conflag Receivable	0.00	0.00
Total Other Current Assets	\$105,603.69	\$135,348.55
Total Current Assets	\$2,539,608.72	\$3,161,269.70
Fixed Assets	\$0.00	\$0.00
TOTAL ASSETS	\$2,539,608.72	\$3,161,269.70
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$109,768.06	\$210,490.55
Credit Cards	\$0.00	\$6,485.60
Other Current Liabilities		
2010 Other Payables	0.00	0.00
2050 Deferred Revenue	87,281.31	86,577.22
2100 Payroll Liabilities	0.00	0.00
Total Other Current Liabilities	\$87,281.31	\$86,577.22
Total Current Liabilities	\$197,049.37	\$303,553.37

Siuslaw Valley Fire and Rescue

Balance Sheet Comparison

As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
Long-Term Liabilities		
2301 Accrued Interest	0.00	0.00
2304 Debt Due within One Year	0.00	0.00
Total Long-Term Liabilities	\$0.00	\$0.00
Total Liabilities	\$197,049.37	\$303,553.37
Equity		
3100 Capital Reserve	966,382.56	957,431.90
3200 Investment in Capital and Land	0.00	0.00
3500 Fund Balance Unrestricted	1,689,009.76	1,862,114.21
Net Income	-312,832.97	38,170.22
Total Equity	\$2,342,559.35	\$2,857,716.33
TOTAL LIABILITIES AND EQUITY	\$2,539,608.72	\$3,161,269.70

Siuslaw Valley Fire and Rescue

Budget vs. Actuals: FY 23-24

July 2023 - May 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
4100 Property Tax			
4111 Lane County	3,061,648.40	3,046,205.00	100.51 %
4114 Douglas County	4,245.85	4,718.00	89.99 %
4117 Prior Year Tax Revenue	30,858.38	30,000.00	102.86 %
Total 4100 Property Tax	3,096,752.63	3,080,923.00	100.51 %
4125 Other County Tax Revenue	4,842.76		
4303 Three Rivers Casino	61,688.76	61,689.00	100.00 %
4305 Oregon Dept of Forestry	500.00		
4700 Grant Income			
4709 Misc Grant Income	1,000.00		
Total 4700 Grant Income	1,000.00		
4800 Conflag Reimbursements		50,000.00	
4810 Other Fire Reimbursements	6,785.20		
4850 Other Income	34,135.00		
4859 Miscellaneous Income	275.00		
4860 Reimbursements and Refunds		15,000.00	
4890 Interest Income GF	68,494.37	12,000.00	570.79 %
4895 Interest Income - Capital 7216	5,582.68	1,000.00	558.27 %
4896 Interest Income - Capital 7224	2,777.79		
Total 4850 Other Income	111,264.84	28,000.00	397.37 %
Total Income	\$3,282,834.19	\$3,220,612.00	101.93 %
GROSS PROFIT	\$3,282,834.19	\$3,220,612.00	101.93 %
Expenses			
7000 Administration			
7100 Administrative Expense			
7108 Dues and Fees	153.59	200.00	76.80 %
Total 7100 Administrative Expense	153.59	200.00	76.80 %
7500 Insurance			
7510 Property & Liability Insurance	45,441.00	48,000.00	94.67 %
Total 7500 Insurance	45,441.00	48,000.00	94.67 %
Total 7000 Administration	45,594.59	48,200.00	94.59 %
8000 Capital Outlay			
8003 Portables/Pagers	43,971.24	45,000.00	97.71 %
8012 Furniture	1,800.35	5,000.00	36.01 %
8015 Command Vehicle	58,323.61	60,324.00	96.68 %
8023 Type 6 Engine	96,596.00	100,000.00	96.60 %
8024 Type 3 Engine	447,136.37	450,000.00	99.36 %
8025 Personal Safety		10,000.00	
8103 Computer Upgrades		5,000.00	
Total 8000 Capital Outlay	647,827.57	675,324.00	95.93 %

Siuslaw Valley Fire and Rescue

Budget vs. Actuals: FY 23-24

July 2023 - May 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Total Expenses	\$693,422.16	\$723,524.00	95.84 %
NET OPERATING INCOME	\$2,589,412.03	\$2,497,088.00	103.70 %
Other Income			
9000 Beginning Balance - General Fund		1,640,422.00	
9310 Beginning Balance Capital Replacement Fund		497,356.00	
9320 Beginning Balance Capital Improvement Fund		459,696.00	
Total Other Income	\$0.00	\$2,597,474.00	0.00%
Other Expenses			
9501 Contingency		88,376.00	
9525 Transfer OUT to WLFEA	2,897,245.00	3,736,713.00	77.53 %
9530 Transfer OUT to WLCR	5,000.00	11,100.00	45.05 %
9555 Reserved for PERS UAL		150,321.00	
9760 Ending Balance Capital Replacement Fund		498,356.00	
9770 Ending Balance Capital Improvement Fund		459,696.00	
9900 Ending Balance - General Fund		150,000.00	
Total Other Expenses	\$2,902,245.00	\$5,094,562.00	56.97 %
NET OTHER INCOME	\$ -2,902,245.00	\$ -2,497,088.00	116.23 %
NET INCOME	\$ -312,832.97	\$0.00	0.00%

Siuslaw Valley Fire and Rescue

Transaction List by Date

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/01/2024	Bill Payment (Check)	EFT	Western Lane Fire & EMS Authority (WLFEA)	to fund April 2024 PR, May 2024 Expenses (50%) from SVFR	1002 Money Market 0832	-200,000.00
05/30/2024	Transfer			May 2024 PR, June 2024 Expenses	1003 SVFR LGIP 6355	-500,000.00
05/31/2024	Bill Payment (Check)	EFT	Western Lane Fire & EMS Authority (WLFEA)	May 2024 PR, June 2024 Expenses	1002 Money Market 0832	-350,000.00
05/31/2024	Check	SVCCHRG		Service Charge	1003 SVFR LGIP 6355	-0.05

Western Lane Ambulance District

Balance Sheet Comparison

As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1010 Checking 0046	34,328.07	76,913.93
1020 Money Market 9835	238,275.18	1,156,658.29
1030 LifeMed Cash 9411	58,189.83	57,062.84
1040 WLAD LGIP 6353	1,244,214.56	1,548,067.05
1050 PERS UAL 6407	59,496.76	59,261.07
1090 Capital Equip Reserve 1060	194,035.19	192,267.10
1099 Petty Cash	400.00	400.00
Total Bank Accounts	\$1,828,939.59	\$3,090,630.28
Accounts Receivable		
1200 Accounts Receivable	51,784.32	49,124.32
Total Accounts Receivable	\$51,784.32	\$49,124.32
Other Current Assets		
1201 Patient Accounts Receivable	1,198,472.31	1,019,825.86
1202 Allowance for Bad Debt	-177,302.44	-130,854.35
1203 Allowance for Contractual Adjust	-467,404.20	-397,732.08
1204 Grant Receivable	0.46	42,054.46
1205 Accounts Receivable (Audit)	6,311.00	6,311.00
1240 Property Tax Receivable	66,336.00	66,336.00
1245 Cash with County	3,391.00	3,391.00
1250 Seismic Grant Receivable	0.00	0.00
1260 MIH Grant Receivable	0.00	0.00
1299 Undeposited Funds	0.00	0.00
1302 Prepaid LifeMed Expense	0.00	0.00
1304 Prepaid Prop & Liab Insurance	12,774.49	45,022.49
1305 Prepaid Health Insurance	0.00	0.00
1306 Prepaid Other Expense	0.00	0.00
1313 Employee Draws	0.00	0.00
1335 Flexible Medical Spending	0.00	0.00
Total Other Current Assets	\$642,578.62	\$654,354.38
Total Current Assets	\$2,523,302.53	\$3,794,108.98
Fixed Assets	\$0.00	\$1,268,916.89
TOTAL ASSETS	\$2,523,302.53	\$5,063,025.87
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$19,773.20	\$323,258.97
Credit Cards		
2007 OPB Mastercard	50.00	3,792.30
Total Credit Cards	\$50.00	\$3,792.30

Western Lane Ambulance District

Balance Sheet Comparison

As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
Other Current Liabilities		
2001 Accrued Account Payable	0.00	0.00
2006 Deferred Casino Revenue	0.00	0.00
2050 MIH Deferred Revenue	53,277.00	53,277.00
2100 Wages & Payroll Liabilities	0.00	134,135.92
2200 Deferred LifeMed Income	0.00	0.00
Total Other Current Liabilities	\$53,277.00	\$187,412.92
Total Current Liabilities	\$73,100.20	\$514,464.19
Total Liabilities	\$73,100.20	\$514,464.19
Equity		
3010 Investment in Capital and Land	134,135.92	1,268,916.89
3020 LifeMed Fund Balance	58,189.83	57,062.84
3030 Capital Reserve	194,035.19	192,267.10
3100 Designated for Capital	0.00	0.00
3500 Fund Balance Unrestricted	3,035,884.79	4,160,974.00
Net Income	-972,043.40	-1,130,659.15
Total Equity	\$2,450,202.33	\$4,548,561.68
TOTAL LIABILITIES AND EQUITY	\$2,523,302.53	\$5,063,025.87

Western Lane Ambulance District

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - May 2024

		TOTAL	
	ACTUAL	BUDGET	% OF BUDGET
Income			
4000 Operating Income			
4001 Private Insurance	466,810.08	500,000.00	93.36 %
4002 Private Pay	107,681.86	120,000.00	89.73 %
4020 Medicaid	196,581.47	200,000.00	98.29 %
4023 Medicare	1,154,479.27	1,180,000.00	97.84 %
4025 GEMT CCO Program	216,469.22	65,000.00	333.03 %
4026 GEMT FFC Program	2,308.00		
4035 Collection Agency	2,377.66		
4085 Other Revenue	981.47		
4090 less Refunds	-16,658.70		
4099 Allowance for Contractual Adjustment	41,784.60		
Total 4000 Operating Income	2,172,814.93	2,065,000.00	105.22 %
4200 NonOperating Income			
4210 Property Tax Revenue			
4211 Current Year - Permanent Levy	748,440.09	731,823.00	102.27 %
4212 Current Year - Local Option Levy	1,033,560.13	1,052,768.00	98.18 %
4214 Prior Year Taxes	18,167.65	25,000.00	72.67 %
Total 4210 Property Tax Revenue	1,800,167.87	1,809,591.00	99.48 %
4220 Three Rivers Casino	30,792.00	30,792.00	100.00 %
4230 Other County Tax Revenue	2,846.68		
4250 Reimbursements	6,148.61		
4280 Miscellaneous Revenue		15,000.00	
4290 Interest Income WLAD	60,214.14	30,000.00	200.71 %
4295 Interest Income Capital	1,649.57	800.00	206.20 %
Total 4200 NonOperating Income	1,901,818.87	1,886,183.00	100.83 %
4600 LifeMed Income			
4601 LifeMed Subscriptions	23,050.00	120,000.00	19.21 %
4602 LifeMed CPR Classes	16,329.62	14,000.00	116.64 %
4609 LifeMed Interest	23.14		
4690 less LifeMed Refund	-20.00		
Total 4600 LifeMed Income	39,382.76	134,000.00	29.39 %
4700 Grant Income			
4702 MIH Foundation	50,000.00	50,000.00	100.00 %
Total 4700 Grant Income	50,000.00	50,000.00	100.00 %
Total Income	\$4,164,016.56	\$4,135,183.00	100.70 %
GROSS PROFIT	\$4,164,016.56	\$4,135,183.00	100.70 %
Expenses			
5000 PERSONNEL SERVICES			
5100 Operations Personal Services			
5123 PERS Operations	1,510.10		
Total 5100 Operations Personal Services	1,510.10		

Western Lane Ambulance District

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - May 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Total 5000 PERSONNEL SERVICES	1,510.10		
6900 LifeMed Expense			
6951 Public & Regional Training LM	1,028.00	5,000.00	20.56 %
6952 QRT Support & Training LM	1,800.00	10,000.00	18.00 %
6953 Promotion & Advertising LM	6,208.71	7,000.00	88.70 %
6957 Bank Fees LM	1,893.20	1,500.00	126.21 %
6958 Postage & Printing LM	3,393.62	4,000.00	84.84 %
6959 Supplies LM	453.80	1,500.00	30.25 %
6960 Other LifeMed Expenses	592.75	1,000.00	59.28 %
Total 6900 LifeMed Expense	15,370.08	30,000.00	51.23 %
7000 MATERIALS & SERVICES ADMINISTRATION			
7100 Administrative Expense			
7108 Dues and Fees	275.55	250.00	110.22 %
7111 GEMT FFC Fees	476.17	500.00	95.23 %
Total 7100 Administrative Expense	751.72	750.00	100.23 %
7500 Insurance			
7510 Property & Liability Insurance	28,372.00	30,000.00	94.57 %
Total 7500 Insurance	28,372.00	30,000.00	94.57 %
Total 7000 MATERIALS & SERVICES ADMINISTRATION	29,123.72	30,750.00	94.71 %
8000 Capital Outlay			
8010 Building Improvements		50,000.00	
8017 Computer Upgrade / iPads	785.00	5,000.00	15.70 %
8020 Hands Free CPR Devices	17,438.20	18,000.00	96.88 %
8023 Personal Safety		5,000.00	
8026 Portables/Pagers		45,000.00	
8027 Ventilators	59,975.08	60,000.00	99.96 %
Total 8000 Capital Outlay	78,198.28	183,000.00	42.73 %
8700 Grant Expense			
8705 Three Rivers Casino Carseat Grant	1,293.78		
Total 8700 Grant Expense	1,293.78		
Total Expenses	\$125,495.96	\$243,750.00	51.49 %
NET OPERATING INCOME	\$4,038,520.60	\$3,891,433.00	103.78 %
Other Income			
9100 Beginning Balance - General Fund		2,903,811.00	
9200 Beginning Balance - LifeMed		130,000.00	
9300 Beginning Balance - Capital Fund		192,200.00	
9410 To Gen Fund from LifeMed	110,000.00	110,000.00	100.00 %
9420 To Equip Resv from Gen Fund		310,000.00	
Total Other Income	\$110,000.00	\$3,646,011.00	3.02 %
Other Expenses			
9011 IF Transfer - Capital Reserve		310,000.00	

Western Lane Ambulance District

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - May 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
9012 From LifeMed to Gen Fund	110,000.00	110,000.00	100.00 %
9501 Contingency		99,250.00	
9530 Transfer OUT to WLCR	5,000.00	5,000.00	100.00 %
9535 Transfer OUT to WLFEA	5,005,564.00	6,176,973.00	81.04 %
9555 Reserved for PERS UAL Account		59,221.00	
9700 Reserved for Capital Expenditures		503,000.00	
9800 Ending Balance - LifeMed		124,000.00	
9900 Ending Balance - General Fund		150,000.00	
Total Other Expenses	\$5,120,564.00	\$7,537,444.00	67.94 %
NET OTHER INCOME	\$ -5,010,564.00	\$ -3,891,433.00	128.76 %
NET INCOME	\$ -972,043.40	\$0.00	0.00%

Western Lane Ambulance District

Transaction List by Date

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/01/2024	Check	EFT	Card Service Center	LM Mastercard monthly expenses 3/8 - 4/5/2024	1030 LifeMed Cash 9411	-1,028.00
05/01/2024	Bill Payment (Check)	EFT	Western Lane Fire & EMS Authority (WLFEA)	April PR, May Expense	1020 Money Market 9835	-200,000.00
05/02/2024	Bill Payment (Check)	4157	Siuslaw Consulting, LLC		1030 LifeMed Cash 9411	-200.00
05/02/2024	Bill Payment (Check)	4158	Country Media	45169	1030 LifeMed Cash 9411	-1,851.00
05/02/2024	Check	EFT	Authorize.net	Billing statement April 2024 for online credit card transactions	1030 LifeMed Cash 9411	-40.00
05/13/2024	Check	EFT	Oregon Pacific Bank	returned check from iStream deposit 5/9/24 for B Zimmerman	1020 Money Market 9835	-25.00
05/13/2024	Check	EFT	Oregon Pacific Bank	returned check from iStream deposit 5/9/24 for B Zimmerman	1020 Money Market 9835	-25.00
05/13/2024	Check	EFT	Oregon Pacific Bank	returned check from iStream deposit 5/9/24 for B Zimmerman	1020 Money Market 9835	-25.00
05/21/2024	Bill Payment (Check)	4159	QSL Print Communications		1030 LifeMed Cash 9411	-546.64
05/21/2024	Bill Payment (Check)	21128	Andrina Kaupert		1010 Checking 0046	-50.00
05/21/2024	Bill Payment (Check)	21129	Joyce Connelly		1010 Checking 0046	-250.00
05/21/2024	Bill Payment (Check)	21130	Leslie Chelin		1010 Checking 0046	-1,504.44
05/21/2024	Bill Payment (Check)	21131	Amanda Olekszulin		1010 Checking 0046	-392.48
05/21/2024	Bill Payment (Check)	21132	Cotiviti		1010 Checking 0046	-1,480.28
05/21/2024	Bill Payment (Check)	21133	Georgia Jory		1010 Checking 0046	-25.00
05/21/2024	Bill Payment (Check)	21134	Jay Buechner		1010 Checking 0046	-10.00
05/21/2024	Bill Payment (Check)	21135	PRS		1010 Checking 0046	-3,042.14
05/21/2024	Bill Payment (Check)	21136	Sarah Thrall		1010 Checking 0046	-50.00
05/21/2024	Bill Payment (Check)	21137	United Healthcare Ins		1010 Checking 0046	-92.88
05/21/2024	Bill Payment (Check)	21138	ZOLL Medical Corp	310599	1010 Checking 0046	-28,311.64
05/28/2024	Check		PERS-Public Employees Retirement System	make up contributions after audit for	1010 Checking 0046	-41.28
05/30/2024	Transfer			May 2024 PR, June 2024 Expenses	1040 WLAD LGIP 6353	-50,000.00
05/31/2024	Bill Payment (Check)	EFT	Western Lane Fire & EMS Authority (WLFEA)		1020 Money Market 9835	-350,000.00
05/31/2024	Check	SVCCHRG		Service Charge	1010 Checking 0046	-25.00
05/31/2024	Check	SVCCHRG		Service Charge	1030 LifeMed Cash 9411	-114.00
05/31/2024	Check	SVCCHRG		Service Charge	1040 WLAD LGIP 6353	-0.05



WESTERN LANE AMB DIST
Account Number: XXXX XXXX XXXX 0591

Billing Questions:
800-367-7576

Website:
www.cardaccount.net

Send Billing Inquiries To:
Card Service Center, PO Box 569120, Dallas, TX 75356

**TIB, N.A. Credit Card Account Statement
Activity Through May 7, 2024**

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,028.00
- Payments	\$1,028.00
- Other Credits	\$0.00
+ Purchases	\$0.00
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$0.00

PAYMENT INFORMATION

New Balance:	\$0.00
Minimum Payment Due:	\$0.00
Payment Due Date:	June 1, 2024

Account Number	XXXX XXXX XXXX 0591
Credit Limit	\$45,000.00
Available Credit	\$44,950.00
Statement Closing Date	May 7, 2024
Days in Billing Cycle	32

MESSAGES

PROTECT YOURSELF FROM SCAMMERS!

We will never call, text, or email and ask you for your personal information. Some scammers will call and pretend to be from the Card Service Center. We will never call or text you and ask for sensitive information such as account or card number information, passwords or user names, or social security numbers. Please **DO NOT** give out that information.

If you feel pressured or concerned about a phone call, please hang up and call us at 800-367-7576 (the phone number located on the back of your credit card). Our Card Service Center team is always glad to check and can verify the information.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/01	05/01	F112700GA00CHGDDA	AUTOMATIC PAYMENT - THANK YOU	\$1,028.00-
TOTAL XXXXXXXXXXXX0591				\$1,028.00-

TIB, N.A.
1550 N BROWN RD 150
LAWRENCEVILLE GA 30043



Account Number: XXXX XXXX XXXX 0591
New Balance: \$0.00
Minimum Payment Due: \$0.00
Payment Due Date: June 1, 2024

All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICE CENTER
PO BOX 569100
DALLAS TX 75356-9100

WESTERN LANE AMB DIST
2625 HIGHWAY 101
FLORENCE OR 97439-9702



INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.49% (v)	\$0.00	32	\$0.00
Cash Advances	19.49% (v)	\$0.00	32	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Exciting news! Go online today and check out the all-new enhancements to the Card Service Center website. E-statements, additional payment options, links to Preferred Points website, and other helpful sites. Visit us today at www.cardaccount.net to enroll your credit card account(s) on the newly enhanced website.

Thank you for the opportunity to serve your credit card needs. Should your future plans include travel, please contact us at 1-800-367-7576.

CREDITING OF PAYMENTS

All payments received by 5:00 PM during the Card issuer's normal business day at the address indicated on the reverse side of this statement will be credited to your account as of the date of receipt of the payment. If payment is made at any location other than that address, credit of the payment may be delayed up to 5 days.

BILLING RIGHTS SUMMARY

What to do if You Think You Find a Mistake on Your Statement

If you think there is an error on your statement, write to us at BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043 as soon as possible. In your letter, give us the following information: your name and account number; the dollar amount of the suspected error; and if you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While we do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Your Rights if You are Dissatisfied with Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

- The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
- You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
- You must not yet have fully paid for the purchase. If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043.

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

EXPLANATION OF INTEREST CHARGES

The Interest Charge shown on the front is the sum of the Interest Charges computed by applying the Periodic Rate(s) to the Average Daily Balance and adding any applicable transaction charge authorized in the Cardholder Agreement. The method for computing the balance subject to Interest Charge is an average daily balance (including new purchases) method.

We figure the interest charge on your account by applying the periodic rate(s) to the "average daily balance" of your account (including in some instances current transactions). To get the "average daily balance", we take the beginning balance of your account each day, add any new cash advances and subtract any payments or credits and any unpaid interest charges. If you paid in full the Previous Balance shown on this statement by the payment due date shown on the previous statement, we subtract from each day's beginning balance the amount of such Previous Balance included in that beginning balance and also do not add in any new purchases. Otherwise the amount of the Previous Balance is not subtracted and we add in any new purchases. This gives us the daily balance. Then we add all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

HOW TO AVOID INTEREST CHARGES: You have until the payment due date shown on your periodic statement to repay your balance before an interest charge on purchases will be imposed.

ANNUAL FEE DISCLOSURES

If an annual fee is shown on the front of the statement, see the front for information about the following matters: the annual percentage rate for purchases, certain information regarding any variable rate feature, the amount of the annual fee, any minimum interest charge, and any transaction charges for purchases. The method for computing the balance subject to interest charge on your account is an Average Daily Balance (including new purchases) method and is explained above.

If you terminate your account within 30 days from the Closing Date shown on the front of this statement, you will not owe the annual fee (and have the right to have it credited to your account) and may use your card(s) during that 30 day period without becoming obligated for the annual fee. To terminate your account you should give us written notice sent to the address for billing inquiries as shown on the front of this statement. All cards should be cut in half and returned with your termination notice.

CREDIT BALANCES

Any credit balance on your account (indicated by a "-" on the front of this statement) is money we owe you. You can make charges against this amount or request and receive a full refund of this amount by writing us at: Card Service Center, PO Box 569120, Dallas, TX 75356-9120. Any amount not charged against or refunded upon request that is over \$1.00 (equal to or in excess of \$1.00 if you live in MA or any amount in NY) will be refunded automatically within six months after the credit balance was created (four billing cycles in MD).

O1AB5762 – 3 – 05/25/17

(PLEASE SHOW YOUR CORRECT NAME AND ADDRESS)

Name (if incorrect on reverse side)

Street address

City State Zip Code

Effective Date: Month, Day, Year Signature

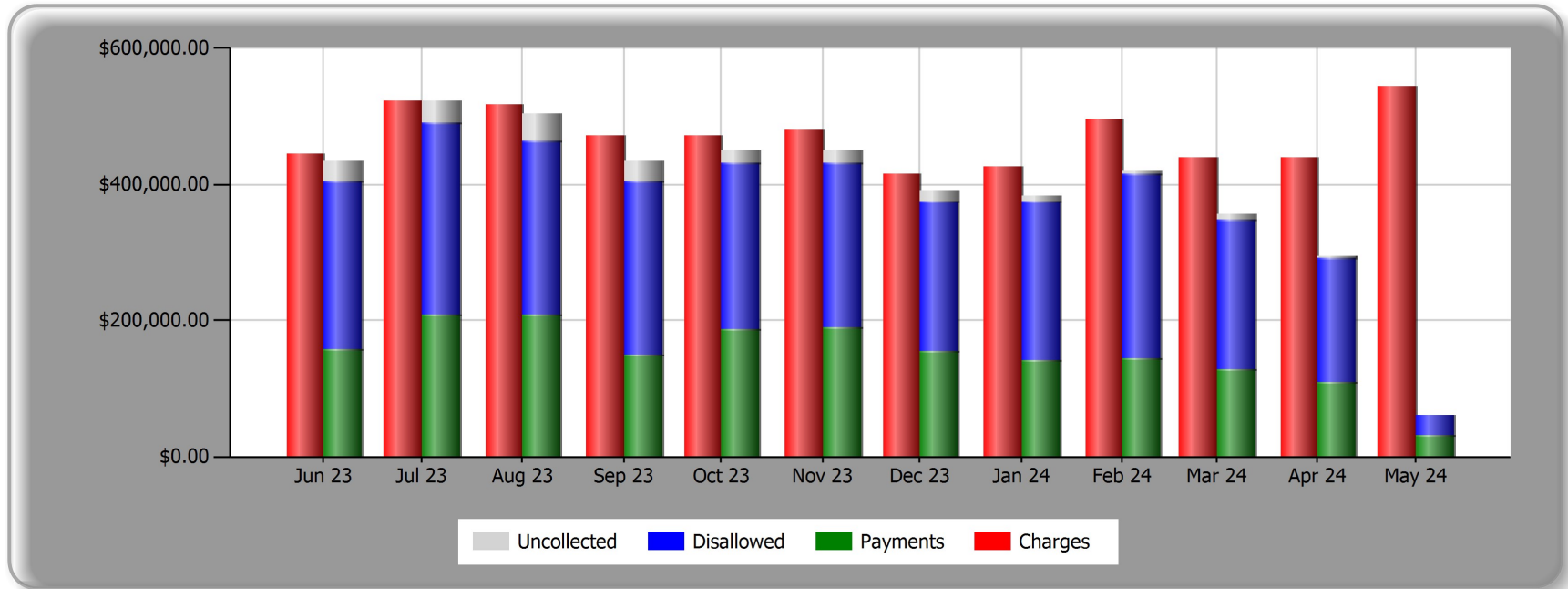
Home Phone Work Phone

**Western Lane Ambulance District
ANNUAL COLLECTION STATISTICS**

Date Of Service	6/1/2023
Date Of Service	5/31/2024
Invoices	0
Company	Western Lane Ambulance District

Month	Tickets	Charges	Payments	%	Disallowed	%	Uncollected	%	Pending	%
Jun 23	212	445,007.64	-157,556.21	35 %	-246,640.98	55 %	-30,672.07	7 %	10,138.38	2 %
Jul 23	233	523,612.80	-207,047.81	40 %	-282,518.99	54 %	-32,786.19	6 %	1,259.81	0 %
Aug 23	224	515,944.92	-207,107.29	40 %	-256,815.67	50 %	-39,952.02	8 %	12,069.94	2 %
Sep 23	212	471,081.72	-149,116.34	32 %	-256,156.17	54 %	-29,609.51	6 %	36,199.70	8 %
Oct 23	206	471,176.00	-185,395.21	39 %	-244,368.94	52 %	-20,896.71	4 %	20,515.14	4 %
Nov 23	226	479,787.12	-189,732.88	40 %	-241,380.10	50 %	-17,374.38	4 %	31,299.76	7 %
Dec 23	185	413,762.60	-153,668.18	37 %	-222,193.84	54 %	-15,237.03	4 %	22,663.55	5 %
Jan 24	198	425,788.38	-140,035.39	33 %	-234,166.15	55 %	-7,885.36	2 %	43,701.48	10 %
Feb 24	235	495,172.72	-142,880.67	29 %	-271,603.38	55 %	-4,761.42	1 %	75,927.25	15 %
Mar 24	210	437,874.76	-127,606.96	29 %	-220,007.32	50 %	-7,504.32	2 %	82,756.16	19 %
Apr 24	220	440,266.04	-108,977.12	25 %	-184,519.89	42 %	-1,026.22	0 %	145,742.81	33 %
May 24	261	542,684.96	-30,911.77	6 %	-30,161.13	6 %	0.00	0 %	481,612.06	89 %
2,622		5,662,159.66	-1,800,035.83		-2,690,532.56		-207,705.23		963,886.04	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



**Western Lane Ambulance District
MONTH END SUMMARY**

Transaction Date	5/1/2024
Transaction Date	5/31/2024
Company Code	Western Lane Ambulance District

Balance Forward **1,161,874.50**

Charges by Level of Service **539,659.20**

Batch #	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	Total
APR24				0.00	-3,855.00		-3,855.00
JUN23	0.00						0.00
MAY24	287,234.80	56,093.64	20,631.40	117,033.00	31,879.80	29,356.56	542,229.20
SEP23					1,285.00		1,285.00
Total	287,234.80	56,093.64	20,631.40	117,033.00	29,309.80	29,356.56	539,659.20

Payments - ALL **-159,308.78**

Payments - EFT

<u>Trans Date</u>	<u>Payer</u>	<u>Ref #</u>	<u>Amount</u>
5/1/2024	Aetna Medadvantage HMO	882411701060895	-1,402.64
5/2/2024	Trillium Community Health Plan	0900196761	-69.11
5/2/2024	Medicare B Oregon	894446081	-11,438.51
5/2/2024	XO AARP Medicare Supplemental	91062369357	-170.06
5/3/2024	XO MODA	24124B1000137532	-249.02
5/3/2024	XO Tricare for Life	2504251125	-266.55
5/3/2024	AARP Medicare Complete Plus	Q7902957	-4,126.44
5/5/2024	Pacific Source Community Solutions	24126B1000103414	-311.42
5/6/2024	BCBS OR Blue Card MedAdv	0155164574	-2,087.74
5/6/2024	XO Regence Federal Oregon	0261219552	-111.99
5/6/2024	Samaritan Advantage	29980262	-346.18
5/6/2024	UHC West/Secure Horizons	Q8030969	-393.99
5/7/2024	OPTUM Care MedAdvantage	2357405625	-431.10
5/7/2024	Oregon Medicaid	600215381	-266.50
5/7/2024	XO AARP Medicare Supplemental	91064565750	-368.33
5/8/2024	XO Tricare for Life	2504292152	-617.84
5/8/2024	Medicare B Oregon	894460335	-515.93

**Western Lane Ambulance District
MONTH END SUMMARY**

5/9/2024	Trillium Community Health Plan	0900197715	-161.28
5/9/2024	Medicare B Oregon	894463952	-2,771.68
5/9/2024	XO AARP Medicare Supplemental	91066120710	-147.31
5/10/2024	OPTUM Care MedAdvantage	2363816346	-1,489.98
5/10/2024	Medicare B Oregon	894467674	-279.40
5/10/2024	UHC West/Secure Horizons	Q8269564	-1,887.39
5/12/2024	Pacific Source MedAdvantage	24133B1000021400	-2,450.49
5/12/2024	Pacific Source Community Solutions	24133B1000105916	-1,247.10
5/13/2024	BCBS OR Blue Card MedAdv	0155175072	-686.44
5/13/2024	XO Regence Federal Oregon	0261222691	-108.18
5/13/2024	UHC West/Secure Horizons	Q8336929	-4,462.91
5/14/2024	Oregon Medicaid	600217298	-3,180.86
5/14/2024	Medicare B Oregon	894475287	-1,171.87
5/15/2024	VA Regional Payment Center	2102637	-3,197.32
5/15/2024	XO Tricare for Life	2504483051	-266.49
5/15/2024	Cigna	9652410198593 202	0.00
5/15/2024	UHC West/Secure Horizons	Q8536195	-2,431.59
5/16/2024	Trillium Community Health Plan	0900198657	-915.80
5/16/2024	XO AARP Medicare Supplemental	91069523918	-141.63
5/16/2024	WA State DSHS	960099	-238.82
5/17/2024	MODA	24138B1000127989	-1,827.88
5/17/2024	Aetna Medadvantage HMO	882413401048927	-1,078.38
5/17/2024	UHC West/Secure Horizons	R0092079	-1,792.03
5/19/2024	Pacific Source MedAdvantage	24140B1000018483	-1,855.98
5/19/2024	Pacific Source Community Solutions	24140B1000094928	-2,417.73
5/20/2024	BCBS OR Blue Card MedAdv	0155185466	-1,624.00
5/20/2024	XO Regence Federal	0261225422	-1,845.19
5/20/2024	XO Tricare for Life	2504558245	-137.30
5/20/2024	VA Regional Payment Center	2598716	-10,383.56
5/21/2024	Medicare B Oregon	894494100	-4,213.43
5/21/2024	UHC West/Secure Horizons	R0285659	-296.49
5/22/2024	Aetna Medadvantage HMO	882413701084588	-583.84
5/22/2024	Medicare B Oregon	894497772	-450.96
5/22/2024	UHC West/Secure Horizons	R0356536	-391.22

**Western Lane Ambulance District
MONTH END SUMMARY**

5/23/2024	Trillium Community Health Plan	0900199670	-6,165.18
5/23/2024	Medicare B Oregon	894501567	-5,670.62
5/23/2024	XO AARP Medicare Supplemental	91073178143	-159.22
5/24/2024	XO MODA	24145B1000121532	-2,988.66
5/26/2024	Pacific Source MedAdvantage	24147B1000021171	-3,735.72
5/26/2024	Pacific Source Community Solutions	24147B1000100568	-835.97
5/27/2024	BCBS OR Blue Card MedAdv	0155196496	-2,147.92
5/28/2024	BCBS OR Blue Card MedAdv	0155204707	-1,005.66
5/28/2024	Medicare B Oregon	894510017	-8,429.56
5/28/2024	UHC West/Secure Horizons	R0584260	-983.56
5/29/2024	Medicare B Oregon	894513920	-9,974.67
5/30/2024	Trillium Community Health Plan	0900200615	-395.83
5/30/2024	VA Regional Payment Center	4110746	-8,086.16
5/30/2024	Medicare B Oregon	894517693	-985.51
5/30/2024	XO AARP Medicare Supplemental	91075650718	-161.65
5/31/2024	XO MODA	24152B1000135491	-132.97
5/31/2024	UHC West/Secure Horizons	R0837167	-498.42

EFT TOTAL	-131,665.16
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Payments - Credit Card *(VISA, MC, AMX, Disc)*

<u>Trans Date</u>	<u>Amount</u>
5/3/2024	-435.87
5/6/2024	-200.00
5/7/2024	-715.00
5/9/2024	-25.00
5/10/2024	-125.00
5/12/2024	-60.00
5/13/2024	-697.54
5/15/2024	-340.00
5/17/2024	-588.80
5/20/2024	-250.00
5/21/2024	-100.00
5/23/2024	-25.00
5/25/2024	-50.00

**Western Lane Ambulance District
MONTH END SUMMARY**

5/26/2024	-345.81
5/28/2024	-275.00
5/29/2024	-347.95
5/30/2024	-870.48
5/31/2024	-709.17

CREDIT CARD TOTAL	-6,160.62
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Payments - Bank Deposit *(Cash, Chk Ins, Chk Pvt, Coll Pmt, MO)*

<u>Trans Date</u>	<u>Amount</u>
5/7/2024	-4,046.82
5/14/2024	-4,050.63
5/21/2024	-4,291.63
5/28/2024	-9,168.92

BANK DEPOSIT TOTAL	-21,558.00
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Payments - Other

<u>Date</u>	<u>NS</u>	<u>Total</u>
05/10/24	75.00	75.00
Total	75.00	75.00

Payments by Level of Service

<u>Date</u>	<u>ALS 1 E</u>	<u>ALS 1 NE</u>	<u>ALS 2</u>	<u>BLS E</u>	<u>BLS NE</u>	<u>SCT</u>	<u>Total</u>
5/1/2024	-1,402.64				0.00		-1,402.64
5/2/2024	-7,368.90	-866.43		-1,796.31	-239.17	-1,406.87	-11,677.68
5/3/2024	-4,879.48			-198.40	0.00		-5,077.88
5/5/2024	0.00	0.00		-311.42			-311.42
5/6/2024	-1,995.45		-200.00	-840.15	-104.30		-3,139.90
5/7/2024	-4,831.09	-218.86	-381.96	-25.00	-370.84		-5,827.75
5/8/2024	-912.74	-221.03		0.00	0.00		-1,133.77
5/9/2024	-1,899.35	-1,044.64		-67.66	-93.62		-3,105.27
5/10/2024	-1,201.23	-25.00		25.00	-1,015.56	-1,489.98	-3,706.77
5/11/2024			0.00				0.00
5/12/2024	-2,369.93	-355.50		-306.40	-725.76		-3,757.59

**Western Lane Ambulance District
MONTH END SUMMARY**

Date	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	Total
5/13/2024	-3,705.91		-668.36	-108.18		-1,472.62	-5,955.07
5/14/2024	-3,489.97	-183.69	-189.80	-753.35	-649.56	-3,136.99	-8,403.36
5/15/2024	-1,205.51	-3,608.20	0.00	-592.92		-828.77	-6,235.40
5/16/2024	-1,057.43			-238.82			-1,296.25
5/17/2024	-2,946.63	-1,078.38	-890.30	-300.50	-71.28	0.00	-5,287.09
5/19/2024	-1,747.37			-1,245.68	-1,005.66	-275.00	-4,273.71
5/20/2024	-9,336.45	-3,193.00		-1,710.60	0.00		-14,240.05
5/21/2024	-3,559.26	-440.00	-714.17	-4,063.12	-25.00	-100.00	-8,901.55
5/22/2024	-975.06			-450.96		0.00	-1,426.02
5/23/2024	-6,862.01	-866.43		-1,125.48	-568.10	-2,598.00	-12,020.02
5/24/2024	-2,988.66						-2,988.66
5/25/2024	-50.00						-50.00
5/26/2024	-1,367.78	-345.81		-1,444.43	0.00	-1,759.48	-4,917.50
5/27/2024	-877.48			-1,270.44			-2,147.92
5/28/2024	-7,997.56	-100.00	-3,546.71	-2,744.58	-1,417.85	-4,056.00	-19,862.70
5/29/2024	-6,346.49	-1,715.90	-790.68	-887.55	-284.05	-297.95	-10,322.62
5/30/2024	-3,199.68		-985.51	-1,771.72	-486.72	-4,056.00	-10,499.63
5/31/2024	-422.97	-290.00		-627.59			-1,340.56
Total	-84,997.03	-14,552.87	-8,367.49	-22,856.26	-7,057.47	-21,477.66	-159,308.78

Transaction Adjustments by Level of Service	-343,752.61
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	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	Total
Financial Assist/Charity	-250.00					-50.00	-300.00
Fire Med Adjustment	-6,006.22		-815.00	-250.00		-290.00	-7,361.22
NSF Check Fee	60.00			30.00			90.00
Uncollectible				-4,831.20	-132.53		-4,963.73
W/O Fee Schedule	-164,564.90	-27,793.18	-7,039.87	-65,962.58	-26,054.42	-13,674.87	-305,089.82
W/O Patient Deceased	-760.00		-251.40	-355.00	-300.00		-1,666.40
W/O to collections	-14,282.38	-3,410.92	-319.43	-4,269.71	-930.24	-325.00	-23,537.68
Waiver per FD					-923.76		-923.76
Total	-185,803.50	-31,204.10	-8,425.70	-75,638.49	-28,340.95	-14,339.87	-343,752.61

**Western Lane Ambulance District
MONTH END SUMMARY**

Ending Balance	1,198,472.31
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Western Lane Fire and EMS Authority

Balance Sheet Comparison

As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1001 Checking 5400	794,020.69	471,786.11
1003 WLFEA LGIP 6553	1,248,409.33	
Total Bank Accounts	\$2,042,430.02	\$471,786.11
Accounts Receivable		
1200 Accounts Receivable	462,419.84	101,057.84
Total Accounts Receivable	\$462,419.84	\$101,057.84
Other Current Assets		
1299 Undeposited Funds	0.00	0.00
1304 Prepaid Expenses	-2,606.10	0.00
1305 Prepaid Insurance	120,595.02	-1,890.37
1335 PSA Flex Account	702.00	502.00
1400 Deferred Outflows of Resources	1,496,516.99	291,494.99
Total Other Current Assets	\$1,615,207.91	\$290,106.62
Total Current Assets	\$4,120,057.77	\$862,950.57
Fixed Assets		
1700 Capital Assets		
1708 Vehicles	76,395.65	43,942.00
1799 Accumulated Depreciation	-7,765.00	-7,765.00
Total 1700 Capital Assets	68,630.65	36,177.00
Total Fixed Assets	\$68,630.65	\$36,177.00
TOTAL ASSETS	\$4,188,688.42	\$899,127.57

Western Lane Fire and EMS Authority

Balance Sheet Comparison

As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$65,504.93	\$28,947.33
Credit Cards		
2007 TIB Mastercard	18,962.17	6,455.04
Total Credit Cards	\$18,962.17	\$6,455.04
Other Current Liabilities		
2100 Payroll Liabilities		
2110 PERS Payable	-59.50	
2115 OSGP Payable	3,229.58	2,479.58
2116 VALIC Payable	1,275.00	1,025.00
2117 AFLAC Payable	1,713.03	1,667.01
2118 VOYA Payable	5,550.00	7,750.00
2120 PLO Payable	2,139.53	
2995 Clearing Account	467,877.47	409,047.91
Total 2100 Payroll Liabilities	481,725.11	421,969.50
2125 SVFR Association Dues	40.00	52.00
2130 IAFF Union Dues	3,424.41	3,237.78
2135 IAFF PAC Contributions	67.50	83.00
2700 Deferred Inflows	194,273.00	
Total Other Current Liabilities	\$679,530.02	\$425,342.28
Total Current Liabilities	\$763,997.12	\$460,744.65
Total Liabilities	\$763,997.12	\$460,744.65
Equity		
3200 Investment in Capital	12,150.00	12,150.00
3201 Retained Earnings	2,036,643.66	550,500.82
Net Income	1,375,897.64	-124,267.90
Total Equity	\$3,424,691.30	\$438,382.92
TOTAL LIABILITIES AND EQUITY	\$4,188,688.42	\$899,127.57

Western Lane Fire and EMS Authority

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - May 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
4100 Transfers			
4101 Transfer from SVFR for Administration	2,959,443.50	3,784,713.00	78.19 %
4102 Transfers from WLAD for Administration	5,067,762.50	6,206,973.00	81.65 %
4103 Transfer from SVFR for Fire Program	121,191.70		
4104 Transfers from WLAD for EMS Program	193,340.63		
Total 4100 Transfers	8,341,738.33	9,991,686.00	83.49 %
4400 Miscellaneous Income			
4410 Donations	3,062.00		
4415 Employee Recognition Donation	1,690.00		
4420 Interest	61,516.43		
Total 4400 Miscellaneous Income	66,268.43		
4700 Western Lane Crisis Response			
4701 WLCR Program Lane County	225,367.94	187,472.00	120.21 %
4702 WLCR Program Other Income	15,000.00	7,500.00	200.00 %
4704 HRSA Grant	57,741.59	100,000.00	57.74 %
4705 BGCWLC Grant	46,315.01	83,333.00	55.58 %
4706 SAMHSA Grant	86,562.09	422,705.00	20.48 %
4707 WLC Foundation Grant	9,313.00	9,313.00	100.00 %
Total 4700 Western Lane Crisis Response	440,299.63	810,323.00	54.34 %
4860 Reimbursements and Refunds	41,784.02		
Total Income	\$8,890,090.41	\$10,802,009.00	82.30 %
GROSS PROFIT	\$8,890,090.41	\$10,802,009.00	82.30 %
Expenses			
5000 Personnel Services			
5320 WLCR Wages & Benefits	173,369.85	165,061.00	105.03 %
5340 HRSA Grant Wages	14,976.00	14,976.00	100.00 %
5350 BGWLC Grant Wages	52,335.51	65,112.00	80.38 %
5360 SAMHSA Grant Wages	89,608.51	285,946.00	31.34 %
5400 WLFEA Payroll Taxes and Benefits	2,188,303.39	2,415,255.00	90.60 %
5500 WLFEA Wages & Salaries	3,420,979.04	3,749,748.00	91.23 %
Total 5000 Personnel Services	5,939,572.30	6,696,098.00	88.70 %
6000 Operations			
6100 Training	43,762.77	80,195.00	54.57 %
6200 Medical	140,698.51	142,800.00	98.53 %
6300 Reserve Expenses	570.68	2,000.00	28.53 %
6400 Emergency Services	155,611.54	168,000.00	92.63 %
6500 Prevention	23,968.72	26,225.00	91.40 %
6600 Recruitment	10,240.58	6,500.00	157.55 %
6700 Facilities	145,494.66	203,123.00	71.63 %
6800 Vehicles	262,507.22	215,000.00	122.10 %
6900 Operational Supplies	144,323.76	172,000.00	83.91 %

Western Lane Fire and EMS Authority

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - May 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Total 6000 Operations	927,178.44	1,015,843.00	91.27 %
7000 Materials & Services			
7100 Administrative Expenses	144,257.57	127,000.00	113.59 %
7200 Technology	76,082.02	76,500.00	99.45 %
7300 Board of Directors	20,672.21	23,500.00	87.97 %
7400 Professional Services	113,173.24	131,750.00	85.90 %
7500 Insurance	167,048.12	175,000.00	95.46 %
7900 Emergency Services	1,518.00		
8700 WLCR Program	118,462.90	279,228.00	42.43 %
Total 7000 Materials & Services	641,214.06	812,978.00	78.87 %
8000 Capital Outlay			
8003 WLCR Vehicle 2	6,227.52		
Total 8000 Capital Outlay	6,227.52		
Bank Charges & Fees	0.45		
Total Expenses	\$7,514,192.77	\$8,524,919.00	88.14 %
NET OPERATING INCOME	\$1,375,897.64	\$2,277,090.00	60.42 %
Other Expenses			
9500 Ending Fund Balance		2,277,090.00	
Total Other Expenses	\$0.00	\$2,277,090.00	0.00%
NET OTHER INCOME	\$0.00	\$ -2,277,090.00	0.00 %
NET INCOME	\$1,375,897.64	\$0.00	0.00%

Western Lane Fire and EMS Authority

Transaction List by Date

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/01/2024	Bill Payment (Check)	11442	Airgas USA LLC		1001 Checking 5400	-476.26
05/01/2024	Bill Payment (Check)	11443	Angie's Alterations		1001 Checking 5400	-7.00
05/01/2024	Bill Payment (Check)	11444	Brandon Sutherland		1001 Checking 5400	-1,308.00
05/01/2024	Bill Payment (Check)	11445	Brian's Automotive		1001 Checking 5400	-289.00
05/01/2024	Bill Payment (Check)	11446	Cascade Fire Equipment		1001 Checking 5400	-3,840.00
05/01/2024	Bill Payment (Check)	11447	Coastal Paper & Supply	3418	1001 Checking 5400	-782.07
05/01/2024	Bill Payment (Check)	11448	Davison Auto Parts	26588	1001 Checking 5400	-12.06
05/01/2024	Bill Payment (Check)	11449	Henry Schein, Inc.		1001 Checking 5400	-7,198.06
05/01/2024	Bill Payment (Check)	11450	Hughes Fire Equipment, Inc	Cust No 17115	1001 Checking 5400	-8,509.42
05/01/2024	Bill Payment (Check)	11451	Karl Storz Endoscopy-America, Inc.	Acct 134783 GV	1001 Checking 5400	-278.62
05/01/2024	Bill Payment (Check)	11452	KJ Smith Associates LLC		1001 Checking 5400	-5,941.25
05/01/2024	Bill Payment (Check)	11453	L.N. Curtis and Sons	Cust # C30653	1001 Checking 5400	-1,299.95
05/01/2024	Bill Payment (Check)	11454	Lane Fire Authority		1001 Checking 5400	-1,258.50
05/01/2024	Bill Payment (Check)	11455	Marlo Rivas		1001 Checking 5400	-23.00
05/01/2024	Bill Payment (Check)	11456	Matthew D. House		1001 Checking 5400	-143.00
05/01/2024	Bill Payment (Check)	11457	Matthew Danigelis, M.D.		1001 Checking 5400	-1,000.00
05/01/2024	Bill Payment (Check)	11458	Oregon Apparatus Repair		1001 Checking 5400	-14,800.56
05/01/2024	Bill Payment (Check)	11459	Oregon Volunteer Firefighter Association (OVFA)	SVFR	1001 Checking 5400	-440.00
05/01/2024	Bill Payment (Check)	11460	PacificSource Administrators	Employer ID P00194	1001 Checking 5400	-408.00
05/01/2024	Bill Payment (Check)	11461	Quill, LLC	5116790	1001 Checking 5400	-100.97
05/01/2024	Bill Payment (Check)	11462	Rob Chance		1001 Checking 5400	-1,459.20
05/01/2024	Bill Payment (Check)	11463	Shervin's Tire & Automotive		1001 Checking 5400	-3,693.00
05/01/2024	Bill Payment (Check)	11464	Siuslaw Outreach Services, Inc.		1001 Checking 5400	-15.39
05/01/2024	Bill Payment (Check)	11465	Siuslaw Valley Firefighter Association (SVFFA)		1001 Checking 5400	-36.00
05/01/2024	Bill Payment (Check)	11466	Stryker Sales LLC	Payer # 236691	1001 Checking 5400	-383.76
05/01/2024	Bill Payment (Check)	11467	Systems Design		1001 Checking 5400	-4,785.92
05/01/2024	Bill Payment (Check)	11468	T.S. Yard Service		1001 Checking 5400	-1,350.00
05/01/2024	Bill Payment (Check)	11469	Teleflex LLC	155750	1001 Checking 5400	-1,441.50
05/01/2024	Bill Payment (Check)	11470	The Sportsman		1001 Checking 5400	-79.95
05/01/2024	Bill Payment (Check)	11471	VALIC		1001 Checking 5400	-1,275.00
05/01/2024	Bill Payment (Check)	11472	Vend West Services Inc	WESLA & SVFIR	1001 Checking 5400	-100.20
05/01/2024	Bill Payment (Check)	11473	Westcoast Media Group, Inc.		1001 Checking 5400	-200.00
05/01/2024	Bill Payment (Check)	11474	WHA Insurance Agency	37197	1001 Checking 5400	-1,723.00
05/01/2024	Bill Payment (Check)	11475	Zoll Medical Corporation	310599	1001 Checking 5400	-1,038.11
05/03/2024	Check	EFT	Intuit	check order for WLFEA (20% coupon, order of 500)	1001 Checking 5400	-240.83
05/03/2024	Check	EFT	ADP Payroll Services	Amended Federal W2C forms filing for 4Qtr23, 1Qtr23, 2Qtr23, 3Qtr23 (to be refunded)	1001 Checking 5400	-3,240.35
05/03/2024	Bill Payment (Check)	EFT	IAFF Local 851		1001 Checking 5400	-3,297.58
05/03/2024	Bill Payment (Check)	EFT	IAFF Local 851		1001 Checking 5400	-67.50
05/03/2024	Check	EFT	Oregon Savings Growth Plan (OSGP)	4-30-2024 payroll contributions OSGP	1001 Checking 5400	-3,229.58
05/03/2024	Check	EFT	VOYA	4-30-2024 Payroll contributions VOYA	1001 Checking 5400	-6,150.00
05/06/2024	Bill Payment (Check)	EFT	County Transfer & Recycling		1001 Checking 5400	-186.50
05/06/2024	Bill Payment (Check)	EFT	County Transfer & Recycling		1001 Checking 5400	-234.90
05/07/2024	Bill Payment (Check)	EFT	CECO	10003635	1001 Checking 5400	-3,393.29
05/08/2024	Bill Payment (Check)	EFT	Charter Communications -St-1	8751 16 025 0143928	1001 Checking 5400	-31.83
05/09/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-128.96
05/09/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-117.69
05/09/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-95.09
05/09/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-892.22
05/09/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-54.75
05/09/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-120.84
05/09/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-81.56
05/11/2024	Bill Payment (Check)	EFT	Clear Rate Communications	4950169	1001 Checking 5400	-382.50
05/13/2024	Bill Payment (Check)	11476	Nick Terrell	Voided		0.00
05/13/2024	Bill Payment (Check)	11477	Nick Terrell		1001 Checking 5400	-7,478.89
05/13/2024	Bill Payment (Check)	EFT	RICOH	Cust # 15095401	1001 Checking 5400	-81.80
05/15/2024	Bill Payment (Check)	EFT	U.S. Bank Equipment Finance	Cust Credit Acct 1782465	1001 Checking 5400	-191.00
05/15/2024	Bill Payment (Check)	EFT	City of Florence		1001 Checking 5400	-263.06
05/15/2024	Bill Payment (Check)	EFT	City of Florence		1001 Checking 5400	-51.94
05/15/2024	Bill Payment (Check)	EFT	City of Florence		1001 Checking 5400	-46.35
05/15/2024	Bill Payment (Check)	EFT	City of Florence		1001 Checking 5400	-21.56
05/15/2024	Bill Payment (Check)	EFT	City of Florence		1001 Checking 5400	-235.72
05/15/2024	Check	EFT	AFLAC	April 2024 premium for employee enrollments	1001 Checking 5400	-775.11
05/15/2024	Bill Payment (Check)	EFT	CenturyLink (Lumen)		1001 Checking 5400	-668.82
05/17/2024	Bill Payment (Check)	EFT	Spectrum - Charter Communications		1001 Checking 5400	-515.00
05/17/2024	Bill Payment (Check)	EFT	Spectrum - Charter Communications		1001 Checking 5400	-299.97
05/17/2024	Check	EFT	Card Services Center	3/23/23-4/22/2024 monthly credit card expenses	1001 Checking 5400	-9,799.81
05/20/2024	Bill Payment (Check)	EFT	CECO	10003635	1001 Checking 5400	-3,547.88
05/20/2024	Bill Payment (Check)	EFT	Spectrum - Charter Communications		1001 Checking 5400	-189.97
05/20/2024	Bill Payment (Check)	EFT	South Coast Water		1001 Checking 5400	-49.83
05/20/2024	Bill Payment (Check)	11478	4 Color Pro		1001 Checking 5400	-1,200.00
05/20/2024	Bill Payment (Check)	11479	Airgas USA LLC		1001 Checking 5400	-1,028.35
05/20/2024	Bill Payment (Check)	11480	Benton County Public Works		1001 Checking 5400	-7,232.33
05/20/2024	Bill Payment (Check)	11481	Brian's Automotive		1001 Checking 5400	-150.00
05/20/2024	Bill Payment (Check)	11482	Cascade Health		1001 Checking 5400	-1,254.00
05/20/2024	Bill Payment (Check)	11483	Coastal Fitness Inc	Client No. 0010	1001 Checking 5400	-992.00

Western Lane Fire and EMS Authority

Transaction List by Date

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/20/2024	Bill Payment (Check)	11484	Coastal Paper & Supply	3418	1001 Checking 5400	-1,106.91
05/20/2024	Bill Payment (Check)	11485	Copeland Lumber	Voided - 0440317		0.00
05/20/2024	Bill Payment (Check)	11486	Country Media, Inc.		1001 Checking 5400	-24.91
05/20/2024	Bill Payment (Check)	11487	CTX-Xerox	Contract # 23792-01	1001 Checking 5400	-1,221.57
05/20/2024	Bill Payment (Check)	11488	Darrek Mullins		1001 Checking 5400	-274.70
05/20/2024	Bill Payment (Check)	11489	Davison Auto Parts	26588	1001 Checking 5400	-182.61
05/20/2024	Bill Payment (Check)	11490	Florence Glass		1001 Checking 5400	-900.00
05/20/2024	Bill Payment (Check)	11491	Goodmans Floor Covering, Inc.		1001 Checking 5400	-23,465.00
05/20/2024	Bill Payment (Check)	11492	Henry Schein, Inc.		1001 Checking 5400	-3,781.28
05/20/2024	Bill Payment (Check)	11493	Hughes Fire Equipment, Inc	Cust No 17115	1001 Checking 5400	-8,505.77
05/20/2024	Bill Payment (Check)	11494	IMS Alliance		1001 Checking 5400	-12.65
05/20/2024	Bill Payment (Check)	11495	Jessica Marchinski		1001 Checking 5400	-257.28
05/20/2024	Bill Payment (Check)	11496	L.N. Curtis and Sons	Cust # C30653	1001 Checking 5400	-2,427.56
05/20/2024	Bill Payment (Check)	11497	Lighthouse Electrical Contractors, Inc.		1001 Checking 5400	-158.86
05/20/2024	Bill Payment (Check)	11498	Local Government Law Group PC		1001 Checking 5400	-81.00
05/20/2024	Bill Payment (Check)	11499	OFDDA-LOSAP TRUST		1001 Checking 5400	-125.00
05/20/2024	Bill Payment (Check)	11500	Oregon Apparatus Repair		1001 Checking 5400	-3,585.41
05/20/2024	Bill Payment (Check)	11501	Shervin's Tire & Automotive		1001 Checking 5400	-2,276.00
05/20/2024	Bill Payment (Check)	11502	Sign Stop		1001 Checking 5400	-285.00
05/20/2024	Bill Payment (Check)	11503	Special Districts Association of Oregon (SDAO)		1001 Checking 5400	-1,345.20
05/20/2024	Bill Payment (Check)	11504	Special Districts Insurance Services		1001 Checking 5400	-68,939.73
05/20/2024	Bill Payment (Check)	11505	Standard Insurance Company	Policy # 00 762435 001	1001 Checking 5400	-3,711.88
05/20/2024	Bill Payment (Check)	11506	Systems Design		1001 Checking 5400	-5,018.84
05/20/2024	Bill Payment (Check)	11507	TNT Sales & Repair Inc		1001 Checking 5400	-532.90
05/20/2024	Bill Payment (Check)	11508	Vend West Services Inc	WESLA & SVFIR	1001 Checking 5400	-68.80
05/20/2024	Bill Payment (Check)	11509	Zoll Medical Corporation	310599	1001 Checking 5400	-2,054.85
05/20/2024	Bill Payment (Check)	11510	Special Districts Insurance Services		1001 Checking 5400	-745.00
05/23/2024	Bill Payment (Check)	EFT	WAVE (Astound)		1001 Checking 5400	-194.97
05/23/2024	Bill Payment (Check)	EFT	WAVE (Astound)		1001 Checking 5400	-194.97
05/24/2024	Bill Payment (Check)	EFT	FIRSTNET (ATT)	287315307133	1001 Checking 5400	-2,148.37
05/25/2024	Bill Payment (Check)	EFT	Heceta Water		1001 Checking 5400	-33.04
05/29/2024	Bill Payment (Check)	EFT	Stepup IT Services LLC		1001 Checking 5400	-5,088.00
05/29/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-492.01
05/30/2024	Bill Payment (Check)	EFT	Stericycle, Inc (Shred-It)	Cust No 6117445	1001 Checking 5400	-467.14



WESTERN LANE FIRE EMS
Account Number: XXXX XXXX XXXX 1300

Billing Questions:
800-367-7576

Website:
www.cardaccount.net

Send Billing Inquiries To:
Card Service Center, PO Box 569120, Dallas, TX 75356

TIB, N.A. Credit Card Account Statement
April 23, 2024 to May 23, 2024

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$9,799.81
- Payments	\$9,799.81
- Other Credits	\$0.00
+ Purchases	\$12,019.83
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$12,019.83

Account Number	XXXX XXXX XXXX 1300
Credit Limit	\$20,000.00
Available Credit	\$6,986.00
Statement Closing Date	May 23, 2024
Days in Billing Cycle	31

PAYMENT INFORMATION

New Balance:	\$12,019.83
Minimum Payment Due:	\$360.60
Payment Due Date:	June 17, 2024

MESSAGES

PROTECT YOURSELF FROM SCAMMERS!

We will never call, text, or email and ask you for your personal information. Some scammers will call and pretend to be from the Card Service Center. We will never call or text you and ask for sensitive information such as account or card number information, passwords or user names, or social security numbers. Please **DO NOT** give out that information.

If you feel pressured or concerned about a phone call, please hang up and call us at 800-367-7576 (the phone number located on the back of your credit card). Our Card Service Center team is always glad to check and can verify the information.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/17	05/17	F112700GU00CHGDDA	AUTOMATIC PAYMENT - THANK YOU	\$9,799.81-

Transactions continued on next page

TIB, N.A.
1550 N BROWN RD 150
LAWRENCEVILLE GA 30043



Account Number: XXXX XXXX XXXX 1300
New Balance: \$12,019.83
Minimum Payment Due: \$360.60
Payment Due Date: June 17, 2024

All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICE CENTER
PO BOX 569100
DALLAS TX 75356-9100

WESTERN LANE FIRE EMS
2625 HIGHWAY 101
FLORENCE OR 97439-9702



TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			TOTAL XXXXXXXXXXXX1300	\$9,799.81-
04/22	04/23	5541734G17K6BM02R	OR HEALTH AUTHORITY SALEM OR	\$625.00
04/30	05/02	5543687GA7WK0QNLX	RIVERHOUSE ON THE DESC BEND OR	\$90.00
05/03	05/05	5543687GQ7WKT3GE1	RIVERHOUSE ON THE DESC BEND OR	\$393.88
			CHECK-IN 04/30/24 FOLIO #4220503075	
05/03	05/05	5543687GQ7WKT3GE9	RIVERHOUSE ON THE DESC BEND OR	\$393.88
			CHECK-IN 04/30/24 FOLIO #4220503075	
			MATT HOUSE	
			TOTAL XXXXXXXXXXXX1326	\$1,502.76
04/23	04/24	5543286G25Z54DF38	AMZN MKTP US*5X5VA1SD3 AMZN.COM/BILL WA	\$15.99
04/27	04/28	5543286G660D2A2X1	AMZN MKTP US*6Z8X07053 AMZN.COM/BILL WA	\$201.30
04/29	04/30	5543286G860ZAXZ9H	AMZN MKTP US*UW7T83TU3 AMZN.COM/BILL WA	\$9.28
05/03	05/03	5543286GQ61ZWJ706	ELECTRICBARGAINSTORES. 310-822-6500 CA	\$682.53
05/07	05/08	5543286GG63EZ1ZVB	AMZN MKTP US*T20LC8Y93 AMZN.COM/BILL WA	\$27.97
05/14	05/15	5543286GP5W5SZHLA	AMZN MKTP US*7A48W7DG3 AMZN.COM/BILL WA	\$25.15
05/19	05/20	5513158GXBMBXSLMD	DNH*GODADDY.COM TEMPE AZ	\$46.34
05/19	05/20	8230509GW000NMQQY	SP EMS LOGIK SALT LAKE CIT UT	\$320.00
05/22	05/22	5543286GZ5YQ1SQVM	AMZN MKTP US*G94YQ1J73 AMZN.COM/BILL WA	\$188.93
			LARA LINDEMANN	
			TOTAL XXXXXXXXXXXX2092	\$1,517.49
05/06	05/07	2524780GF012N2M2T	CURTIS RESTAURANT EQUI SPRINGFIELD OR	\$380.00
05/10	05/12	0543684GL8PLHNLGD	FSP*COUSINS COUNTRY IN THE DALLES OR	\$234.08
			CHECK-IN 05/11/24 FOLIO #252549	
05/10	05/12	0543684GL8PLHNLJN	FSP*COUSINS COUNTRY IN THE DALLES OR	\$98.08
			CHECK-IN 05/12/24 FOLIO #252550	
05/11	05/12	5543286GL5V7BRBWA	TST* COUSINS RESTAURAN THE DALLES OR	\$22.89
05/12	05/13	5543286GM5VH6MBFW	TST* COUSINS RESTAURAN THE DALLES OR	\$61.48
05/12	05/13	0543684GNEHSAJJWE	STARBUCKS 21268 THE DALLES OR	\$14.95
05/12	05/13	0543684GNHEV8WJZV	UEP*KOBE SUSHI THE DAL THE DALLES OR	\$100.00
05/12	05/14	5270828GNBLYS4EJB	BURGER KING #7450 Q07 THE DALLES OR	\$40.65
05/13	05/14	5543286GP5W1VPRE9	TST* COUSINS RESTAURAN THE DALLES OR	\$34.25
05/13	05/14	1527021GN00Z60VJG	SUBWAY 10233 THE DALLES OR	\$27.43
05/14	05/14	5543286GP5W1VPRSZ	TST* COUSINS RESTAURAN THE DALLES OR	\$72.27
05/13	05/15	0543684GP8PKX3X37	FSP*COUSINS COUNTRY IN THE DALLES OR	\$355.33
			CHECK-IN 05/10/24 FOLIO #252548	
			DARREK MULLINS	
			TOTAL XXXXXXXXXXXX8049	\$1,441.41
04/30	05/01	0543684G98PL666FR	FRED-MEYER #0464 FLORENCE OR	\$9.99
05/01	05/01	5543286GA61DYJ6JS	AMZN MKTP US*NI0E536V3 AMZN.COM/BILL WA	\$341.34
05/01	05/02	5543286GA61JGH7R8	AMZN MKTP US*985G053Q3 AMZN.COM/BILL WA	\$630.43
05/02	05/05	2524780GQ00DXEJMK	CORNUCOPIA BAR & BURGE EUGENE OR	\$40.36
05/18	05/19	5543286GV5XB5WATA	AMZN MKTP US*IP4EM9Z03 AMZN.COM/BILL WA	\$389.80
			MELISSA HOUSE	
			TOTAL XXXXXXXXXXXX8197	\$1,411.92
04/30	05/01	8271116G9000G0L8P	SP TRG STORE CYPRESS TX	\$78.99
			BLAIR CAMPBELL	
			TOTAL XXXXXXXXXXXX8293	\$78.99
04/23	04/23	1230202G20022YQNB	AFP*OREGON FIRE CHIEFS WILSONVILLE OR	\$160.00
04/27	04/28	5544641G6N6313DX6	GALLS LEXINGTON KY	\$151.88
05/16	05/17	5265384GS1Z238Z22	IBSCINC 7709784400 GA	\$510.00
05/20	05/21	0543684GX8PKV5P8F	FRED-MEYER #0464 FLORENCE OR	\$174.12

Transactions continued on next page



TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
ROBERT CHANCE II				
TOTAL XXXXXXXXXXXX1552				\$996.00
05/06	05/07	1527021GF01QT6KH5	SUBWAY 24840 5419159307 OR	\$35.97
05/13	05/14	1527021GN017PX8EL	SUBWAY 24840 FLORENCE OR	\$39.56
MARY DIMON				
TOTAL XXXXXXXXXXXX2022				\$75.53
04/23	04/24	5543687G27WGLPZ48	FLORENCE IN BLOOM FLORENCE OR	\$100.00
04/25	04/26	0531461G5EHWQQMHZ	ABBYS LEGENDARY PIZZA FLORENCE OR	\$130.69
05/13	05/15	5526352GPRBGJ5RYV	SAFEWAY #0363 FLORENCE OR	\$15.99
05/20	05/21	5543286GX5XY3RYMF	INTUIT *QBOOKS ONLINE CL.INTUIT.COM CA	\$2,143.73
05/21	05/23	5526352GZRBGJ62LZ	SAFEWAY #0363 FLORENCE OR	\$20.57
TRISH LUTGEN				
TOTAL XXXXXXXXXXXX4275				\$2,410.98
04/27	04/28	5543687G73S60Q69E	BLUE CARD COMMAND PHOENIX AZ	\$385.00
05/08	05/09	5554807GJBM8KWT9Q	FLORENCE TRUE VALUE FLORENCE OR	\$13.99
05/09	05/09	5270487GJ1R7L7JND	BI-MART 644 FLORENCE OR	\$14.97
ALI GHARIB				
TOTAL XXXXXXXXXXXX2021				\$413.96
04/22	04/23	0543684G18PKTFS0X	FRED-MEYER #0464 FLORENCE OR	\$39.20
05/07	05/08	0512671GH00D7D0S0	PHIL'S SAW SHOP FLORENCE OR	\$109.00
05/08	05/09	5554807GJBM8KWRPW	FLORENCE TRUE VALUE FLORENCE OR	\$87.40
05/15	05/16	5554807GTBM8PNTN2	FLORENCE TRUE VALUE FLORENCE OR	\$93.24
05/15	05/16	0230663GT00L09KAZ	KENDALL FORD INC EUGENE OR	\$1,018.87
05/16	05/19	7514051GSS66JA33Q	COPELAND LUMBER - FLOR FLORENCE OR	\$7.69
05/16	05/19	7514051GSS66JA334	COPELAND LUMBER - FLOR FLORENCE OR	\$9.20
05/17	05/19	5512685GV2LS25ABM	NAPA-FLORENCE FLORENCE OR	\$34.17
05/22	05/23	8230509GZ000Q5N55	SP RAM MOUNTS SEATTLE WA	\$278.80
ANDY GRAY				
TOTAL XXXXXXXXXXXX3003				\$1,677.57
04/22	04/24	8517924G2WGNQTM93	BEST THAI CUISINE - FL FLORENCE OR	\$82.00
05/16	05/17	5543687GT7KDN6A39	CASSIES COFFEE FLORENCE OR	\$11.00
05/22	05/22	5270487GZ1R7MNM9S	BI-MART 644 FLORENCE OR	\$35.98
05/22	05/23	0543684GZ8PL1D5XD	FRED-MEYER #0464 FLORENCE OR	\$45.29
RONNIE PEARSON				
TOTAL XXXXXXXXXXXX0131				\$174.27
05/17	05/19	1527021GS0118V781	SUBWAY 10914 FLORENCE OR	\$107.98
DAVID ROSSI				
TOTAL XXXXXXXXXXXX5775				\$107.98
05/15	05/16	5543286GR5WDDXPTW	DTV*DIRECTV SERVICE 800-347-3288 CA	\$210.97
HOLLY LAIS				
TOTAL XXXXXXXXXXXX6806				\$210.97

\$0 - \$12,019.83 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 06/17/24. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

Incident Management

300.1 PURPOSE AND SCOPE

The purpose of this policy is to establish operational guidelines for members of the Authority to use in the management and mitigation of all-hazards emergency incidents in accordance with Oregon law (OAR 437-002-0182(9)).

300.1.1 DEFINITIONS

Definitions related to this policy include:

All-hazards - An incident, natural or manmade, that warrants action to protect life, property, environment, and public health or safety, and to minimize disruptions of government, social or economic activities.

IMS - Incident Management System. Also referred to as an Incident Command System (ICS) (OAR 437-002-0182(3)).

300.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to utilize the ICS or the National Incident Management System (NIMS) as the IMS for managing all emergency incidents. All incident-related activities should be managed in accordance with established ICS/NIMS methods and procedures.

300.3 INCIDENT MANAGEMENT

The Fire & EMS Chief should ensure the Authority adopts written ICS/NIMS procedures in accordance with Oregon law and when practical that are compatible with neighboring jurisdictions. These procedures shall meet the requirements of the National Fire Protection Association 1561, 2008 edition, Standard on Emergency Services Incident Management System and should be available to members (OAR 437-002-0182(9)).

Emergency incidents shall be managed utilizing trained and qualified personnel for the specific tactical, supervisory or command level assignments.

Emergency Response

301.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure a safe and appropriate response to emergencies while maintaining the safety of authority members and the public by requiring operators of authority vehicles to conform to applicable Oregon laws and regulations during an emergency response (ORS 820.300).

301.1.1 DEFINITIONS

Definitions related to this policy include:

Emergency response - Any call for service or assistance involving fire, explosion or violent rupture; human rescue or time sensitive medical emergencies; human entrapment; illness or injury; hazardous materials release or threat of contamination; flooding; threatened or actual acts of violence; any explosive, bomb or threatened bombing; any act of terrorism; any natural disaster; or any other circumstance that presents a threat to life-safety or to property.

Emergency vehicle - An ambulance or other vehicle operated by a public fire and EMS department that is equipped with emergency warning lights and siren as required by Oregon law (ORS 801.260).

301.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to appropriately respond to all emergency calls.

301.3 EMERGENCY CALLS

Personnel responding to an emergency call shall proceed immediately and continuously operate emergency warning lights and siren as reasonably necessary pursuant to ORS 820.300 and ORS 820.320. The use of any other warning equipment without emergency warning lights and siren does not provide any exemption from Oregon traffic laws.

Personnel should only respond with emergency warning lights and siren when dispatched or when circumstances reasonably indicate an emergency response is required.

The operator of an emergency vehicle is only exempt from Oregon traffic laws when responding to an emergency call but not upon returning from an emergency (ORS 820.300).

Personnel not authorized to respond with emergency warning lights and siren shall observe all traffic laws and proceed without the use of emergency warning lights and siren.

301.4 MULTIPLE EMERGENCY VEHICLE RESPONSES

When more than one apparatus responds to an emergency, emergency vehicle operators should remain alert to the presence of other emergency vehicles and exercise due caution. Personnel must further exercise due caution in recognizing that traffic yielding to one emergency vehicle may not expect other emergency vehicles to follow.

Emergency Response

301.5 INITIATING AN EMERGENCY RESPONSE

If an emergency vehicle operator believes an emergency response to any call is appropriate, the operator shall ensure WestComm is immediately notified.

301.6 RESPONSIBILITIES OF RESPONDING PERSONNEL

Emergency vehicle operators shall exercise sound judgment and care, with due regard for life and property, while operating a vehicle en route to an emergency response, and abide with the conditions, limitations and prohibitions of the traffic law exemptions provided in ORS 820.300.

Responding with emergency lights and siren does not relieve personnel of the duty to continue to drive with due regard for the safety of all persons.

In exercising the provisions of Oregon law exempting emergency vehicles from traffic laws related to passing stopped school buses, the operator must first stop the vehicle, must determine that no passengers on the bus remain on the roadway and then must proceed with caution (ORS 820.320).

The operator of an emergency vehicle must not exceed any designated speed limit to an extent which endangers persons or property, and in proceeding past any stop light or stop sign, must slow down as may be necessary for the vehicle's safe operation (ORS 820.320).

In addition, emergency vehicle operators should reduce speed at all street intersections and should come to a complete stop at all blind street intersections or intersections where there is either a red light, a flashing red light or a stop sign. Emergency vehicle operators should also come to a complete stop at intersections whenever they reasonably believe they cannot account for traffic in approaching lanes or when vehicles have not yielded the right-of-way. After coming to a complete stop, emergency vehicle operators should only proceed when it is safe to do so.

The decision to continue an emergency response is at the discretion of the emergency vehicle operator. If, in the vehicle operator's judgment, the roadway conditions or traffic congestion does not permit such a response without unreasonable risk, the vehicle operator may elect to respond to the call without the use of red lights and siren at the legal speed limit. In such an event, the vehicle operator should ensure WestComm is promptly notified. Personnel shall also discontinue the emergency response when directed by any supervisor.

301.7 FAILURE OF EMERGENCY EQUIPMENT

If the emergency equipment on the vehicle should fail to operate, the vehicle operator must terminate the emergency response and respond accordingly. In all cases, the vehicle operator shall notify WestComm of the equipment failure so that another apparatus may be assigned to the emergency response.

Fire Ground Accountability

302.1 PURPOSE AND SCOPE

The purpose of this policy is to increase firefighter safety by establishing accountability systems for keeping track of all personnel operating at the scene of an emergency incident in accordance with National Fire Protection Association (NFPA) 1561, 2008 edition: Standard on Emergency Services Incident Management System (OAR 437-002-0182(10)).

302.1.1 DEFINITIONS

Definitions related to this policy include:

Personnel Accountability Report (PAR) - A roll call of all operations members assigned to an incident at specified times; a PAR is designed to account for each member's location and activity and to verify his/her safety.

302.2 POLICY

It is the policy of this authority that supervisors periodically account for members working under their direction at emergency incidents and that all members participate in accountability systems.

302.3 RESPONSIBILITIES

A personnel accountability system shall be established and implemented using thorough training procedures. This system should constantly monitor the status of all emergency personnel, both of authority members and personnel from assisting agencies, during emergency incidents from their arrival until their official release from the incident and meet the requirements of NFPA 1561, 2008 edition (OAR 437-002-0182(10)).

A personnel accountability system should be used primarily to track personnel, not resources. However, on small incidents one individual may be responsible for tracking both personnel and resources.

A written personnel accountability system, such as the Incident Command System (ICS) Form ICS-201 for Incident Commanders (ICs) or some similar process, should be used and a status board should be maintained. Individual crew names shall be posted in a conspicuous location in the cab of authority vehicles.

Supervisors are responsible for participation in the accountability system by tracking all personnel under their direction on emergency incidents. Personnel should be accounted for from the time of dispatch to the time of demobilization.

Supervisors should implement sufficient tracking methods for personnel at the individual, company, division, group and unit levels to account for personnel during all phases and at all locations of an incident, including travel between locations and assignments.

The IC should designate an accountability officer to monitor who is in charge of each area, what crews are assigned to each area, where each area is located and the area assignment.

Fire Ground Accountability

Division or group supervisors should be assigned to keep track of all crews under their supervision. Company Officers should know the location and assignment of each firefighter in their crew.

All members are responsible for participating in the accountability system, including checking in at approved locations. This includes members who arrive on-scene individually or in privately owned vehicles.

302.4 REPORTING

Ongoing, routine strategic and tactical accountability at all emergency incidents, including wildland fires, should be accomplished through periodic reporting or visual observation. This can be accomplished through concise reports that include conditions, actions and needs. Members should also make the following reports:

- Emergency situations
- Inability to meet objective with revised timeline and/or resource requests
- Notification of completed actions
- Change in strategy
- Change in fire conditions, such as crossing planned control lines

302.4.1 PERSONNEL ACCOUNTABILITY REPORTS (PAR)

For structure fires, a PAR should be conducted within the first 10 minutes of an incident and every 20 minutes thereafter for personnel at the scene. In addition, PARs should be conducted after any change in conditions that may alter or affect firefighter safety, such as an increase in fire conditions, fire crossing planned control lines or trigger points or after ordering an emergency evacuation of an area.

A PAR should be conducted for each division, group and organizational element where operations personnel are working. If any person involved in the operation is unaccounted for, emergency procedures, including notification to the IC, should be initiated.

The IC may discontinue regular PARs when incident stabilization is achieved and hazards are sufficiently reduced.

Rapid Intervention/Two-In Two-Out

303.1 PURPOSE AND SCOPE

The purpose of this policy is to increase firefighter safety by implementing procedures for safeguarding and rescuing firefighters who are operating in environments that are immediately dangerous to life and health (IDLH).

This policy applies to all members assigned to an incident and is designed to ensure immediate assistance for members who become lost, trapped or injured by adhering to the two-in/two-out standard and designating rapid intervention teams (RITs) (29 CFR 1910.134(g)(4); OAR 437-002-0120).

303.1.1 DEFINITIONS

Definitions related to this policy include:

Immediately dangerous to life and health (IDLH) - Any atmosphere that poses an immediate threat to life, would cause irreversible adverse health effects or would impair an individual's ability to escape from a dangerous atmosphere (OAR 437-002-0182(3)). Interior atmospheric conditions at structure fires beyond the incipient stage are considered IDLH, as are a variety of rescue types.

Initial rapid intervention team (IRIT) - A team of at least two members located outside the IDLH atmosphere to initially monitor and provide emergency rescue for responders until a larger, more formalized rapid intervention team (RIT) is created. One of the two members may be assigned to an additional role, as long as the individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any firefighter at the incident. An IRIT is also known as two-in/two-out.

Mayday - The nationally adopted "call for help" term used to indicate that an emergency responder is in a situation of imminent peril where he/she is in need of immediate help.

Rapid intervention team (RIT) - A formalized designated team of individuals or companies whose sole function is to prepare, monitor and provide for effective emergency rescue of responders in IDLH atmospheres.

303.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to ensure that adequate personnel are on-scene before interior operations begin in any IDLH environment. However, nothing in this policy is meant to preclude firefighters from performing emergency rescue activities before an entire team has assembled.

303.3 PRE-DEPLOYMENT

Prior to initiating any fire attack in any IDLH environment with no confirmed rescue in progress, members shall ensure that there are sufficient resources on-scene to establish two-in/two-out procedures (29 CFR 1910.134(g)(4); OAR 437-002-0120).

Rapid Intervention/Two-In Two-Out

- (a) Members shall ensure that at least two firefighters using self-contained breathing apparatus (SCBA) enter the IDLH environment and remain in voice or visual contact with one another at all times.
- (b) At least two additional firefighters shall be located outside the IDLH environment.
 - 1. These two outside firefighters may be assigned additional roles, such as pump operator or Incident Commander (IC), as long as the individuals are able to immediately perform assistance or rescue activities without jeopardizing the safety or health of any firefighter working at the incident.
 - 2. If one of the two outside firefighters is assigned as the pump operator, entry into the IDLH atmosphere cannot be initiated until the pumper is operating properly, with water flowing from a reliable and adequate source (OR-OSHA Fire Fighters Advisory Committee interpretation, July 2005).

303.4 INITIAL DEPLOYMENT

During the initial phase of an incident, confirmed rescues should take priority. When a confirmed rescue is identified during the initial phase of an incident, emergency rescue activities may be performed before a designated IRIT has assembled.

If, upon arriving at the scene, firefighters find an imminent life-threatening situation where immediate action may prevent the loss of life or serious injury, the requirements for personnel in the outside standby mode may be suspended when notification is given by radio to incoming companies that they must provide necessary support and backup upon arrival (OAR 437-002-0182(18)).

All members operating in IDLH environments shall be tracked and accounted for at all times, except when it would preclude firefighters from performing emergency rescue activities during the initial phase of the incident.

303.5 RIT DUTIES

The RIT should be assembled from resources at the scene, whose sole function is to prepare for, monitor and provide effective emergency rescue for responders.

- (a) To the extent possible, visual and voice communication should be maintained between those working in the IDLH environment and the RIT outside the IDLH environment.
- (b) RIT members should not be involved in any other duties that divert attention or resources away from their primary mission of responder rescue.
- (c) Additional companies may be assigned to the RIT as conditions warrant. For large incidents with multiple points of entry, multiple RITs should be considered.

303.6 EMERGENCY DEPLOYMENT OF A RIT

When a Mayday firefighter-down or firefighter-missing broadcast is transmitted, all non-emergency radio traffic should be cleared from the radio channels that the missing or trapped firefighter is

Rapid Intervention/Two-In Two-Out

using. Non-affected personnel should switch to other tactical frequencies. At least two individuals should be dedicated solely to monitoring the tactical channel. One person should be responsible for gathering information on the identity, location and condition of the trapped or missing firefighter, while the second person should communicate with the trapped or missing firefighter and offer support on the tactical channel.

For an emergency deployment of a RIT, a Rescue Group Supervisor position should be activated to coordinate the rescue as well as any fire activities in support of the rescue effort. Other divisions and groups may support the Rescue Group Supervisor's efforts by diverting fire spread through horizontal or vertical ventilation to draw fire away from the affected rescue areas and by placing hose streams to check fire spread and protect rescue efforts.

The RIT supervisor should notify the Rescue Group Supervisor before making entry for emergency rescue. The Rescue Group Supervisor should provide any assistance that is appropriate to the situation. Additional resources should be ordered as needed, including additional RITs, medical treatment and transportation groups or other organizational elements.

Urban Search and Rescue (USAR)

304.1 PURPOSE AND SCOPE

The purpose of this policy is to describe the Federal Emergency Management Agency (FEMA) Urban Search and Rescue (USAR) Response System as a resource for disaster response as well as to identify certain USAR resources available within the State of Oregon. This policy also provides guidelines for the request and activation of USAR resources for authority-involved incidents.

304.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to utilize the FEMA and/or Oregon-coordinated USAR resources in the event of an urban disaster, as appropriate.

304.3 RESOURCES

USAR is a multi-hazard discipline and may be used for a variety of disasters, including hurricanes, earthquakes, typhoons, storms, tornadoes, floods, dam failures, technological accidents, terrorist activities and hazardous material releases.

USAR task forces have four areas of specialization:

- (a) Searches - Finding victims who are trapped after a disaster
- (b) Rescues - Freeing victims, including safely digging victims out of collapsed concrete or metal
- (c) Technical - Applying specialized structural knowledge to help make rescues safe for the rescuers
- (d) Medical - Caring for victims before and after a rescue

If a disaster warrants national USAR support, both Oregon-coordinated resources and FEMA resources may be available for assistance.

304.3.1 STATE RESOURCES

Local fire departments throughout Oregon presently own and maintain USAR equipment and trained personnel that can be requested through the Oregon Fire Service Mobilization Plan pursuant to the Oregon Emergency Conflagration Act (ORS 476.510 et seq.).

The Incident Commander (IC), Fire & EMS Chief or the County Fire Defense Board Chief can request these assets through the Oregon State Fire Marshal (OSFM) by calling the Oregon Emergency Response System (OERS) and establishing contact with the OSFM Duty Officer.

304.3.2 NATIONAL RESOURCES

If national USAR support is warranted, FEMA may deploy multiple task forces within six hours of notification and can provide additional teams as necessary to support the Western Lane Fire and EMS Authority's efforts to locate victims and manage recovery operations.

Urban Search and Rescue (USAR)

The following resources are generally available from the FEMA USAR Response System:

- Air Search Team (fixed-wing)
- Airborne Reconnaissance (fixed-wing)
- Canine - Avalanche/Snow
- Canine - Disaster Response
- Canine - Land/Cadaver
- Canine - Water
- Canine - Wilderness
- Canine - Wilderness Tracking and Trailing
- Cave Search and Rescue Team
- Collapse Search and Rescue Team
- Mine and Tunnel Search and Rescue Team
- Mountain Search and Rescue Team
- Radio Direction Finding Team
- Swiftwater and Flood Search, and Dive Rescue team
- USAR Incident Support Team
- USAR Task Force
- Wilderness Search and Rescue Team

More information about the specific capabilities and sustainability of federal USAR resources may be obtained on the FEMA website.

Tactical Withdrawal

305.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for tactical withdrawals from any scene or location when confronted by violent individuals or threatening situations, circumstances or events. The violence or threat need not be specifically directed at authority members to justify the application of this policy.

305.2 POLICY

The Western Lane Fire and EMS Authority is committed to the safety of its members. It is the policy of the Western Lane Fire and EMS Authority to allow members to withdraw from the scene or general location of an emergency call for service when they are confronted by violent individuals, violent or potentially violent situations or any other circumstance presenting a real or perceived imminent threat to member safety.

305.3 THREAT ASSESSMENT

All members of the Authority are expected to continually evaluate their surroundings while responding to incidents or participating in the mitigation of emergency or non-emergency events. The actions and conduct of persons at an event should be a primary element of the ongoing scene-safety evaluation. Certain types of events, certain actions taken by individuals involved in events and a variety of other circumstances should trigger a heightened awareness and consideration of personnel safety. Situations or circumstances that should initiate such consideration include:

- (a) Gang-related activity, particularly any event involving violent encounters, confrontations or conflicts between members of rival gangs.
- (b) Any situation involving shots fired, or on any scene where shooting occurs or is heard in the immediate vicinity.
- (c) Any time a subject challenges or threatens members of the Authority with violence or harm.
- (d) Any scene where members of the Authority are attacked in any way. Examples include: rocks, bottles or other projectiles thrown or launched at members or authority vehicles or apparatus; individuals attempting to gain access to authority vehicles or apparatus; or any direct act of violence committed against members of this authority.
- (e) Any event involving civil disturbance, large-scale demonstrations or protests. This includes any event involving a large gathering of people where the nature of the activity appears to include violent confrontation or the perceived threat of violent confrontation between opposing groups, or between the protesters and law enforcement personnel or other government representatives.

Any member who believes that there is a threat of violence to personnel at any incident should promptly relay that information to the appropriate supervisor as quickly as possible.

Tactical Withdrawal

The Incident Commander (IC), scene supervisor or senior ranking member has the authority to initiate a tactical withdrawal and the responsibility for ensuring that all members on-scene or at risk due to the threat are notified of the action. Authority for the decision resides primarily with on-scene personnel and should not be delayed while seeking approval or confirmation from a higher authority, who may not be at the incident scene.

In the event that a credible threat to personnel is discovered at a level of the incident command structure above an on-scene supervisor, a tactical withdrawal may be ordered and initiated down the chain of command to the on-scene supervisor. In that event, the supervisor has the responsibility for ensuring that all members on-scene or at risk due to the threat are notified of the initiation of a tactical withdrawal.

305.4 CONDUCTING TACTICAL WITHDRAWALS

305.4.1 WITHDRAWAL OPTIONS

The following guidelines should be applied when the decision has been made to initiate a tactical withdrawal:

- (a) During the response to an incident:
 - 1. If a tactical withdrawal occurs during the response phase of an incident, the authority member responsible for initiating the withdrawal is responsible for notifying all responding units and WestComm of the withdrawal action. The relay of the withdrawal decision to individual units may be conducted by the member, or he/she may choose to have the WestComm notify all responding units to cancel their response or to respond to a defined staging area.
- (b) After arrival at an incident:
 - 1. When units are on-scene at an incident and a decision is made to initiate a tactical withdrawal, the IC or ranking supervisor is responsible for notifying all involved units (including those assigned to the incident but that have not yet arrived) of the withdrawal action. The IC should also notify WestComm of the tactical withdrawal, and if time and circumstances allow, the situation and reason for the withdrawal. Individual unit supervisors are responsible for notifying all of their assigned personnel of the withdrawal.

305.4.2 WITHDRAWAL GUIDELINES

The following guidelines should be applied when the decision has been made to initiate a tactical withdrawal:

- (a) Whenever a tactical withdrawal is initiated, a defined staging area will be established at a safe location away from the incident scene and all involved units and personnel should withdraw to that staging area. Whenever practicable, all involved units should withdraw from the incident scene as a single group. If that is not practicable, individual

Tactical Withdrawal

units should attempt to congregate together, forming the fewest and largest groups practicable, and withdraw in those groups.

- (b) After all units have been initially notified of a tactical withdrawal, individual unit supervisors are responsible for personnel accountability, ensuring all members of their crew are accounted for and withdrawing as directed. The on-scene supervisor is responsible for accounting for all units assigned to the call and ensuring that all units are withdrawing as directed.
- (c) Whenever a tactical withdrawal is initiated, WestComm should immediately notify and request an immediate response by the appropriate law enforcement agency to provide security for the withdrawing units.
- (d) Once the IC or scene supervisor believes that all units and personnel have withdrawn from an incident, he/she should conduct a Personnel Accountability Report (PAR) of all units assigned to the incident to confirm they have safely withdrawn. Individual unit supervisors shall confirm that all members of their crew are accounted for and safe.
- (e) Once all involved units have gathered at the staging area, the IC or scene supervisor should again conduct a PAR to confirm that all personnel are safe. If any person involved in the operation is unaccounted for, emergency procedures should be initiated.

305.5 PATIENT CARE CONSIDERATIONS

Special consideration should be taken when a tactical withdrawal is initiated after members have begun providing medical assessment or medical care at an incident scene. If a tactical withdrawal is initiated at a time that members are providing medical services to sick or injured patients, those members should, whenever practicable, attempt to maintain their care of medical patients and evacuate those patients as part of the withdrawal process.

In the event that violence or the threat of violence forces members to abandon any patient under their care, the involved member should immediately notify the appropriate law enforcement agency of the location of the patient and request immediate assistance in securing the scene to allow for safe and timely medical treatment and evacuation of the patient. The members should remain on the call and wait for law enforcement clearance or other information indicating that it is safe to enter the incident scene. Once it is safe to do so, the members should attempt to locate the patient and resume medical evaluation, treatment and transport per protocol. In the event that law enforcement personnel and authority members are unable to relocate the patient, the patient may be deemed to have self-extracted and the appropriate documentation should be prepared.

305.6 NOTIFICATIONS

Whenever a tactical withdrawal is initiated, the circumstances of the incident, including the incident location, will be relayed up the chain of command to the on-duty Chief Officer. The Chief Officer should ensure that all Fire and EMS personnel are immediately notified of the location and circumstances of the incident.

Tactical Withdrawal

The Chief Officer should coordinate with WestComm and law enforcement to ensure additional calls for service to the affected area are screened and determined safe for entry.

Response Time Standards

306.1 PURPOSE AND SCOPE

The purpose of this policy is to establish turnout, travel and response time goals and objectives for emergency incidents.

306.1.1 DEFINITIONS

Definitions related to this policy include:

Dispatch processing time - The time elapsed between receipt of the telephone call and the dispatch of emergency response units

Response time - The time elapsed between the dispatch center receiving the first notification of the alarm and the arrival of the first emergency response unit. Response time combines dispatch processing, turnout and travel times.

Travel time - The time elapsed between the emergency response unit beginning travel to the emergency and when the emergency response unit arrives.

Turnout time - The time elapsed between WestComm notifying firefighters of the emergency and when the emergency response unit begins travel.

306.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to document all authority response times to emergency incidents and establish response time baselines and performance objectives.

306.3 PERFORMANCE OBJECTIVES

Code 3 response times should be measured at 90 percent of fractal time and reported against an established authority Standards of Cover document, if available.

Performance objectives may include:

- (a) One minute or less for dispatch processing time.
- (b) One minute or less for turnout time.
- (c) Fire Suppression Response Times (from end of turnout time to arrival)
 1. Four minutes or less for the arrival of the first engine company at a fire suppression incident.
 2. Eight minutes or less for the arrival of a full first alarm assignment at a fire suppression incident.
 - 3.
 - 4.
- (d) Ambulance Service Area (ASA) Response Times (from end of turnout time to arrival)
 1. Zone 1 - Less than 10 minutes

Response Time Standards

2. Zone 2 - Less than 20 minutes
3. Zone 3 - Less than 45 minutes
4. Zone 4 - Less than 4.5 hours

306.4 EVALUATIONS AND ANNUAL REPORT

The Authority shall annually evaluate its level of service, deployment delivery and response time objectives. The evaluation shall be based on data relating to level of service, deployment and the achievement of each response time performance objective in the geographic area of the jurisdiction. Recommendations for improvement to the response system shall be developed using the evaluated data and included in the Annual Report.

Aircraft Operations

307.1 PURPOSE AND SCOPE

This policy describes standards for the safe operation of firefighting and medical evacuation aircraft that may be working with ground personnel at any authority incident involving the tactical use of aircraft. While assigned to major wildland fires, and while under the direction and authority of state or federal incident commanders, National Wildfire Coordinating Group (NWCG) protocols should be followed.

307.2 POLICY

The Western Lane Fire and EMS Authority will follow Incident Command System (ICS) standards when firefighting or medical evacuation aircraft are in tactical use at any emergency incident.

307.3 ICS STANDARDS

Members should follow the authority's ICS standards for managing firefighting aircraft operations, including the identification, establishment and management of aircraft landing zones any time that firefighting or medical evacuation aircraft are in tactical use at any emergency incident.

307.4 MEDICAL EVACUATION LANDING ZONE CONSIDERATIONS

The Western Lane Fire and EMS Authority should develop guidelines for its own medical evacuation (medivac) landings or enter into local operating agreements for the use of medivac aircraft as applicable. In creating those guidelines, the Authority should identify:

- Responsibility and authority for selecting and designating a landing zone and determining the size of landing zone needed.
- Responsibility for securing the area and maintaining security once the landing zone is identified.
- Consideration of the helicopter provider's minimum standards for proximity to vertical obstructions and surface composition (e.g., dirt, gravel, pavement, concrete, grass).
- Consideration of the helicopter provider's minimum standards for horizontal clearance from structures, fences, power poles, antennas or roadways.
- Responsibility for notifying the appropriate law enforcement or transportation agencies (e.g., the public works department, the county roads department or the Oregon Department of Transportation (ODOT)) if a roadway is selected as a landing site.
- Procedures for ground personnel to communicate with flight personnel during the operation.
- Procedures for determining whether an engine or other specific apparatus should be on standby at the landing zone.
- Procedures for ensuring qualified personnel are assigned to manage aircraft operations for the duration of the incident.

Aircraft Operations

- Procedures for maintaining effective radio communications between the aircraft and landing zone coordinator.