



**WESTERN LANE FIRE AND EMS AUTHORITY
SIUSLAW VALLEY FIRE AND RESCUE
WESTERN LANE AMBULANCE DISTRICT
BOARD OF DIRECTORS**

“One Team, One Mission”

JOINT BOARD MEETING AGENDA

July 25, 2024, 6:00pm

2625 Highway 101 North, Florence

Zoom Meeting URL: <https://us02web.zoom.us/j/82683268796>

Or call 1-669-900-6833 and enter Meeting ID: 826 8326 8796

- I. **6:00pm Call to Order & Pledge of Allegiance**
- II. **Roll Call / Establishment of Quorum**
- III. **Presentation Station 2**
- IV. **Public Comment:** *This is the opportunity for the public to speak to the Board of Directors. The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker.*
- V. **Consent Agenda**
Meeting Minutes: Regular Meeting June 27, 2024
Staff Reports
Correspondence
- VI. **Monthly Financials for SVFR, WLAD, WLFEA**
- VII. **Old Business**
 1. Policies from June 27, 2024:
 - a) 304 – Urban Search and Rescue
 - b) 305 – Tactical Withdrawal
 - c) 306 – Response Time Standards
 - d) 307 – Aircraft Operations
- VIII. **New Business**
 1. Board Elections
 2. Policies for Review:
 - a) 308 – Atmospheric Monitoring for Carbon Monoxide
 - b) 309 – Staging
 - c) 310 - High-rise Incident Management
 - d) 311 – Elevator Entrapments

IX. Director Comments

This is an opportunity for Directors to comment on topics not on the agenda.

X. **Future Business**: Joint Board Meeting Thursday, July 25, 2024, at 6:00pm.

XI. **Adjournment**

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue
Western Lane Fire and EMS Authority
2625 Highway 101 North, Florence, OR 97439
Joint Board Meeting Minutes, June 27, 2024, 6:00 p.m.
The Zoom recording will be on the WLFEA Website.**

SVFR & WLFEA BOARD MEMBERS PRESENT:

Director Laurie Heppel, Director Tim Mendolia, Director Jim Palisi (via Zoom), and Director David Carrillo (via Zoom)

Not Present: Director Keith Stanton

WLAD & WLFEA BOARD MEMBERS PRESENT:

Director Cindy Russell, Director Mike Webb, and Director Adam Holbrook

Not Present: Director Vanessa Buss and Director Linda Stent

STAFF PRESENT:

Fire and EMS Chief Michael Schick, Office Manager Trish Lutgen, Training Division Chief Rob Chance, and Recording Secretary Holly Lais (via Zoom)

Chief Schick called the meeting to order at 6:01 p.m. Roll Call established quorums.

PUBLIC COMMENT: None

CONSENT AGENDA:

Meeting Minutes: Regular Meeting May 23, 2024

Staff Reports

Correspondence

REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:

Office Manager Trish Lutgen informed the financials for all three entities are wrapping up for the fiscal year-end. She is switching credit card companies. US Bank has partnered with the State of Oregon to offer a commercial card program that is for local government. The new credit card benefits include a rebate/cash-back program. Staff will have the ability to adjust credit limits immediately as well as authorize payments on transactions that are declining for potential fraud. The cards are built for government entities with a 45-day grace period, they provide cash back to the entity on purchases, and they provide Emergency cards that can be used during Conflagrations. Debit Cards have been eliminated from all three entities.

OLD BUSINESS:

1. Policies from May 23, 2024:

Chief Schick explained these policies were provided at the last meeting. The Directors had no questions.

- a) 300– Incident Management
- b) 301 – Emergency Response
- c) 302 – Fire Ground Accountability
- d) 303 – Rapid Intervention/Two-In Two-Out

NEW BUSINESS:

1. Merger Discussion – Swisshome-Deadwood

Chief Schick introduced Kristi Guse and Brent Carlton, Swisshome-Deadwood Board Members who were in attendance from the Swisshome-Deadwood Rural Fire Protection District. He informed the Board that Mapleton Rural Fire Protection District was invited, but he had not heard from them. Chief Schick presented a PowerPoint Presentation regarding Emergency Services in Western Lane County. He stated, "The question is, do we want to do anything with our neighbors? WLFEA would always provide services to these districts, but we should look at what would benefit all of the districts." He gave a brief history of SVFR, WLAD, and WLFEA.

Chief Schick explained that there were a few options to consider:

- Staying status quo. WLFEA would continue to operate both SVFR and WLAD.
- The health district (WLAD) would dissolve, SVFR would awarded the ambulance service area (ASA), and the tax rates would not change.
- The health district would dissolve, and SVFR would annex territory within the former health district, excluding Mapleton and/or Swisshome – Deadwood Rural Fire Protection Districts.
- Mapleton and/or Swisshome – Deadwood Rural Fire Protection Districts consolidate into WLFEA (enter into an IGA with a formal consolidation at some point).

Chief Schick presented the benefits of becoming one entity. He stated that merging with Swisshome-Deadwood and Mapleton Rural Fire Protection Districts was just in the discussion phase and was looking to see if there was any interest. Director Webb stated that this discussion aims to find solid funding for the health district instead of relying on the levy, which would benefit all of the fire districts. Director Russell asked if an easier avenue would be to apply for grants. Chief Schick agreed that a state staffing grant would make funding easier.

Director Palisi asked if WLFEA could reach out and meet with state representatives, as Jefferson County has similar issues consolidating its EMS and Fire District. Director Russel felt the legislation would not change the state laws as we are the "exception to the rule." Directors Palisi, Heppel, Webb, and Holebrook will work together and meet with a state legislature representative. Director Russell would like to be a backup substitute. Chief Shcick will reach out to Mapleton to see if they would be interested in participating in the discussion.

Swisshome-Deadwood Directors Guse and Carlton voiced their concerns regarding an unknown growing demographic in their area and not having volunteers.

Director Russell reiterated that forming a stronger alliance with Swisshome-Deadwood and Mapleton Rural Fire Protection Districts needs to be done in baby steps. Chief Schick said forming an IGA is a good step and is easy to get out of if it doesn't work. Director Palisi feels that everyone serves a purpose and that coming together makes us stronger.

2. Policies for Review

Chief Schick informed the directors of the below policies. The directors will review and discuss them at the next meeting.

- a) 304 – Urban Search and Rescue
- b) 305 – Tactical Withdrawal
- c) 306 – Response Time Standards
- d) 307 – Aircraft Operations

DIRECTOR COMMENTS:

- Office Manager Trish Lutgen reminded the Director to complete their SDAO online training.
- Director Russell asked what a COA (certificate of approval) was in the WLCR report. Chief Schick explained that the state requires the WLCR staff to have specific certifications. He said the WLCR program is looking more promising and able to maintain.

The Directors took a short break at 6:52 p.m. prior to the executive session.

Per ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, the directors went into executive session at 6:56 p.m. The directors did not return to the regular meeting which ended at 7:05 p.m.

FUTURE BUSINESS:

The next Regular Joint Board Meeting and Budget Hearing is scheduled for July 25, 2024, at 6:00 p.m.

Respectfully submitted,
Holly Lais, Recording Secretary



Western Lane Fire and EMS

"Stronger as one"

July 25, 2023

District Board Meeting

Prepared by: Deputy Chief Matt House

Key information:

1. There are no significant events to report for June. However, in Oregon, there are 17 task forces, two out-of-state task forces, and numerous wildland fires in eastern Oregon. Currently, approximately 300,000 acres are not contained. As a result, there is a high likelihood that WLFEA will be deploying resources to a conflagration.
2. Currently, Oregon is grappling with severe wildfires in the central to eastern part of the state. No resources are deployed at the moment. However, the Oregon State Fire Marshal's office has mentioned that multiple task forces have been dispatched, and they are experiencing a shortage of resources. It's probable that we will send support when requested.
3. The Oregon State Fire Marshal grant for the Type VI apparatus was picked up on June 16th. The final inspection and delivery of the Rebel Type VI were completed in June. There is an anticipation to place both vehicles in service before the end of August.
4. The next batch of portable radios has been delivered, and we are currently in the process of programming them and adding them to our inventory software.
5. We are currently busy working on multiple capital improvement projects. These include the purchase of ventilators to replace aging equipment, dual-compliant PPE, a Lucas compression device, an outside building addition for Station 2, and flooring for the upstairs of Station 1. All these expenses are detailed in the capital outlay of this fiscal year's budget.

1. Mobile Integrated Healthcare

Referrals to the Mobile Integrated Healthcare program from PeaceHealth have decreased. We are actively working with PHH and have made significant improvements to the scheduling process.



Western Lane Fire and EMS

"Stronger as one"

2. **Logistics report**

Please take note of the following details from the Operation - Logistic report:

1. Several apparatus repairs are currently underway. Additional details can be found in the logistics report by Captain Gray.
2. SCBA demonstration with three different vendors is being conducted in preparation for the NEW SCBA capital projects for FY 24-25.
3. Rebel Type VI inspection in Henderson, NV. The vehicle is in the final process of being placed in service.
4. A roof leak was discovered above the dispatch room at Station 1. Repair work is in progress with contractors.
5. Both annual heavy and lightweight apparatus inspections are currently ongoing.
6. Annual apparatus inspections and servicing are currently in progress.
7. Side-by-Side remains out of service while we await the local dealer to assist with repairs.
8. Several small tools and personal protective equipment have been placed into service as we wrapped up the budget year.



Western Lane Fire and EMS

"Stronger as one"

Call summary:

Starting from fiscal year 2023-2024, the reporting method for call volumes has been changed to reflect the total call volume for Western Lane Fire and EMS Authority.

WLFEA June 2024 Responses	2023	2024	Difference
911 Response, transports	164	216	52
Interfacility Transfers	49	41	-8
911 Response, no patient transport	151	127	-24
Mobile Integrated Healthcare Visits	44	8	-36
Fire	12	9	-3
Rescue / EMS	81	70	-11
Other (Service calls, good intent, false alarms)	34	36	2
Overall call volume	535	507	-28
WLFEA responses through FY 2023-24	FY 22-23	FY 23-24	
911 Response, transports	1909	1899	-10
Interfacility Transfers	649	555	-94
911 Response, no patient transport	1620	1493	-127
Mobile Integrated Healthcare	460	258	-202
Fire	75	98	23
Rescue / EMS	1056	1092	36
Other (Service calls, good intent, false alarms)	367	401	34
Fiscal year total call volume comparison	6136	5796	-340

The large proportion of Hospital patients seen was from 3 patients referred at the end of May, with 2 follow-ups for one of those patients before discharge from MIH.

8 patients, 1.6 pts/working day. 5 Initial visits, 3 f/up visits.

Years 2024		
Visit date Jun		
	Number of Visits	% of total Visits
Hospital	5	63%
PCP	1	13%
ED	1	13%
EMS	1	13%
Grand Total	8	100%

Last June had an abnormally large number of visits due to short visits to patients previously on Palliative Care:

- DC = Discharge Coord (Hospital)
- ED = Emergency Dept
- EMS = EMS
- PCinHome = Primary Care in Home
- PAL = Palliative Care

Years 2023
Visit date Jun

Referral	Visits	Percent
PoP	16	36.4%
PCinHome	8	18.2%
DC	8	18.2%
PCP	6	13.6%
EMS	2	4.5%
Self	2	4.5%
OtherClinical	1	2.3%
ED	1	2.3%
Grand Total	44	100.0%

Operations – Logistics

June

- New Ford Interceptor upfitting completed and placed in service as C-604
- Rebel Type 6 final inspection in Henderson, NV.
- SCBA demo with three different vendors in preparation for new SCBA purchase later this fiscal year.

Apparatus

- R-661: 4WD repair
- M-614: Flat tire repair, service
- M-612: Service, check engine light, module control screen replaced
- M-617: Inverter replaced
- M-615: Headlight housings replaced
- C-601: Service
- U-681: Service
- M-611: Module light switch replaced
- BR-651: Code 3 lights repaired, shore tie outlets repaired
- E-621: Foam pump troubleshooting. Pump failed new one on order.
- R-663: Still out of service for repair at local Can-Am dealer.

Equipment

- New PPE placed in service: Structure Helmets, Wildland Helmets, Particulate filtering structure hoods, structure gloves
- Two 4 Gas Monitors placed in service
- Took delivery of new battery-operated blower, fan, Sawzall, impact with glass cutter, cut off saw, and portable scene light

Facilities

- Station 1: Fire pole found to be coming loose from ceiling in bay and placed out of service. Working with manufacturer for recommended repair. Upstairs center bedroom light ballast replaced.
- Station 2: Bay heater thermostat replaced. New door lock installed on front door. Dishwasher replaced in crew kitchen.

Report submitted by:
Andy Gray
Logistics Captain



July 2024

Western Lane Crisis Response (WLCR) Manager’s Board Report

Prepared by Melissa House, QMHA-I

General STATS for the month of July

- Total of **53** calls of those **25** were phone contacts
- Average amount of time spent per call: **1.5** hours
- WLCR prevented **25** individuals from being arrested or seen in the hospital
- 2** individuals were taken to Peace Harbor Hospital
- The Justice Department requested WLCR **1** time and the Hospital Requested WLCR **6** times/Clinic **0**
- 10** Mental Health calls
- 1** Suicidal Ideations
- 15** Homelessness
- 0** Family Disputes
- 2** Youth
- 10** Veteran
- 5** Acute Trauma/Sudden Death
- 0** Drug/Alcohol
- 1** Structure Fire
- 0** Cancelled Enroute
- 0** Other calls

Program Update:

Camille Griswold has resigned from her full time position as assistant manager. Cindy Gentry is being promoted to Assistant Manager. Staffing challenges are currently improving. We have just hired two new part-time responders with another interview scheduled. One of our new PT responders has a master’s degree and will be working on getting her QMHP (Qualified Mental Health Professional) certification. She will then be able to help with clinical oversight of our program.

Lane County has given us a one month (July) extension to our agreement for funding. I have to submit a detailed plan on how we plan to meet compliance due by the 15th of July. They are reviewing continued funding on a month to month basis and have requested to be notified within one business day on any change to the compliance plan or they will terminate agreement immediately.

Jason Hawkins and Susan Blane have been advocating strongly with the State and County. They have secured additional funding for our program.

We were expecting to hear from the state regarding our COA approval by July 8th but we have not heard back from OHA yet.

HRSA Grant:

The HRSA planning grant period is over. Over the last year the key network partners have identified a community need of having a navigation “hub” or very small resource center that can work with clients one-on-one to navigate the system. Kathy Smith and I are working on applying for the implementation grant. This will would be a \$200,000.00 a year for 4-years.

Western Lane Crisis Association:

Save the Date! August 16th will be Dinner and a Movie with Firefighters. We are planning to have a BBQ dinner at Station 1 and a raffle. Then a popcorn & candy bar with a movie upstairs. This fundraising event is to help support Western Lane Crisis Response. More details will be posted soon.

Siuslaw Valley Fire and Rescue

Balance Sheet Comparison

As of June 30, 2024

	TOTAL	
	AS OF JUN 30, 2024	AS OF MAY 31, 2024 (PP)
ASSETS		
Current Assets		
Bank Accounts		
1001 Checking 1151	43,413.94	9,348.64
1002 Money Market 0832	38,116.56	202,123.81
1003 SVFR LGIP 6355	350,504.28	1,098,329.78
1013 Debit/Visa 2876	0.00	0.00
1050 PERS UAL 6512	152,133.59	151,755.24
1052 Capital Replace Savings 7216	502,743.20	502,261.58
1054 Capital Improve Savings 7224	464,477.02	464,120.98
Total Bank Accounts	\$1,551,388.59	\$2,427,940.03
Accounts Receivable		
1200 Accounts Receivable	0.00	6,065.00
Total Accounts Receivable	\$0.00	\$6,065.00
Other Current Assets		
1205 Undeposited Funds	0.00	0.00
1208 Employee Advances	0.00	0.00
1230 Other Receivables	0.00	0.00
1236 Prepaid Expense	0.00	0.00
1240 Property Tax Receivable	98,361.69	98,361.69
1245 Cash with County	7,242.00	7,242.00
1305 Prepaid Health Insurance	0.00	0.00
1320 Grant Receivables	0.00	0.00
1351 Conflag Receivable	0.00	0.00
Total Other Current Assets	\$105,603.69	\$105,603.69
Total Current Assets	\$1,656,992.28	\$2,539,608.72
Fixed Assets		
	\$0.00	\$0.00
TOTAL ASSETS	\$1,656,992.28	\$2,539,608.72

Siuslaw Valley Fire and Rescue

Balance Sheet Comparison

As of June 30, 2024

	TOTAL	
	AS OF JUN 30, 2024	AS OF MAY 31, 2024 (PP)
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	-23.00	109,768.06
Total Accounts Payable	\$ -23.00	\$109,768.06
Credit Cards	\$0.00	\$0.00
Other Current Liabilities		
2010 Other Payables	0.00	0.00
2050 Deferred Revenue	87,281.31	87,281.31
2100 Payroll Liabilities	0.00	0.00
2108 Wages & Payroll Liabilities	0.00	0.00
2110 PERS Liability	0.00	0.00
2116 Deferred Comp Valic	0.00	0.00
2130 Union Dues	0.00	0.00
2135 PAC Contributions	0.00	0.00
2182 Association Dues Withheld	0.00	0.00
2195 Medical Insurance	0.00	0.00
2199 Misc PR Deductions	0.00	0.00
2995 Clearing Account	0.00	0.00
Total 2100 Payroll Liabilities	0.00	0.00
Total Other Current Liabilities	\$87,281.31	\$87,281.31
Total Current Liabilities	\$87,258.31	\$197,049.37
Long-Term Liabilities	\$0.00	\$0.00
Total Liabilities	\$87,258.31	\$197,049.37
Equity		
3100 Capital Reserve	967,220.22	966,382.56
3200 Investment in Capital and Land	0.00	0.00
3500 Fund Balance Unrestricted	1,688,172.10	1,689,009.76
Net Income	-1,085,658.35	-312,832.97
Total Equity	\$1,569,733.97	\$2,342,559.35
TOTAL LIABILITIES AND EQUITY	\$1,656,992.28	\$2,539,608.72

Siuslaw Valley Fire and Rescue

Budget vs. Actuals: FY 23-24

July 2023 - June 2024

	TOTAL	
	ACTUAL	BUDGET
Income		
4100 Property Tax		
4111 Lane County	3,127,521.50	3,046,205.00
4114 Douglas County	4,324.82	4,718.00
4117 Prior Year Tax Revenue	37,803.24	30,000.00
Total 4100 Property Tax	3,169,649.56	3,080,923.00
4125 Other County Tax Revenue	4,842.76	
4303 Three Rivers Casino	61,688.76	61,689.00
4305 Oregon Dept of Forestry	500.00	
4700 Grant Income		
4709 Misc Grant Income	1,000.00	
Total 4700 Grant Income	1,000.00	
4800 Conflag Reimbursements		50,000.00
4810 Other Fire Reimbursements	6,785.20	
4850 Other Income	34,135.00	
4859 Miscellaneous Income	275.00	
4860 Reimbursements and Refunds	5.00	15,000.00
4890 Interest Income GF	73,606.09	12,000.00
4895 Interest Income - Capital 7216	6,420.34	1,000.00
4896 Interest Income - Capital 7224	2,777.79	
Total 4850 Other Income	117,219.22	28,000.00
Total Income	\$3,361,685.50	\$3,220,612.00
GROSS PROFIT	\$3,361,685.50	\$3,220,612.00
Expenses		
7000 Administration		
7100 Administrative Expense		
7108 Dues and Fees	153.64	200.00
Total 7100 Administrative Expense	153.64	200.00
7500 Insurance		
7510 Property & Liability Insurance	45,441.00	48,000.00
Total 7500 Insurance	45,441.00	48,000.00
Total 7000 Administration	45,594.64	48,200.00
8000 Capital Outlay		
8003 Portables/Pagers	43,971.24	45,000.00
8012 Furniture	1,800.35	5,000.00
8015 Command Vehicle	58,370.07	60,324.00
8023 Type 6 Engine	99,568.18	100,000.00
8024 Type 3 Engine	447,136.37	450,000.00
8025 Personal Safety		10,000.00
8103 Computer Upgrades	3,090.00	5,000.00
Total 8000 Capital Outlay	653,936.21	675,324.00

Siuslaw Valley Fire and Rescue

Budget vs. Actuals: FY 23-24

July 2023 - June 2024

	TOTAL	
	ACTUAL	BUDGET
Total Expenses	\$699,530.85	\$723,524.00
NET OPERATING INCOME	\$2,662,154.65	\$2,497,088.00
Other Income		
9000 Beginning Balance - General Fund		1,640,422.00
9310 Beginning Balance Capital Replacement Fund		497,356.00
9320 Beginning Balance Capital Improvement Fund		459,696.00
Total Other Income	\$0.00	\$2,597,474.00
Other Expenses		
9501 Contingency		88,376.00
9525 Transfer OUT to WLFEA	3,736,713.00	3,736,713.00
9530 Transfer OUT to WLCR	11,100.00	11,100.00
9555 Reserved for PERS UAL		150,321.00
9760 Ending Balance Capital Replacement Fund		498,356.00
9770 Ending Balance Capital Improvement Fund		459,696.00
9900 Ending Balance - General Fund		150,000.00
Total Other Expenses	\$3,747,813.00	\$5,094,562.00
NET OTHER INCOME	\$ -3,747,813.00	\$ -2,497,088.00
NET INCOME	\$ -1,085,658.35	\$0.00

Siuslaw Valley Fire and Rescue

Transaction List by Date

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
06/05/2024	Transfer			2024 Capital Expenditures	1002 Money Market 0832	-150,000.00
06/05/2024	Bill Payment (Check)	28922	Rebel Strike		1001 Checking 1151	-96,596.00
06/05/2024	Bill Payment (Check)	28923	Sign Stop		1001 Checking 1151	-400.00
06/05/2024	Bill Payment (Check)	28924	Day Wireless Systems	6855	1001 Checking 1151	-12,795.06
06/05/2024	Bill Payment (Check)	28925	Florence True Value	919	1001 Checking 1151	-46.46
06/05/2024	Bill Payment (Check)	28926	Cascade Fire Equipment Company	0004769	1001 Checking 1151	-2,972.18
06/12/2024	Check	EFT	WCLR	SVFR Grant to WLCR	1001 Checking 1151	-6,100.00
06/17/2024	Bill Payment (Check)	EFT	StepUp IT		1001 Checking 1151	-3,090.00
06/20/2024	Transfer			FY 2023/24 year end budget transfer	1003 SVFR LGIP 6355	-825,269.00
06/26/2024	Bill Payment (Check)	EFT	Western Lane Fire & EMS Authority (WLFEA)		1002 Money Market 0832	-375,000.00
06/26/2024	Bill Payment (Check)	EFT	Western Lane Fire & EMS Authority (WLFEA)	Y/E Funding SVFR remaining	1002 Money Market 0832	-464,468.00
06/30/2024	Check	SVCCHRG		Service Charge	1003 SVFR LGIP 6355	-0.05



SUISLAW VAL FIRE RESC
 Account Number: XXXX XXXX XXXX 0393

Billing Questions:
 800-367-7576

Website:
 www.cardaccount.net

Send Billing Inquiries To:
 Card Service Center, PO Box 569120, Dallas, TX 75356

TIB, N.A. Credit Card Account Statement
 May 4, 2024 to June 3, 2024

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$387.94
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$387.94

Account Number XXXX XXXX XXXX 0393
 Credit Limit \$45,000.00
 Available Credit \$44,612.00
 Statement Closing Date June 3, 2024
 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$387.94
 Minimum Payment Due: \$25.00
Payment Due Date: June 28, 2024

MESSAGES

PROTECT YOURSELF FROM SCAMMERS!

We will never call, text, or email and ask you for your personal information. Some scammers will call and pretend to be from the Card Service Center. We will never call or text you and ask for sensitive information such as account or card number information, passwords or user names, or social security numbers. Please **DO NOT** give out that information.

If you feel pressured or concerned about a phone call, please hang up and call us at 800-367-7576 (the phone number located on the back of your credit card). Our Card Service Center team is always glad to check and can verify the information.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/24	05/26	5543286H15Z5LT7E0	EXPEDIA 72838265066211 EXPEDIA.COM WA	\$38.00

Transactions continued on next page

TIB, N.A.
 1550 N BROWN RD 150
 LAWRENCEVILLE GA 30043



Account Number: XXXX XXXX XXXX 0393
 New Balance: \$387.94
 Minimum Payment Due: \$25.00
Payment Due Date: June 28, 2024

All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICE CENTER
 PO BOX 569100
 DALLAS TX 75356-9100

SUISLAW VAL FIRE RESC
 2625 HIGHWAY 101
 FLORENCE OR 97439-9702



TRANSACTIONS (continued) An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/24	05/26	5543286H25ZB5QYAZ	UNITED 01623914172160 UNITED.COM TX GRAY/ANDREWJOSEPH	\$174.97
		06/10/24 1	EUGENE SAN FRANCISCO	
		06/10/24 2	SAN FRANCISCO LAS VEGAS	
05/24	05/26	5543286H25ZB5QYB7	UNITED 01623914172171 UNITED.COM TX CRESCIONI/PABLOJUAN	\$174.97
		06/10/24 1	EUGENE SAN FRANCISCO	
		06/10/24 2	SAN FRANCISCO LAS VEGAS	
			MARY DIMON	
			TOTAL XXXXXXXXXXXXX0526	\$387.94

\$0 - \$387.94 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 06/28/24. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.49% (v)	\$0.00	31	\$0.00
Cash Advances	19.49% (v)	\$0.00	31	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Exciting news! Go online today and check out the all-new enhancements to the Card Service Center website. E-statements, additional payment options, links to Preferred Points website, and other helpful sites. Visit us today at www.cardaccount.net to enroll your credit card account(s) on the newly enhanced website.

Thank you for the opportunity to serve your credit card needs. Should your future plans include travel, please contact us at 1-800-367-7576.

Western Lane Ambulance District

Balance Sheet Comparison

As of June 30, 2024

	TOTAL	
	AS OF JUN 30, 2024	AS OF JUN 30, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1010 Checking 0046	6,841.54	45,436.62
1020 Money Market 9835	345,717.21	1,158,330.99
1030 LifeMed Cash 9411	140,576.96	147,788.19
1040 WLAD LGIP 6353	152,578.85	1,553,220.20
1050 PERS UAL 6407	59,556.09	59,319.11
1090 Capital Equip Reserve 1060	194,184.04	192,385.62
1099 Petty Cash	400.00	400.00
Total Bank Accounts	\$899,854.69	\$3,156,880.73
Accounts Receivable		
1200 Accounts Receivable	48,964.32	-1,095.68
Total Accounts Receivable	\$48,964.32	\$ -1,095.68
Other Current Assets		
1201 Patient Accounts Receivable	1,251,369.36	1,079,087.69
1202 Allowance for Bad Debt	-191,055.67	-146,262.43
1203 Allowance for Contractual Adjust	-488,034.05	-420,844.19
1204 Grant Receivable	0.46	0.46
1205 Accounts Receivable (Audit)	6,311.00	6,311.00
1240 Property Tax Receivable	66,336.00	66,336.00
1245 Cash with County	3,391.00	3,391.00
1250 Seismic Grant Receivable	0.00	0.00
1260 MIH Grant Receivable	0.00	0.00
1299 Undeposited Funds	0.00	0.00
1302 Prepaid LifeMed Expense	0.00	0.00
1304 Prepaid Prop & Liab Insurance	12,774.49	12,774.49
1305 Prepaid Health Insurance	0.00	0.00
1306 Prepaid Other Expense	0.00	0.00
1313 Employee Draws	0.00	0.00
1335 Flexible Medical Spending	0.00	0.00
Total Other Current Assets	\$661,092.59	\$600,794.02
Total Current Assets	\$1,609,911.60	\$3,756,579.07
Fixed Assets	\$0.00	\$0.00
TOTAL ASSETS	\$1,609,911.60	\$3,756,579.07
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$0.00	\$279,124.91
Credit Cards	\$0.00	\$1,931.43
Other Current Liabilities		
2001 Accrued Account Payable	0.00	0.00

Western Lane Ambulance District

Balance Sheet Comparison

As of June 30, 2024

	TOTAL	
	AS OF JUN 30, 2024	AS OF JUN 30, 2023 (PY)
2006 Deferred Casino Revenue	0.00	0.00
2050 MIH Deferred Revenue	53,277.00	53,277.00
2100 Wages & Payroll Liabilities	0.00	0.00
2200 Deferred LifeMed Income	0.00	0.00
Total Other Current Liabilities	\$53,277.00	\$53,277.00
Total Current Liabilities	\$53,277.00	\$334,333.34
Total Liabilities	\$53,277.00	\$334,333.34
Equity		
3010 Investment in Capital and Land	134,135.92	134,135.92
3020 LifeMed Fund Balance	140,577.79	147,788.19
3030 Capital Reserve	194,184.04	192,385.62
3100 Designated for Capital	0.00	0.00
3500 Fund Balance Unrestricted	2,953,347.98	4,070,130.13
Net Income	-1,865,611.13	-1,122,194.13
Total Equity	\$1,556,634.60	\$3,422,245.73
TOTAL LIABILITIES AND EQUITY	\$1,609,911.60	\$3,756,579.07

Western Lane Ambulance District

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - June 2024

		TOTAL	
	ACTUAL	BUDGET	% OF BUDGET
Income			
4000 Operating Income			
4001 Private Insurance	527,675.85	500,000.00	105.54 %
4002 Private Pay	120,601.96	120,000.00	100.50 %
4020 Medicaid	214,128.30	200,000.00	107.06 %
4023 Medicare	1,259,867.23	1,180,000.00	106.77 %
4025 GEMT CCO Program	217,158.46	65,000.00	334.09 %
4026 GEMT FFC Program	2,308.00		
4035 Collection Agency	2,574.55		
4085 Other Revenue	988.94		
4090 less Refunds	-21,286.06		
4099 Allowance for Contractual Adjustment	60,298.57		
Total 4000 Operating Income	2,384,315.80	2,065,000.00	115.46 %
4200 NonOperating Income			
4210 Property Tax Revenue			
4211 Current Year - Permanent Levy	764,543.20	731,823.00	104.47 %
4212 Current Year - Local Option Levy	1,055,797.75	1,052,768.00	100.29 %
4214 Prior Year Taxes	22,231.33	25,000.00	88.93 %
Total 4210 Property Tax Revenue	1,842,572.28	1,809,591.00	101.82 %
4220 Three Rivers Casino	30,792.00	30,792.00	100.00 %
4230 Other County Tax Revenue	2,846.68		
4250 Reimbursements	6,148.61		
4280 Miscellaneous Revenue		15,000.00	
4290 Interest Income WLAD	65,882.31	30,000.00	219.61 %
4295 Interest Income Capital	1,798.42	800.00	224.80 %
Total 4200 NonOperating Income	1,950,040.30	1,886,183.00	103.39 %
4600 LifeMed Income			
4601 LifeMed Subscriptions	105,145.00	120,000.00	87.62 %
4602 LifeMed CPR Classes	16,999.62	14,000.00	121.43 %
4609 LifeMed Interest	25.27		
4690 less LifeMed Refund	-20.00		
Total 4600 LifeMed Income	122,149.89	134,000.00	91.16 %
4700 Grant Income			
4702 MIH Foundation	50,000.00	50,000.00	100.00 %
Total 4700 Grant Income	50,000.00	50,000.00	100.00 %
Total Income	\$4,506,505.99	\$4,135,183.00	108.98 %
GROSS PROFIT	\$4,506,505.99	\$4,135,183.00	108.98 %
Expenses			
5000 PERSONNEL SERVICES			
5100 Operations Personal Services			
5123 PERS Operations	1,510.10		
Total 5100 Operations Personal Services	1,510.10		

Western Lane Ambulance District

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - June 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Total 5000 PERSONNEL SERVICES	1,510.10		
6900 LifeMed Expense			
6951 Public & Regional Training LM	1,028.00	5,000.00	20.56 %
6952 QRT Support & Training LM	1,800.00	10,000.00	18.00 %
6953 Promotion & Advertising LM	6,493.71	7,000.00	92.77 %
6957 Bank Fees LM	2,007.20	1,500.00	133.81 %
6958 Postage & Printing LM	3,393.62	4,000.00	84.84 %
6959 Supplies LM	934.80	1,500.00	62.32 %
6960 Other LifeMed Expenses	592.75	1,000.00	59.28 %
Total 6900 LifeMed Expense	16,250.08	30,000.00	54.17 %
7000 MATERIALS & SERVICES ADMINISTRATION			
7100 Administrative Expense			
7108 Dues and Fees	300.60	250.00	120.24 %
7111 GEMT FFC Fees	476.17	500.00	95.23 %
Total 7100 Administrative Expense	776.77	750.00	103.57 %
7500 Insurance			
7510 Property & Liability Insurance	28,372.00	30,000.00	94.57 %
Total 7500 Insurance	28,372.00	30,000.00	94.57 %
Total 7000 MATERIALS & SERVICES ADMINISTRATION	29,148.77	30,750.00	94.79 %
8000 Capital Outlay			
8010 Building Improvements	14,262.96	50,000.00	28.53 %
8017 Computer Upgrade / iPads	5,200.00	5,000.00	104.00 %
8020 Hands Free CPR Devices	17,438.20	18,000.00	96.88 %
8023 Personal Safety		5,000.00	
8026 Portables/Pagers	44,985.73	45,000.00	99.97 %
8027 Ventilators	59,975.08	60,000.00	99.96 %
Total 8000 Capital Outlay	141,861.97	183,000.00	77.52 %
8700 Grant Expense			
8705 Three Rivers Casino Carseat Grant	1,373.20		
Total 8700 Grant Expense	1,373.20		
Total Expenses	\$190,144.12	\$243,750.00	78.01 %
NET OPERATING INCOME	\$4,316,361.87	\$3,891,433.00	110.92 %
Other Income			
9100 Beginning Balance - General Fund		2,903,811.00	
9200 Beginning Balance - LifeMed		130,000.00	
9300 Beginning Balance - Capital Fund		192,200.00	
9410 To Gen Fund from LifeMed	110,000.00	110,000.00	100.00 %
9420 To Equip Resv from Gen Fund		310,000.00	
Total Other Income	\$110,000.00	\$3,646,011.00	3.02 %
Other Expenses			
9011 IF Transfer - Capital Reserve		310,000.00	

Western Lane Ambulance District

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - June 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
9012 From LifeMed to Gen Fund	110,000.00	110,000.00	100.00 %
9501 Contingency		99,250.00	
9530 Transfer OUT to WLCR	5,000.00	5,000.00	100.00 %
9535 Transfer OUT to WLFEA	6,176,973.00	6,176,973.00	100.00 %
9555 Reserved for PERS UAL Account		59,221.00	
9700 Reserved for Capital Expenditures		503,000.00	
9800 Ending Balance - LifeMed		124,000.00	
9900 Ending Balance - General Fund		150,000.00	
Total Other Expenses	\$6,291,973.00	\$7,537,444.00	83.48 %
NET OTHER INCOME	\$ -6,181,973.00	\$ -3,891,433.00	158.86 %
NET INCOME	\$ -1,865,611.13	\$0.00	0.00%

**Western Lane Ambulance District
Transaction List by Date
June 2024**

Date	Transaction Type	Num	Name	Memo/Description	Account	Amount
06/03/2024	Check	SVCCHRG		Service Charge	1030 LifeMed Cash 9411	-114.00
06/04/2024	Check		Authorize.net	transactions	1030 LifeMed Cash 9411	-41.00
06/05/2024	Bill Payment (Check)	4160	QSL Print Communications		1030 LifeMed Cash 9411	-2,335.00
06/05/2024	Bill Payment (Check)	4161	Siuslaw Consulting, LLC		1030 LifeMed Cash 9411	-200.00
06/05/2024	Bill Payment (Check)	21139	Stryker Sales Corp	236691	1010 Checking 0046	-17,438.20
06/05/2024	Check	EFT	iStream	NSF fee for returned checks from iStream deposit 5/7/24 from Zimmerman, Barbara (@ \$10 ea)	1020 Money Market 9835	-30.00
06/11/2024	Check	EFT	Card Service Center	LM Mastercard monthly expenses 5/8 - 6/6/2024	1030 LifeMed Cash 9411	-50.00
				Capital - Mastercard monthly expenses 5/8 - 6/7/2024 (prepaying Culver Glass \$2210 from 6/6 which did not post in time for fiscal year end purchase/statement)		
06/21/2024	Check	EFT	Card Service Center		1010 Checking 0046	-2,600.00
06/21/2024	Transfer			Fiscal year end final transfer out to WLFEA	1040 WLAD LGIP 6353	-1,139,210.00
06/21/2024	Bill Payment (Check)	EFT	StepUp IT Services	capital expenditures (computer, firewall replacement)	1010 Checking 0046	-4,415.00
06/24/2024	Transfer			YE final refunds and capital expenditures	1020 Money Market 9835	-35,000.00
06/25/2024	Bill Payment (Check)	4162	The Shippin' Shack	3661	1030 LifeMed Cash 9411	-440.00
06/25/2024	Bill Payment (Check)	4163	West Coast Media Group		1030 LifeMed Cash 9411	-85.00
06/25/2024	Bill Payment (Check)	21140	MY-COMM, Inc.		1010 Checking 0046	-44,985.73
06/25/2024	Bill Payment (Check)	21141	Overhead Door Co.	00-WEST439	1010 Checking 0046	-1,060.00
06/25/2024	Bill Payment (Check)	21142	Sign Stop		1010 Checking 0046	-2,471.00
06/25/2024	Bill Payment (Check)	21143	Card Heating & Air LLC		1010 Checking 0046	-7,330.00
06/25/2024	Bill Payment (Check)	21144	Liz Iabichello		1010 Checking 0046	-79.42
06/25/2024	Bill Payment (Check)	21145	AllCare CCO, attn		1010 Checking 0046	-212.77
06/25/2024	Bill Payment (Check)	21146	Blue Shield of CA		1010 Checking 0046	-284.08
06/25/2024	Bill Payment (Check)	21147	Trillium Community Health Plan		1010 Checking 0046	-212.77
06/25/2024	Bill Payment (Check)	21148	Tricare for Life		1010 Checking 0046	-108.45
06/25/2024	Bill Payment (Check)	21149	Sacred Heart Hospice		1010 Checking 0046	-480.24
06/25/2024	Bill Payment (Check)	21150	Providence Health Plan		1010 Checking 0046	-1,918.59
06/25/2024	Bill Payment (Check)	21151	USAA		1010 Checking 0046	-1,410.46
06/25/2024	Bill Payment (Check)	EFT	Western Lane Fire & EMS Authority (WLFEA)		1020 Money Market 9835	-181,409.00
06/26/2024	Bill Payment (Check)	EFT	Western Lane Fire & EMS Authority (WLFEA)	Y/E funding WLAD	1020 Money Market 9835	-990,000.00
06/27/2024	Check	EFT	Card Service Center	install, warranty)	1010 Checking 0046	-801.96
06/28/2024	Check	SVCCHRG		Service Charge	1010 Checking 0046	-25.00
06/28/2024	Check	SVCCHRG		Service Charge	1040 WLAD LGIP 6353	-0.05

Wednesday, Jul 17, 2024 11:15:49 AM GMT-7



WESTERN LANE AMB DIST
Account Number: XXXX XXXX XXXX 0591

Billing Questions:
800-367-7576

Website:
www.cardaccount.net

Send Billing Inquiries To:
Card Service Center, PO Box 569120, Dallas, TX 75356

TIB, N.A. Credit Card Account Statement
May 8, 2024 to June 6, 2024

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$440.00
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$440.00

PAYMENT INFORMATION

New Balance:	\$440.00
Minimum Payment Due:	\$25.00
Payment Due Date:	July 1, 2024

Account Number	XXXX XXXX XXXX 0591
Credit Limit	\$45,000.00
Available Credit	\$42,350.00
Statement Closing Date	June 6, 2024
Days in Billing Cycle	30

MESSAGES

PROTECT YOURSELF FROM SCAMMERS!

We will never call, text, or email and ask you for your personal information. Some scammers will call and pretend to be from the Card Service Center. We will never call or text you and ask for sensitive information such as account or card number information, passwords or user names, or social security numbers. Please **DO NOT** give out that information.

If you feel pressured or concerned about a phone call, please hang up and call us at 800-367-7576 (the phone number located on the back of your credit card). Our Card Service Center team is always glad to check and can verify the information.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/07	05/09	7549545GHH2YXXD5R	COASTAL FITNESS FLOREN FLORENCE OR	\$50.00

Transactions continued on next page

TIB, N.A.
1550 N BROWN RD 150
LAWRENCEVILLE GA 30043



Account Number: XXXX XXXX XXXX 0591
New Balance: \$440.00
Minimum Payment Due: \$25.00
Payment Due Date: July 1, 2024

All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICE CENTER
PO BOX 569100
DALLAS TX 75356-9100

WESTERN LANE AMB DIST
2625 HIGHWAY 101
FLORENCE OR 97439-9702



TRANSACTIONS (continued) An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/04	06/06	8558746HDS66GFJAE	CULVER GLASS COMPANY 541-3433391 OR HOLLY LAIS	\$390.00
TOTAL XXXXXXXXXXXX0674				\$440.00

\$0 - \$440.00 WILL BE DEDUCTED FROM YOUR ACCOUNT AND
 CREDITED AS YOUR AUTOMATIC PAYMENT ON 07/01/24. THE
 AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS
 POSTED ON OR BEFORE THIS DATE.

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.49% (v)	\$0.00	30	\$0.00
Cash Advances	19.49% (v)	\$0.00	30	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Exciting news! Go online today and check out the all-new enhancements to the Card Service Center website. E-statements, additional payment options, links to Preferred Points website, and other helpful sites. Visit us today at www.cardaccount.net to enroll your credit card account(s) on the newly enhanced website.

Thank you for the opportunity to serve your credit card needs. Should your future plans include travel, please contact us at 1-800-367-7576.

CREDITING OF PAYMENTS

All payments received by 5:00 PM during the Card issuer's normal business day at the address indicated on the reverse side of this statement will be credited to your account as of the date of receipt of the payment. If payment is made at any location other than that address, credit of the payment may be delayed up to 5 days.

BILLING RIGHTS SUMMARY

What to do if You Think You Find a Mistake on Your Statement

If you think there is an error on your statement, write to us at BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043 as soon as possible. In your letter, give us the following information: your name and account number; the dollar amount of the suspected error; and if you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While we do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Your Rights if You are Dissatisfied with Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

- The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
- You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
- You must not yet have fully paid for the purchase. If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: BBCS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043.

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

EXPLANATION OF INTEREST CHARGES

The Interest Charge shown on the front is the sum of the Interest Charges computed by applying the Periodic Rate(s) to the Average Daily Balance and adding any applicable transaction charge authorized in the Cardholder Agreement. The method for computing the balance subject to Interest Charge is an average daily balance (including new purchases) method.

We figure the interest charge on your account by applying the periodic rate(s) to the "average daily balance" of your account (including in some instances current transactions). To get the "average daily balance", we take the beginning balance of your account each day, add any new cash advances and subtract any payments or credits and any unpaid interest charges. If you paid in full the Previous Balance shown on this statement by the payment due date shown on the previous statement, we subtract from each day's beginning balance the amount of such Previous Balance included in that beginning balance and also do not add in any new purchases. Otherwise the amount of the Previous Balance is not subtracted and we add in any new purchases. This gives us the daily balance. Then we add all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

HOW TO AVOID INTEREST CHARGES: You have until the payment due date shown on your periodic statement to repay your balance before an interest charge on purchases will be imposed.

ANNUAL FEE DISCLOSURES

If an annual fee is shown on the front of the statement, see the front for information about the following matters: the annual percentage rate for purchases, certain information regarding any variable rate feature, the amount of the annual fee, any minimum interest charge, and any transaction charges for purchases. The method for computing the balance subject to interest charge on your account is an Average Daily Balance (including new purchases) method and is explained above.

If you terminate your account within 30 days from the Closing Date shown on the front of this statement, you will not owe the annual fee (and have the right to have it credited to your account) and may use your card(s) during that 30 day period without becoming obligated for the annual fee. To terminate your account you should give us written notice sent to the address for billing inquiries as shown on the front of this statement. All cards should be cut in half and returned with your termination notice.

CREDIT BALANCES

Any credit balance on your account (indicated by a "-" on the front of this statement) is money we owe you. You can make charges against this amount or request and receive a full refund of this amount by writing us at: Card Service Center, PO Box 569120, Dallas, TX 75356-9120. Any amount not charged against or refunded upon request that is over \$1.00 (equal to or in excess of \$1.00 if you live in MA or any amount in NY) will be refunded automatically within six months after the credit balance was created (four billing cycles in MD).

O1AB5762 – 3 – 05/25/17

(PLEASE SHOW YOUR CORRECT NAME AND ADDRESS)

Name (if incorrect on reverse side)

Street address

City State Zip Code

Effective Date: Month, Day, Year Signature

Home Phone Work Phone

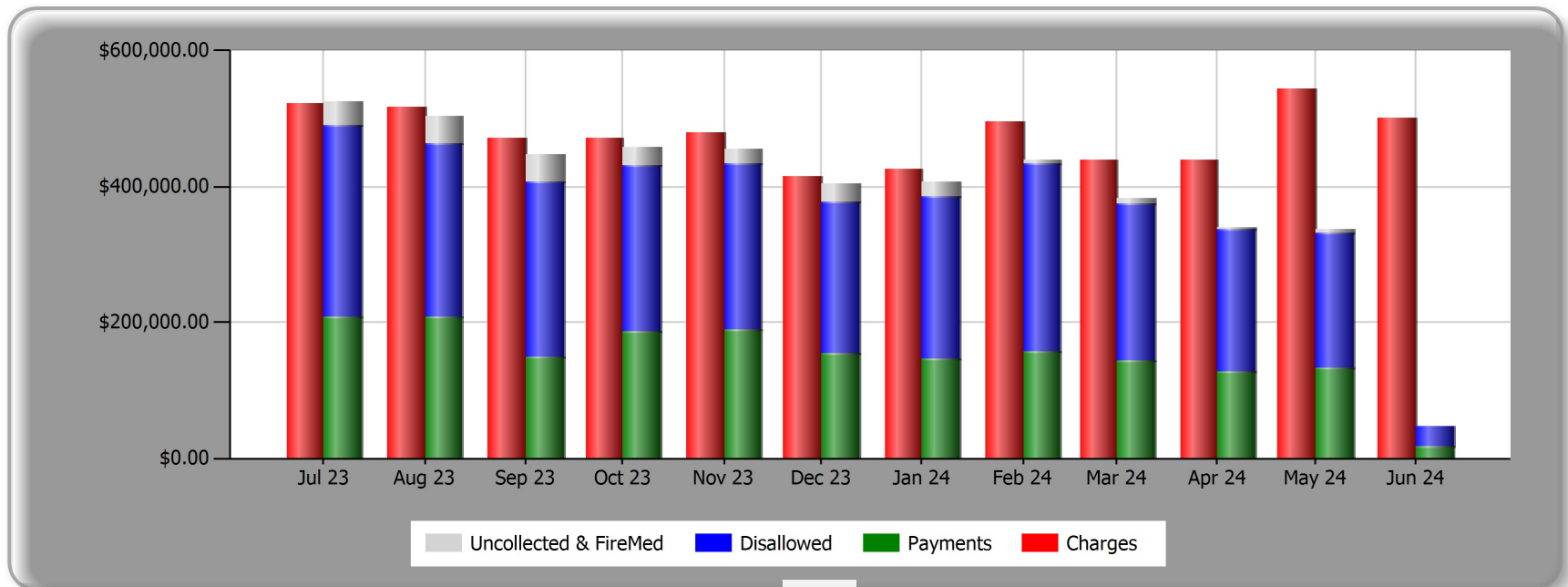
**Western Lane Ambulance District
ANNUAL COLLECTION STATISTICS**

Date Of Service	7/1/2023
Date Of Service	6/30/2024
Invoices	0
Company	Western Lane Ambulance District

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Jul 23	233	523,612.80	-207,947.81	40 %	-9,878.27	2 %	-282,518.99	54 %	-24,426.81	5 %	-1,159.08	0 %
Aug 23	224	515,944.92	-207,107.29	40 %	-7,827.34	2 %	-256,815.67	50 %	-33,004.68	6 %	11,189.94	2 %
Sep 23	212	471,081.72	-150,151.14	32 %	-10,087.50	2 %	-257,426.07	55 %	-29,347.94	6 %	24,069.07	5 %
Oct 23	206	471,176.00	-186,085.26	39 %	-8,915.93	2 %	-244,368.94	52 %	-17,758.43	4 %	14,047.44	3 %
Nov 23	226	479,787.12	-189,877.79	40 %	-6,380.37	1 %	-243,478.51	51 %	-15,567.93	3 %	24,482.52	5 %
Dec 23	185	413,762.60	-154,466.13	37 %	-5,951.91	1 %	-223,058.97	54 %	-21,887.00	5 %	8,398.59	2 %
Jan 24	198	425,788.38	-146,357.47	34 %	-7,240.00	2 %	-239,560.85	56 %	-12,479.24	3 %	20,150.82	5 %
Feb 24	235	495,172.72	-155,824.37	31 %	-4,510.02	1 %	-278,914.31	56 %	-654.85	0 %	55,269.17	11 %
Mar 24	210	437,874.76	-144,713.92	33 %	-6,625.00	2 %	-230,293.05	53 %	-1,129.32	0 %	55,113.47	13 %
Apr 24	220	440,266.04	-127,264.83	29 %	-3,425.08	1 %	-208,527.70	47 %	-50.00	0 %	100,998.43	23 %
May 24	261	542,689.28	-131,941.60	24 %	-5,847.77	1 %	-199,467.28	37 %	0.00	0 %	205,432.63	38 %
Jun 24	249	500,875.24	-18,274.09	4 %	0.00	0 %	-27,919.61	6 %	0.00	0 %	454,681.54	91 %

2,659 5,718,031.58 -1,820,011.70 -76,689.19 -2,692,349.95 -156,306.20 972,674.54

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



**Western Lane Ambulance District
MONTH END SUMMARY**

Transaction Date	6/1/2024
Transaction Date	6/30/2024
Company Code	Western Lane Ambulance District

Balance Forward	1,198,928.07
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Charges by Level of Service	500,879.56
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Batch #	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	Total
AUG21		0.00					0.00
JUN24	259,935.08	62,441.08	16,116.28	89,139.12	37,765.68	35,478.00	500,875.24
MAY24	4.32						4.32
Total	259,939.40	62,441.08	16,116.28	89,139.12	37,765.68	35,478.00	500,879.56

Payments - ALL	-192,563.13
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Payments - EFT

<u>Trans Date</u>	<u>Payer</u>	<u>Ref #</u>	<u>Amount</u>
6/1/2024	Pacific Source Community Solutions	2023022611600095	0.00
6/2/2024	Pacific Source MedAdvantage	24154B1000017109	-1,020.13
6/2/2024	Pacific Source Community Solutions	24154B1000077984	-797.23
6/2/2024	Pacific Source Health Plan	24154B1000148154	-2,283.58
6/3/2024	BCBS OR Blue Card MedAdv	0155210781	-2,353.37
6/3/2024	VA Regional Payment Center	0238802	-6,316.60
6/3/2024	XO Regence Federal Oregon	0261229934	-215.14
6/3/2024	UHC West/Secure Horizons	R0925530	-1,704.55
6/4/2024	XO Tricare for Life	2504901529	-140.82
6/4/2024	UHC West/Secure Horizons	R0994090	-601.93
6/5/2024	VA Regional Payment Center	0740165	-4,387.00
6/5/2024	Aetna Medadvantage HMO	882415201092017	-1,128.97
6/5/2024	Medicare B Oregon	894532987	-519.10
6/5/2024	UMR	C144628106472974	-899.75
6/5/2024	UHC West/Secure Horizons	R1064515	-1,799.22
6/6/2024	Trillium Community Health Plan	0900201544	-7,147.14
6/7/2024	Aetna Medadvantage HMO	882415501039190	-1,163.45
6/7/2024	Medicare B Oregon	894540087	-716.05

**Western Lane Ambulance District
MONTH END SUMMARY**

6/7/2024	UHC West/Secure Horizons	R1165742	-1,923.48
6/7/2024	UHC West/Secure Horizons	R1232045	-531.86
6/9/2024	Pacific Source MedAdvantage	24161B1000020015	-521.23
6/9/2024	Pacific Source Community Solutions	24161B1000108810	-2,944.28
6/10/2024	BCBS OR Blue Card MedAdv	0155223762	-3,877.65
6/10/2024	VA Regional Payment Center	1270746	-1,793.32
6/10/2024	UHC West/Secure Horizons	R1291486	-1,352.94
6/11/2024	MODA MedAdvantage	24163B1000004230	-395.25
6/11/2024	XO ChampVA Office of Comm Care	7414O439418	-218.86
6/11/2024	UHC West/Secure Horizons	R1360463	-4,157.85
6/12/2024	Medicare B Oregon	894549351	-866.43
6/12/2024	UHC West/Secure Horizons	R1429244	-1,177.41
6/13/2024	Trillium Community Health Plan	0900202499	-1,275.58
6/13/2024	Health Plan of Nevada	30664754	-3,956.00
6/13/2024	Medicare B Oregon	894553187	-4,084.49
6/13/2024	XO AARP Medicare Supplemental	91083252493	-407.80
6/13/2024	BISHOP, SUSAN M	93024061	0.00
6/13/2024	Bishop, Fred C	93024236	0.00
6/14/2024	VA Regional Payment Center	2191868	-8,496.50
6/14/2024	MODA	24166B1000116810	-1,658.35
6/14/2024	Medicare B Oregon	894557137	-3,875.19
6/14/2024	XO AARP Medicare Supplemental	91083922508	-251.40
6/16/2024	Pacific Source Community Solutions	24168B1000097995	-4,193.78
6/16/2024	Pacific Source Health Plan	24168B1000193284	-1,579.59
6/17/2024	BCBS OR Blue Card MedAdv	0155234818	-2,702.26
6/17/2024	Regence Federal Oregon	0261234606	-11,879.48
6/17/2024	Samaritan Advantage	30712905	-405.22
6/17/2024	Medicare B Oregon	894561247	-1,393.90
6/18/2024	Medicare B Oregon	894564983	-3,368.00
6/18/2024	UMR	C144610095709794	-2,549.84
6/18/2024	UHC West/Secure Horizons	R1713696	-1,493.26
6/20/2024	XO Tricare for Life	2505243409	-365.09
6/20/2024	Medicare B Oregon	894569890	-5,027.75
6/21/2024	Trillium Community Health Plan	0900203481	-1,188.82

**Western Lane Ambulance District
MONTH END SUMMARY**

6/21/2024	XO Tricare for Life	2505262824	-119.16
6/21/2024	Peace Health Hospice	51131	-9,450.00
6/21/2024	UHC West/Secure Horizons	R1878204	-3,595.70
6/24/2024	BCBS OR Blue Card MedAdv	0155239176	-7,407.28
6/24/2024	XO Regence Federal Oregon	0261236667	-270.54
6/24/2024	XO Tricare for Life	2505310237	-111.72
6/24/2024	Medicare B Oregon	894578017	-12,639.37
6/24/2024	UHC West/Secure Horizons	R1927420	-271.30
6/24/2024	UHC West/Secure Horizons	R2005571	-1,632.67
6/25/2024	BCBS OR Blue Card MedAdv	0155248633	-329.06
6/25/2024	XO Tricare for Life	2505340207	-278.93
6/25/2024	ChampVA Office of Comm Care	7414P089201	-290.00
6/25/2024	Medicare B Oregon	894581666	-2,040.89
6/26/2024	VA Community Care	3957834	-1,832.20
6/26/2024	UHC West/Secure Horizons	R2093272	-1,187.53
6/27/2024	XO Trillium Community Health Plan	X700380987	0.00
6/28/2024	XO Tricare for Life	2505422759	-204.33
6/28/2024	Peace Health Hospice	51405	-6,235.00
6/28/2024	UHC West/Secure Horizons	R2194803	-3,848.38
6/28/2024	UHC West/Secure Horizons	R2262005	-1,017.88
6/30/2024	Pacific Source MedAdvantage	24182B1000019846	-1,260.00
6/30/2024	Pacific Source Community Solutions	24182B1000096864	-144.91

EFT TOTAL			-167,273.74
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Payments - Credit Card *(VISA, MC, AMX, Disc)*

<u>Trans Date</u>	<u>Amount</u>
6/4/2024	-275.00
6/5/2024	-90.00
6/6/2024	-258.42
6/9/2024	-25.00
6/10/2024	-1,070.74
6/12/2024	-60.00
6/13/2024	-55.00
6/18/2024	-1,463.96

**Western Lane Ambulance District
MONTH END SUMMARY**

6/19/2024	-570.90
6/20/2024	-275.00
6/25/2024	-25.00
6/29/2024	-347.95
CREDIT CARD TOTAL	-4,516.97

Payments - Bank Deposit *(Cash, Chk Ins, Chk Pvt, Coll Pmt, MO)*

<u>Trans Date</u>	<u>Amount</u>
6/4/2024	-1,118.23
6/11/2024	-14,847.65
6/25/2024	-9,296.60
BANK DEPOSIT TOTAL	-25,262.48

Payments - Paid at FD

<u>Date</u>	<u>Pd at FD, Ins</u>	<u>Total</u>
6/21/2024	-137.30	-137.30
Total	-137.30	-137.30

Payments - Refunds/Refund Reversals

<u>Date</u>	<u>Ref Ins</u>	<u>Total</u>
6/3/2024	4,627.36	4,627.36
Total	4,627.36	4,627.36

Payments by Level of Service

<u>Date</u>	<u>ALS 1 E</u>	<u>ALS 1 NE</u>	<u>ALS 2</u>	<u>BLS E</u>	<u>BLS NE</u>	<u>SCT</u>	<u>Total</u>
6/1/2024	0.00			0.00	0.00		0.00
6/2/2024	-3,117.71			-311.42	-671.81		-4,100.94
6/3/2024	-2,805.80			575.97	-97.69	-3,634.78	-5,962.30
6/4/2024	-1,142.73			-792.44	-200.81		-2,135.98
6/5/2024	-3,671.22		-2,276.99	-251.91		-2,623.92	-8,824.04
6/6/2024	-922.05		-200.00	-656.26	0.00	-5,627.25	-7,405.56
6/7/2024	-2,515.35	-1,083.05		-532.98	-203.46		-4,334.84
6/9/2024	-1,387.47	-256.12		-1,557.10	-289.82		-3,490.51

**Western Lane Ambulance District
MONTH END SUMMARY**

Date	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	Total
6/10/2024	-2,332.14	-25.00	-3,305.39	-672.64	0.00	-1,759.48	-8,094.65
6/11/2024	-10,702.68	-6,196.67	-1,467.18	-894.55		-358.53	-19,619.61
6/12/2024	-570.37	-866.43	-667.04	0.00			-2,103.84
6/13/2024	-4,061.59	-857.95		-903.33		-3,956.00	-9,778.87
6/14/2024	-7,360.06	-3,201.64	-1,523.31	-2,196.43	0.00		-14,281.44
6/16/2024	-1,284.36			-311.42	-1,579.59	-2,598.00	-5,773.37
6/17/2024	-4,600.39	-6,386.00	-1,592.44	-3,709.14	-92.89		-16,380.86
6/18/2024	-2,620.58	-1,463.96		-1,432.62	-808.06	-2,549.84	-8,875.06
6/19/2024	-570.90						-570.90
6/20/2024	-3,430.70	-1,076.81		-914.07		-246.26	-5,667.84
6/21/2024	-2,828.12	-857.96		-2,729.74	-8,075.16		-14,490.98
6/23/2024				0.00			0.00
6/24/2024	-15,129.37	-807.69	-3,843.59	-1,671.61	-880.62		-22,332.88
6/25/2024	-6,604.74	-218.86	-2,800.70	-2,161.18	-225.00	-250.00	-12,260.48
6/26/2024	-2,216.79	-802.94			0.00		-3,019.73
6/27/2024	0.00					0.00	0.00
6/28/2024	-2,712.20		-692.34	-775.54	-6,294.08	-831.43	-11,305.59
6/29/2024	-50.00					-297.95	-347.95
6/30/2024	-439.75		-820.25		-144.91		-1,404.91
Total	-83,077.07	-24,101.08	-19,189.23	-21,898.41	-19,563.90	-24,733.44	-192,563.13

Transaction Adjustments by Level of Service	-255,875.14
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	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	Total
Financial Assist/Charity	-250.00			-290.00		-364.85	-904.85
Fire Med Adjustment	-275.00						-275.00
W/O Fee Schedule	-130,481.71	-24,777.99	-11,176.73	-69,743.44	-9,919.30	-8,847.52	-254,946.69
W/O Patient Deceased			251.40				251.40
Total	-131,006.71	-24,777.99	-10,925.33	-70,033.44	-9,919.30	-9,212.37	-255,875.14

Ending Balance	1,251,369.36
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Western Lane Fire and EMS Authority

Balance Sheet Comparison

As of June 30, 2024

	TOTAL	
	AS OF JUN 30, 2024	AS OF JUN 30, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1001 Checking 5400	725,181.41	526,593.71
1003 WLFEA LGIP 6553	2,619,698.54	
Total Bank Accounts	\$3,344,879.95	\$526,593.71
Accounts Receivable		
1200 Accounts Receivable	463,389.63	462,607.27
Total Accounts Receivable	\$463,389.63	\$462,607.27
Other Current Assets		
1299 Undeposited Funds	0.00	0.00
1304 Prepaid Expenses	-2,606.10	0.00
1305 Prepaid Insurance	120,765.99	116,797.71
1335 PSA Flex Account	374.00	502.00
1400 Deferred Outflows of Resources	1,496,516.99	1,496,516.99
Total Other Current Assets	\$1,615,050.88	\$1,613,816.70
Total Current Assets	\$5,423,320.46	\$2,603,017.68
Fixed Assets		
1700 Capital Assets		
1708 Vehicles	76,395.65	76,395.65
1799 Accumulated Depreciation	-7,765.00	-7,765.00
Total 1700 Capital Assets	68,630.65	68,630.65
Total Fixed Assets	\$68,630.65	\$68,630.65
TOTAL ASSETS	\$5,491,951.11	\$2,671,648.33
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	6,603.90	15,144.09
Total Accounts Payable	\$6,603.90	\$15,144.09
Credit Cards		
2007 TIB Mastercard	0.00	10,255.48

Western Lane Fire and EMS Authority

Balance Sheet Comparison

As of June 30, 2024

	TOTAL	
	AS OF JUN 30, 2024	AS OF JUN 30, 2023 (PY)
Total Credit Cards	\$0.00	\$10,255.48
Other Current Liabilities		
2100 Payroll Liabilities		
2110 PERS Payable	-59.50	
2115 OSGP Payable	3,229.58	2,479.58
2116 VALIC Payable	525.00	1,025.00
2117 AFLAC Payable	1,713.03	1,667.01
2118 VOYA Payable	5,550.00	6,750.00
2120 PLO Payable	1,871.68	
2995 Clearing Account	423,238.17	388,016.26
Total 2100 Payroll Liabilities	436,067.96	399,937.85
2125 SVFR Association Dues	40.00	48.00
2130 IAFF Union Dues	3,297.58	3,113.25
2135 IAFF PAC Contributions	68.50	83.00
2700 Deferred Inflows	194,273.00	194,273.00
Total Other Current Liabilities	\$633,747.04	\$597,455.10
Total Current Liabilities	\$640,350.94	\$622,854.67
Total Liabilities	\$640,350.94	\$622,854.67
Equity		
3200 Investment in Capital	12,150.00	12,150.00
3201 Retained Earnings	2,036,643.66	571,526.20
Net Income	2,802,806.51	1,465,117.46
Total Equity	\$4,851,600.17	\$2,048,793.66
TOTAL LIABILITIES AND EQUITY	\$5,491,951.11	\$2,671,648.33

Western Lane Fire and EMS Authority

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - June 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
4100 Transfers			
4101 Transfer from SVFR for Administration	3,798,911.50	3,784,713.00	100.38 %
4102 Transfers from WLAD for Administration	6,239,171.50	6,206,973.00	100.52 %
4103 Transfer from MCR	121,191.70		
4104 Transfers from WLAD for EMS Program	193,340.63		
Total 4100 Transfers	10,352,615.33	9,991,686.00	103.61 %
4400 Miscellaneous Income			
4410 Donations	3,248.00		
4415 Employee Recognition Donation	1,805.00		
4420 Interest	67,821.88		
Total 4400 Miscellaneous Income	72,874.88		
4700 Western Lane Crisis Response			
4701 WLCR Program Lane County	225,367.94	187,472.00	120.21 %
4702 WLCR Program Other Income	21,065.00	7,500.00	280.87 %
4704 HRSA Grant	57,741.59	100,000.00	57.74 %
4705 BGCWLC Grant	46,315.01	83,333.00	55.58 %
4706 SAMHSA Grant	86,562.09	422,705.00	20.48 %
4707 WLC Foundation Grant	9,313.00	9,313.00	100.00 %
Total 4700 Western Lane Crisis Response	446,364.63	810,323.00	55.08 %
4860 Reimbursements and Refunds	43,456.05		
Billable Expense Income	31,245.00		
Total Income	\$10,946,555.89	\$10,802,009.00	101.34 %
GROSS PROFIT	\$10,946,555.89	\$10,802,009.00	101.34 %
Expenses			
5000 Personnel Services			
5320 WLCR Wages & Benefits	191,893.46	165,061.00	116.26 %
5340 HRSA Grant Wages	14,976.00	14,976.00	100.00 %
5350 BGWLC Grant Wages	57,630.37	65,112.00	88.51 %
5360 SAMHSA Grant Wages	94,059.30	285,946.00	32.89 %
5400 WLFEA Payroll Taxes and Benefits	2,384,049.67	2,415,255.00	98.71 %
5500 WLFEA Wages & Salaries	3,714,884.70	3,749,748.00	99.07 %
Total 5000 Personnel Services	6,457,493.50	6,696,098.00	96.44 %
6000 Operations			
6100 Training	44,641.01	80,195.00	55.67 %
6200 Medical	147,804.24	142,800.00	103.50 %
6300 Reserve Expenses	570.68	2,000.00	28.53 %
6400 Emergency Services	155,783.50	168,000.00	92.73 %
6500 Prevention	24,130.80	26,225.00	92.01 %
6600 Recruitment	12,049.58	6,500.00	185.38 %
6700 Facilities	152,005.14	203,123.00	74.83 %
6800 Vehicles	267,387.92	215,000.00	124.37 %

Western Lane Fire and EMS Authority

Budget vs. Actuals: FY 23-24 - FY24 P&L

July 2023 - June 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6900 Operational Supplies	158,201.16	172,000.00	91.98 %
Total 6000 Operations	962,574.03	1,015,843.00	94.76 %
7000 Materials & Services			
7100 Administrative Expenses	148,420.74	127,000.00	116.87 %
7200 Technology	85,171.16	76,500.00	111.33 %
7300 Board of Directors	22,112.21	23,500.00	94.09 %
7400 Professional Services	117,303.89	131,750.00	89.04 %
7500 Insurance	167,048.12	175,000.00	95.46 %
7900 Emergency Services	1,518.00		
8700 WLCR Program	175,879.76	279,228.00	62.99 %
Total 7000 Materials & Services	717,453.88	812,978.00	88.25 %
8000 Capital Outlay			
8003 WLCR Vehicle 2	6,227.52		
Total 8000 Capital Outlay	6,227.52		
Bank Charges & Fees	0.45		
Total Expenses	\$8,143,749.38	\$8,524,919.00	95.53 %
NET OPERATING INCOME	\$2,802,806.51	\$2,277,090.00	123.09 %
Other Expenses			
9500 Ending Fund Balance		2,277,090.00	
Total Other Expenses	\$0.00	\$2,277,090.00	0.00%
NET OTHER INCOME	\$0.00	\$ -2,277,090.00	0.00 %
NET INCOME	\$2,802,806.51	\$0.00	0.00%

Western Lane Fire and EMS Authority
Transaction List by Date
June 2024

Date	Transaction Type	Num	Name	Memo/Description	Account	Amount
06/03/2024	Check	EFT	Card Services Center	4/23/23-5/23/2024 monthly credit card expenses	1001 Checking 5400	-12,019.83
06/03/2024	Bill Payment (Check)	EFT	IAFF Local 851		1001 Checking 5400	-3,424.41
06/03/2024	Bill Payment (Check)	EFT	IAFF Local 851		1001 Checking 5400	-67.50
06/03/2024	Check	EFT	Oregon Savings Growth Plan (OSGP)	5-31-2024 payroll contributions OSGP	1001 Checking 5400	-3,229.58
06/03/2024	Check	EFT	VOYA	5-31-2024 Payroll contributions VOYA (Unrein deletion)	1001 Checking 5400	-5,550.00
06/04/2024	Check	EFT	VALIC	May 2024 PR contributions	1001 Checking 5400	-1,275.00
06/05/2024	Bill Payment (Check)	11511	4 Color Pro		1001 Checking 5400	-1,014.00
06/05/2024	Bill Payment (Check)	11512	Accuity	WEST8369	1001 Checking 5400	-3,000.00
06/05/2024	Bill Payment (Check)	11513	Airgas USA LLC		1001 Checking 5400	-1,422.04
06/05/2024	Bill Payment (Check)	11514	AmeriGas	Acct # 202387155	1001 Checking 5400	-139.77
06/05/2024	Bill Payment (Check)	11515	Andy Gray		1001 Checking 5400	-265.50
06/05/2024	Bill Payment (Check)	11516	Angie's Alterations		1001 Checking 5400	-84.00
06/05/2024	Bill Payment (Check)	11517	Brian's Automotive		1001 Checking 5400	-270.00
06/05/2024	Bill Payment (Check)	11518	Cascade Fire Equipment		1001 Checking 5400	-33,300.00
06/05/2024	Bill Payment (Check)	11519	Chuck's Plumbing Inc		1001 Checking 5400	-168.00
06/05/2024	Bill Payment (Check)	11520	Coastal Paper & Supply	3418	1001 Checking 5400	-813.32
06/05/2024	Bill Payment (Check)	11521	Country Media, Inc.		1001 Checking 5400	-490.65
06/05/2024	Bill Payment (Check)	11522	Davison Auto Parts	26588	1001 Checking 5400	-52.24
06/05/2024	Bill Payment (Check)	11523	Enerspect		1001 Checking 5400	-1,672.03
06/05/2024	Bill Payment (Check)	11524	Henry Schein, Inc.		1001 Checking 5400	-2,382.28
06/05/2024	Bill Payment (Check)	11525	Hughes Fire Equipment, Inc	Cust No 17115	1001 Checking 5400	-458.01
06/05/2024	Bill Payment (Check)	11526	KJ Smith Associates LLC		1001 Checking 5400	-14,420.93
06/05/2024	Bill Payment (Check)	11527	L.N. Curtis and Sons	Cust # C30653	1001 Checking 5400	-9,948.34
06/05/2024	Bill Payment (Check)	11528	Lighthouse Electrical Contractors, Inc.		1001 Checking 5400	-54.64
06/05/2024	Bill Payment (Check)	11529	Matthew Danigelis, M.D.		1001 Checking 5400	-1,000.00
06/05/2024	Bill Payment (Check)	11530	Melissa House		1001 Checking 5400	-89.78
06/05/2024	Bill Payment (Check)	11531	Michael Williams		1001 Checking 5400	-111.03
06/05/2024	Bill Payment (Check)	11532	OFDDA-LOSAP TRUST		1001 Checking 5400	-6,398.98
06/05/2024	Bill Payment (Check)	11533	Pablo Crescioni		1001 Checking 5400	-265.50
06/05/2024	Bill Payment (Check)	11534	PacificSource Administrators	Employer ID P00194	1001 Checking 5400	-408.00
06/05/2024	Bill Payment (Check)	11535	Shervin's Tire & Automotive		1001 Checking 5400	-152.00
06/05/2024	Bill Payment (Check)	11536	Siuslaw Valley Firefighter Association (SVFFA)		1001 Checking 5400	-40.00
06/05/2024	Bill Payment (Check)	11537	Special Districts Insurance Services		1001 Checking 5400	-68,196.22
06/05/2024	Bill Payment (Check)	11538	T.S. Yard Service		1001 Checking 5400	-2,055.00
06/05/2024	Bill Payment (Check)	11539	The Shippin' Shack		1001 Checking 5400	-124.53
06/05/2024	Bill Payment (Check)	11540	Umpqua Valley Fire Services, Inc		1001 Checking 5400	-162.00
06/05/2024	Bill Payment (Check)	11541	Vend West Services Inc	WESLA & SVFIR	1001 Checking 5400	-184.60
06/05/2024	Bill Payment (Check)	11542	Westcoast Media Group, Inc.		1001 Checking 5400	-200.00
06/05/2024	Bill Payment (Check)	11543	Zoll Medical Corporation	310599	1001 Checking 5400	-74.87
06/06/2024	Bill Payment (Check)	11544	Standard Insurance Company	Policy # 00 762435 001	1001 Checking 5400	-4,400.78
06/06/2024	Bill Payment (Check)	EFT	County Transfer & Recycling		1001 Checking 5400	-234.90
06/06/2024	Bill Payment (Check)	EFT	County Transfer & Recycling		1001 Checking 5400	-186.50
06/07/2024	Check	EFT	ADP Payroll Services	Amended Federal W2C forms filings (\$4966.65 less credit of previous charges)	1001 Checking 5400	-3,266.65
06/07/2024	Bill Payment (Check)	EFT	Charter Communications -St-1	8751 16 025 0143928	1001 Checking 5400	-38.94
06/07/2024	Bill Payment (Check)	EFT	U.S. Bank Equipment Finance	Cust Credit Acct 1782465	1001 Checking 5400	-191.00
06/10/2024	Bill Payment (Check)	EFT	Clear Rate Communications	4950169	1001 Checking 5400	-455.88
06/10/2024	Bill Payment (Check)	EFT	CECO	10003635	1001 Checking 5400	-3,222.55
06/10/2024	Bill Payment (Check)	11545	T.S. Yard Service		1001 Checking 5400	-1,350.00
06/11/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-923.18
06/11/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-114.58
06/11/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-104.77
06/11/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-123.82
06/11/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-85.90
06/11/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-43.48
06/11/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-79.20
06/11/2024	Bill Payment (Check)	EFT	Stericycle, Inc (Shred-It)	Cust No 6117445	1001 Checking 5400	-359.58
06/12/2024	Bill Payment (Check)	EFT	Siuslaw Valley Fire and Rescue		1001 Checking 5400	-6,065.00
06/15/2024	Check	EFT	AFLAC	May 2024 premium for employee enrollments	1001 Checking 5400	-775.11

06/17/2024	Bill Payment (Check)	EFT	Spectrum - Charter Communications		1001 Checking 5400	-299.97
06/17/2024	Bill Payment (Check)	EFT	Spectrum - Charter Communications		1001 Checking 5400	-515.00
06/17/2024	Bill Payment (Check)	EFT	CenturyLink (Lumen)		1001 Checking 5400	-651.01
06/19/2024	Bill Payment (Check)	EFT	Spectrum - Charter Communications		1001 Checking 5400	-189.97
06/20/2024	Bill Payment (Check)	EFT	South Coast Water		1001 Checking 5400	-49.83
06/21/2024	Bill Payment (Check)	EFT	CECO	10003635	1001 Checking 5400	-3,604.55
06/23/2024	Bill Payment (Check)	EFT	WAVE (Astound)		1001 Checking 5400	-194.97
06/23/2024	Bill Payment (Check)	EFT	WAVE (Astound)		1001 Checking 5400	-194.97
06/24/2024	Bill Payment (Check)	EFT	FIRSTNET (ATT)	287315307133	1001 Checking 5400	-2,004.62
06/24/2024	Bill Payment (Check)	EFT	RICOH	Cust # 15095401	1001 Checking 5400	-144.66
06/24/2024	Bill Payment (Check)	EFT	Stepup IT Services LLC		1001 Checking 5400	-6,921.56
SVFR MC payment (5-4-24 - 6-3-24) - charges were not capital expense and should not have been made on SVFR card, therefore payment of charges made from WLFEA account						
06/24/2024	Check	EFT	Card Services Center		1001 Checking 5400	-387.94
06/25/2024	Bill Payment (Check)	EFT	Heceta Water		1001 Checking 5400	-34.10
06/25/2024	Bill Payment (Check)	11546	Airgas USA LLC		1001 Checking 5400	-553.19
06/25/2024	Bill Payment (Check)	11547	bio-MED		1001 Checking 5400	-116.00
06/25/2024	Bill Payment (Check)	11548	Brandon Sutherland		1001 Checking 5400	-490.50
06/25/2024	Bill Payment (Check)	11549	Brian's Automotive		1001 Checking 5400	-858.00
06/25/2024	Bill Payment (Check)	11550	Cascade Fire Equipment		1001 Checking 5400	-852.79
06/25/2024	Bill Payment (Check)	11551	Cascade Health		1001 Checking 5400	-1,288.00
06/25/2024	Bill Payment (Check)	11552	Chuck's Plumbing Inc		1001 Checking 5400	-250.00
06/25/2024	Bill Payment (Check)	11553	Coast Broadcasting		1001 Checking 5400	-1,250.00
06/25/2024	Bill Payment (Check)	11554	Coastal Fitness Inc	Client No. 8013	1001 Checking 5400	-961.00
06/25/2024	Bill Payment (Check)	11555	Coastal Paper & Supply	3418	1001 Checking 5400	-512.83
06/25/2024	Bill Payment (Check)	11556	Country Media, Inc.		1001 Checking 5400	-1,779.91
06/25/2024	Bill Payment (Check)	11557	Henry Schein, Inc.		1001 Checking 5400	-3,637.72
06/25/2024	Bill Payment (Check)	11558	KJ Smith Associates LLC		1001 Checking 5400	-9,600.00
06/25/2024	Bill Payment (Check)	11559	L.N. Curtis and Sons	Cust # C30653	1001 Checking 5400	-596.74
06/25/2024	Bill Payment (Check)	11560	Lighthouse Electrical Contractors, Inc.		1001 Checking 5400	-427.00
06/25/2024	Bill Payment (Check)	11561	Local Government Law Group PC		1001 Checking 5400	-864.00
06/25/2024	Bill Payment (Check)	11562	Melissa House		1001 Checking 5400	-299.00
06/25/2024	Bill Payment (Check)	11563	Pest Tech		1001 Checking 5400	-735.00
06/25/2024	Bill Payment (Check)	11564	Rob Chance		1001 Checking 5400	-859.20
06/25/2024	Bill Payment (Check)	11565	Shervin's Tire & Automotive		1001 Checking 5400	-219.00
06/25/2024	Bill Payment (Check)	11566	The Blowhard Company		1001 Checking 5400	-32.40
06/25/2024	Bill Payment (Check)	11567	The Shippin' Shack		1001 Checking 5400	-13.75
06/25/2024	Bill Payment (Check)	11568	TNT Sales & Repair Inc		1001 Checking 5400	-166.85
06/25/2024	Bill Payment (Check)	11569	Vend West Services Inc	WESLA & SVFIR	1001 Checking 5400	-151.00
06/25/2024	Bill Payment (Check)	11570	Zoll Medical Corporation	310599	1001 Checking 5400	-581.81
06/27/2024	Bill Payment (Check)	EFT	Central Lincoln PUD		1001 Checking 5400	-485.29
06/27/2024	Check	EFT	Card Services Center	5/24 -6/21/2024 monthly credit card expenses (less VRBO deposit refund credited 6/22/24)	1001 Checking 5400	-12,813.66
06/27/2024	Bill Payment (Check)	11571	WHA Insurance Agency	37197	1001 Checking 5400	-3,118.00

Wednesday, Jul 17, 2024 11:33:49 AM GMT-7



WESTERN LANE FIRE EMS
Account Number: XXXX XXXX XXXX 1300

Billing Questions:
800-367-7576

Website:
www.cardaccount.net

Send Billing Inquiries To:
Card Service Center, PO Box 569120, Dallas, TX 75356

TIB, N.A. Credit Card Account Statement
May 24, 2024 to June 21, 2024

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$12,019.83
- Payments	\$12,019.83
- Other Credits	\$0.00
+ Purchases	\$14,313.66
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$14,313.66

Account Number XXXX XXXX XXXX 1300
 Credit Limit \$20,000.00
 Available Credit \$5,314.00
 Statement Closing Date June 21, 2024
 Days in Billing Cycle 29

PAYMENT INFORMATION

New Balance: \$14,313.66
 Minimum Payment Due: \$429.41
Payment Due Date: July 17, 2024

MESSAGES

PROTECT YOURSELF FROM SCAMMERS!

We will never call, text, or email and ask you for your personal information. Some scammers will call and pretend to be from the Card Service Center. We will never call or text you and ask for sensitive information such as account or card number information, passwords or user names, or social security numbers. Please **DO NOT** give out that information.

If you feel pressured or concerned about a phone call, please hang up and call us at 800-367-7576 (the phone number located on the back of your credit card). Our Card Service Center team is always glad to check and can verify the information.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/03	06/03	8543189HB00XV4W8X	PAYMENT - THANK YOU	\$12,019.83-

Transactions continued on next page

TIB, N.A.
1550 N BROWN RD 150
LAWRENCEVILLE GA 30043



Account Number: XXXX XXXX XXXX 1300
 New Balance: \$14,313.66
 Minimum Payment Due: \$429.41
Payment Due Date: July 17, 2024

All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICE CENTER
PO BOX 569100
DALLAS TX 75356-9100

WESTERN LANE FIRE EMS
2625 HIGHWAY 101
FLORENCE OR 97439-9702



TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			TOTAL XXXXXXXXXXXX1300	\$12,019.83-
05/24	05/26	5542950H1MLWA0BRH	ADOBE *ADOBE 4085366000 CA	\$119.88
06/07	06/07	5543286HF634GENH3	INT'L CODE COUNCIL INC 888-422-7233 IL	\$170.00
06/11	06/11	1230202HK01608ZPA	AFP*OREGON FIRE MARSHA MEDFORD OR MICHAEL SCHICK	\$65.00
			TOTAL XXXXXXXXXXXX1318	\$354.88
05/31	06/02	8271116H8000ADF51	WWW.IAFC.ORG MCLEAN VA MATT HOUSE	\$133.00
			TOTAL XXXXXXXXXXXX1326	\$133.00
05/25	05/26	5543286H25ZDNFVW9	AMZN MKTP US*G26HB9L83 AMZN.COM/BILL WA	\$9.99
05/29	05/30	5543286H660HXXEK6	AMZN MKTP US*PS7FQ6BI3 AMZN.COM/BILL WA	\$193.95
06/10	06/10	5543286HJ5SLDZZ78	AMZN MKTP US*U412A47A3 AMZN.COM/BILL WA	\$42.46
06/10	06/10	5543286HJ5SLFZTPQ	AMZN MKTP US*SB8QG9BX3 AMZN.COM/BILL WA	\$356.41
06/10	06/11	5543286HJ5SW7PXGG	AMZN MKTP US*UX7Y65193 AMZN.COM/BILL WA	\$234.99
06/10	06/11	5513158HK026QJL2D	DNH*GODADDY.COM TEMPE AZ	\$22.17
06/18	06/19	5543286HS5X7GGA1R	AMAZON.COM*B07DD8HL3 AMZN.COM/BILL WA LARA LINDEMANN	\$162.08
			TOTAL XXXXXXXXXXXX2092	\$1,022.05
05/29	05/30	5543687H73H5H54X5	LOS COMPADRES FLORENCE OR	\$100.42
06/07	06/09	8211755HG0000DH2H	MENTAL HEALTH ASSOCIAT PORTLAND OR	\$25.00
06/07	06/09	8211755HG0000EEDG	MENTAL HEALTH ASSOCIAT PORTLAND OR	\$25.00
06/14	06/16	5548872HN00FMS80A	MCDONALD'S OAK BROOK IL	\$125.00
06/19	06/20	0543684HV8PLZ9DE2	FRED-MEYER #0464 FLORENCE OR	\$98.28
06/20	06/21	5543286HW5XV13HSN	AMAZON MKTPL*RG96D3SI0 AMZN.COM/BILL WA MELISSA HOUSE	\$601.39
			TOTAL XXXXXXXXXXXX8197	\$975.09
06/11	06/13	7536929HLS66HQ5YN	AMERICAN MARKET 4 FLORENCE OR BLAIR CAMPBELL	\$58.56
			TOTAL XXXXXXXXXXXX8293	\$58.56
05/23	05/24	5543687H13SDTM646	BLUE CARD COMMAND PHOENIX AZ	\$770.00
05/31	05/31	5543286H860XBAHBN	VRBO RDD 512-759-0902 TX	\$1,500.00
05/31	05/31	5543286H860X27KGW	VRBO HAJZJW7H 512-759-0902 TX	\$231.42
06/07	06/09	0514048HFMHEB4WL5	#1 ROTH'S FRESH MK SILVERTON OR	\$30.45
06/07	06/09	5550629HF60YV9XR7	WWW.CHALLENGECOINSLTD. SUMMERFIELD FL	\$1,035.00
06/11	06/12	5541734HK7WZG2EAQ	OR HEALTH AUTHORITY SALEM OR ROBERT CHANCE II	\$86.00
			TOTAL XXXXXXXXXXXX1552	\$3,652.87
05/25	05/26	0522702H3EHXJRX8Q	ACTIVE911 INC PHILOMATH OR	\$1,656.00
05/31	05/31	5543286H860XX818F	AMZN MKTP US*QH0Q92053 AMZN.COM/BILL WA	\$19.60
05/31	05/31	5543286H860YAWS41	AMZN MKTP US*SR56X4AU3 AMZN.COM/BILL WA	\$119.98
05/31	06/02	5543286H8613SWADD	AMZN MKTP US*KS4I59TO3 AMZN.COM/BILL WA	\$39.98
05/31	06/02	5543286H8613TZJ95	AMZN MKTP US*1524Y26I3 AMZN.COM/BILL WA	\$776.84
05/31	06/02	5543286H861336PKH	AMZN MKTP US*AB8IC9LP3 AMZN.COM/BILL WA	\$998.93
05/31	06/02	5543286H8613630JG	AMZN MKTP US*N86J03OL3 AMZN.COM/BILL WA	\$130.90
06/03	06/04	5543286HB6224MXGT	AMZN MKTP US*UJ4CG0K03 AMZN.COM/BILL WA	\$51.98
06/07	06/09	5543286HF6361JGW0	AMZN MKTP US*PF0YP0FM3 AMZN.COM/BILL WA	\$119.99
06/10	06/10	5543286HJ5SLG455L	AMZN MKTP US*3O5Y50ID3 AMZN.COM/BILL WA MARY DIMON	\$473.13
			TOTAL XXXXXXXXXXXX2022	\$4,387.33

Transactions continued on next page



TRANSACTIONS (continued) An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/30	05/31	0543684H78PL00ZLJ	FRED-MEYER #0464 FLORENCE OR	\$25.54
06/05	06/06	5543286HD62P01MZT	SQ *DAILY DISPATCH GOSQ.COM OR	\$405.00
TRISH LUTGEN				
TOTAL XXXXXXXXXXXXX4275				\$430.54
05/24	05/26	0543684H18PLWY24M	FRED-MEYER #0464 FLORENCE OR	\$38.34
05/25	05/26	5543286H25Z90LT2Z	BOOTBARN.COM 888-440-2668 CA	\$224.99
05/30	06/02	7514051H8S66KJ2TX	COPELAND LUMBER - FLOR FLORENCE OR	\$3.90
05/31	06/02	7230606H9S66D53GA	THE SHIPPIN SHACK FLORENCE OR	\$22.70
06/06	06/07	5550629HEM4V1VHR2	HEARTSMART WOODRUFF WI	\$320.00
06/07	06/09	0543684HF8PLG8JVA	FRED-MEYER #0464 FLORENCE OR	\$69.00
06/11	06/12	5526352HL02HN95PN	HARBOR FREIGHT TOOLS 1 LAS VEGAS NV	\$104.00
06/13	06/14	5543286HM5VPTGDTB	TEXACO 0305887 TONOPAH NV	\$103.25
06/13	06/16	5270487HNW7GR6SW7	HOLIDAY INN EXPRESS HENDERSON NV	\$505.11
				CHECK-IN 06/10/24 FOLIO #1321685
06/13	06/16	5270487HNW7GR7R3S	HOLIDAY INN EXPRESS HENDERSON NV	\$505.11
				CHECK-IN 06/10/24 FOLIO #1320978
06/14	06/16	5270487HPW7MX8FK4	HOLIDAY INN EXPRESS WINNEMUCCA NV	\$212.79
				CHECK-IN 06/13/24 FOLIO #11131295
06/14	06/16	5270487HPW7MX9L0L	HOLIDAY INN EXPRESS WINNEMUCCA NV	\$212.79
				CHECK-IN 06/13/24 FOLIO #11130304
ANDY GRAY				
TOTAL XXXXXXXXXXXXX3003				\$2,321.98
05/30	05/31	5554807H8BM8MTRPT	FLORENCE TRUE VALUE FLORENCE OR	\$15.99
RONNIE PEARSON				
TOTAL XXXXXXXXXXXXX0131				\$15.99
05/30	05/31	5512685H82LTWE70X	NAPA-FLORENCE FLORENCE OR	\$19.40
06/05	06/05	5270487HD1R6S0X7F	BI-MART 669 VENETA OR	\$6.99
DAVID ROSSI				
TOTAL XXXXXXXXXXXXX5775				\$26.39
06/04	06/05	5541734HQ8677H9M0	BOLI TECHNICAL ASSIST PORTLAND OR	\$108.00
06/11	06/12	5543286HK5V6QXXY9	OR *FLORENCE UTILITY 541-997-3436 OR	\$616.01
06/15	06/16	5543286HP5W8YS8FF	DTV*DIRECTV SERVICE 800-347-3288 CA	\$210.97
HOLLY LAIS				
TOTAL XXXXXXXXXXXXX6806				\$934.98

\$0 - \$14,313.66 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 07/17/24. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.49% (v)	\$0.00	29	\$0.00
Cash Advances	19.49% (v)	\$0.00	29	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Urban Search and Rescue (USAR)

304.1 PURPOSE AND SCOPE

The purpose of this policy is to describe the Federal Emergency Management Agency (FEMA) Urban Search and Rescue (USAR) Response System as a resource for disaster response as well as to identify certain USAR resources available within the State of Oregon. This policy also provides guidelines for the request and activation of USAR resources for authority-involved incidents.

304.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to utilize the FEMA and/or Oregon-coordinated USAR resources in the event of an urban disaster, as appropriate.

304.3 RESOURCES

USAR is a multi-hazard discipline and may be used for a variety of disasters, including hurricanes, earthquakes, typhoons, storms, tornadoes, floods, dam failures, technological accidents, terrorist activities and hazardous material releases.

USAR task forces have four areas of specialization:

- (a) Searches - Finding victims who are trapped after a disaster
- (b) Rescues - Freeing victims, including safely digging victims out of collapsed concrete or metal
- (c) Technical - Applying specialized structural knowledge to help make rescues safe for the rescuers
- (d) Medical - Caring for victims before and after a rescue

If a disaster warrants national USAR support, both Oregon-coordinated resources and FEMA resources may be available for assistance.

304.3.1 STATE RESOURCES

Local fire departments throughout Oregon presently own and maintain USAR equipment and trained personnel that can be requested through the Oregon Fire Service Mobilization Plan pursuant to the Oregon Emergency Conflagration Act (ORS 476.510 et seq.).

The Incident Commander (IC), Fire & EMS Chief or the County Fire Defense Board Chief can request these assets through the Oregon State Fire Marshal (OSFM) by calling the Oregon Emergency Response System (OERS) and establishing contact with the OSFM Duty Officer.

304.3.2 NATIONAL RESOURCES

If national USAR support is warranted, FEMA may deploy multiple task forces within six hours of notification and can provide additional teams as necessary to support the Western Lane Fire and EMS Authority's efforts to locate victims and manage recovery operations.

Urban Search and Rescue (USAR)

The following resources are generally available from the FEMA USAR Response System:

- Air Search Team (fixed-wing)
- Airborne Reconnaissance (fixed-wing)
- Canine - Avalanche/Snow
- Canine - Disaster Response
- Canine - Land/Cadaver
- Canine - Water
- Canine - Wilderness
- Canine - Wilderness Tracking and Trailing
- Cave Search and Rescue Team
- Collapse Search and Rescue Team
- Mine and Tunnel Search and Rescue Team
- Mountain Search and Rescue Team
- Radio Direction Finding Team
- Swiftwater and Flood Search, and Dive Rescue team
- USAR Incident Support Team
- USAR Task Force
- Wilderness Search and Rescue Team

More information about the specific capabilities and sustainability of federal USAR resources may be obtained on the FEMA website.

Tactical Withdrawal

305.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for tactical withdrawals from any scene or location when confronted by violent individuals or threatening situations, circumstances or events. The violence or threat need not be specifically directed at authority members to justify the application of this policy.

305.2 POLICY

The Western Lane Fire and EMS Authority is committed to the safety of its members. It is the policy of the Western Lane Fire and EMS Authority to allow members to withdraw from the scene or general location of an emergency call for service when they are confronted by violent individuals, violent or potentially violent situations or any other circumstance presenting a real or perceived imminent threat to member safety.

305.3 THREAT ASSESSMENT

All members of the Authority are expected to continually evaluate their surroundings while responding to incidents or participating in the mitigation of emergency or non-emergency events. The actions and conduct of persons at an event should be a primary element of the ongoing scene-safety evaluation. Certain types of events, certain actions taken by individuals involved in events and a variety of other circumstances should trigger a heightened awareness and consideration of personnel safety. Situations or circumstances that should initiate such consideration include:

- (a) Gang-related activity, particularly any event involving violent encounters, confrontations or conflicts between members of rival gangs.
- (b) Any situation involving shots fired, or on any scene where shooting occurs or is heard in the immediate vicinity.
- (c) Any time a subject challenges or threatens members of the Authority with violence or harm.
- (d) Any scene where members of the Authority are attacked in any way. Examples include: rocks, bottles or other projectiles thrown or launched at members or authority vehicles or apparatus; individuals attempting to gain access to authority vehicles or apparatus; or any direct act of violence committed against members of this authority.
- (e) Any event involving civil disturbance, large-scale demonstrations or protests. This includes any event involving a large gathering of people where the nature of the activity appears to include violent confrontation or the perceived threat of violent confrontation between opposing groups, or between the protesters and law enforcement personnel or other government representatives.

Any member who believes that there is a threat of violence to personnel at any incident should promptly relay that information to the appropriate supervisor as quickly as possible.

Tactical Withdrawal

The Incident Commander (IC), scene supervisor or senior ranking member has the authority to initiate a tactical withdrawal and the responsibility for ensuring that all members on-scene or at risk due to the threat are notified of the action. Authority for the decision resides primarily with on-scene personnel and should not be delayed while seeking approval or confirmation from a higher authority, who may not be at the incident scene.

In the event that a credible threat to personnel is discovered at a level of the incident command structure above an on-scene supervisor, a tactical withdrawal may be ordered and initiated down the chain of command to the on-scene supervisor. In that event, the supervisor has the responsibility for ensuring that all members on-scene or at risk due to the threat are notified of the initiation of a tactical withdrawal.

305.4 CONDUCTING TACTICAL WITHDRAWALS

305.4.1 WITHDRAWAL OPTIONS

The following guidelines should be applied when the decision has been made to initiate a tactical withdrawal:

- (a) During the response to an incident:
 - 1. If a tactical withdrawal occurs during the response phase of an incident, the authority member responsible for initiating the withdrawal is responsible for notifying all responding units and WestComm of the withdrawal action. The relay of the withdrawal decision to individual units may be conducted by the member, or he/she may choose to have the WestComm notify all responding units to cancel their response or to respond to a defined staging area.
- (b) After arrival at an incident:
 - 1. When units are on-scene at an incident and a decision is made to initiate a tactical withdrawal, the IC or ranking supervisor is responsible for notifying all involved units (including those assigned to the incident but that have not yet arrived) of the withdrawal action. The IC should also notify WestComm of the tactical withdrawal, and if time and circumstances allow, the situation and reason for the withdrawal. Individual unit supervisors are responsible for notifying all of their assigned personnel of the withdrawal.

305.4.2 WITHDRAWAL GUIDELINES

The following guidelines should be applied when the decision has been made to initiate a tactical withdrawal:

- (a) Whenever a tactical withdrawal is initiated, a defined staging area will be established at a safe location away from the incident scene and all involved units and personnel should withdraw to that staging area. Whenever practicable, all involved units should withdraw from the incident scene as a single group. If that is not practicable, individual

Tactical Withdrawal

units should attempt to congregate together, forming the fewest and largest groups practicable, and withdraw in those groups.

- (b) After all units have been initially notified of a tactical withdrawal, individual unit supervisors are responsible for personnel accountability, ensuring all members of their crew are accounted for and withdrawing as directed. The on-scene supervisor is responsible for accounting for all units assigned to the call and ensuring that all units are withdrawing as directed.
- (c) Whenever a tactical withdrawal is initiated, WestComm should immediately notify and request an immediate response by the appropriate law enforcement agency to provide security for the withdrawing units.
- (d) Once the IC or scene supervisor believes that all units and personnel have withdrawn from an incident, he/she should conduct a Personnel Accountability Report (PAR) of all units assigned to the incident to confirm they have safely withdrawn. Individual unit supervisors shall confirm that all members of their crew are accounted for and safe.
- (e) Once all involved units have gathered at the staging area, the IC or scene supervisor should again conduct a PAR to confirm that all personnel are safe. If any person involved in the operation is unaccounted for, emergency procedures should be initiated.

305.5 PATIENT CARE CONSIDERATIONS

Special consideration should be taken when a tactical withdrawal is initiated after members have begun providing medical assessment or medical care at an incident scene. If a tactical withdrawal is initiated at a time that members are providing medical services to sick or injured patients, those members should, whenever practicable, attempt to maintain their care of medical patients and evacuate those patients as part of the withdrawal process.

In the event that violence or the threat of violence forces members to abandon any patient under their care, the involved member should immediately notify the appropriate law enforcement agency of the location of the patient and request immediate assistance in securing the scene to allow for safe and timely medical treatment and evacuation of the patient. The members should remain on the call and wait for law enforcement clearance or other information indicating that it is safe to enter the incident scene. Once it is safe to do so, the members should attempt to locate the patient and resume medical evaluation, treatment and transport per protocol. In the event that law enforcement personnel and authority members are unable to relocate the patient, the patient may be deemed to have self-extracted and the appropriate documentation should be prepared.

305.6 NOTIFICATIONS

Whenever a tactical withdrawal is initiated, the circumstances of the incident, including the incident location, will be relayed up the chain of command to the on-duty Chief Officer. The Chief Officer should ensure that all Fire and EMS personnel are immediately notified of the location and circumstances of the incident.

Tactical Withdrawal

The Chief Officer should coordinate with WestComm and law enforcement to ensure additional calls for service to the affected area are screened and determined safe for entry.

Response Time Standards

306.1 PURPOSE AND SCOPE

The purpose of this policy is to establish turnout, travel and response time goals and objectives for emergency incidents.

306.1.1 DEFINITIONS

Definitions related to this policy include:

Dispatch processing time - The time elapsed between receipt of the telephone call and the dispatch of emergency response units

Response time - The time elapsed between the dispatch center receiving the first notification of the alarm and the arrival of the first emergency response unit. Response time combines dispatch processing, turnout and travel times.

Travel time - The time elapsed between the emergency response unit beginning travel to the emergency and when the emergency response unit arrives.

Turnout time - The time elapsed between WestComm notifying firefighters of the emergency and when the emergency response unit begins travel.

306.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to document all authority response times to emergency incidents and establish response time baselines and performance objectives.

306.3 PERFORMANCE OBJECTIVES

Code 3 response times should be measured at 90 percent of fractal time and reported against an established authority Standards of Cover document, if available.

Performance objectives may include:

- (a) One minute or less for dispatch processing time.
- (b) One minute or less for turnout time.
- (c) Fire Suppression Response Times (from end of turnout time to arrival)
 1. Four minutes or less for the arrival of the first engine company at a fire suppression incident.
 2. Eight minutes or less for the arrival of a full first alarm assignment at a fire suppression incident.
 - 3.
 - 4.
- (d) Ambulance Service Area (ASA) Response Times (from end of turnout time to arrival)
 1. Zone 1 - Less than 10 minutes

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2. Zone 2 - Less than 20 minutes
3. Zone 3 - Less than 45 minutes
4. Zone 4 - Less than 4.5 hours

306.4 EVALUATIONS AND ANNUAL REPORT

The Authority shall annually evaluate its level of service, deployment delivery and response time objectives. The evaluation shall be based on data relating to level of service, deployment and the achievement of each response time performance objective in the geographic area of the jurisdiction. Recommendations for improvement to the response system shall be developed using the evaluated data and included in the Annual Report.

Aircraft Operations

307.1 PURPOSE AND SCOPE

This policy describes standards for the safe operation of firefighting and medical evacuation aircraft that may be working with ground personnel at any authority incident involving the tactical use of aircraft. While assigned to major wildland fires, and while under the direction and authority of state or federal incident commanders, National Wildfire Coordinating Group (NWCG) protocols should be followed.

307.2 POLICY

The Western Lane Fire and EMS Authority will follow Incident Command System (ICS) standards when firefighting or medical evacuation aircraft are in tactical use at any emergency incident.

307.3 ICS STANDARDS

Members should follow the authority's ICS standards for managing firefighting aircraft operations, including the identification, establishment and management of aircraft landing zones any time that firefighting or medical evacuation aircraft are in tactical use at any emergency incident.

307.4 MEDICAL EVACUATION LANDING ZONE CONSIDERATIONS

The Western Lane Fire and EMS Authority should develop guidelines for its own medical evacuation (medivac) landings or enter into local operating agreements for the use of medivac aircraft as applicable. In creating those guidelines, the Authority should identify:

- Responsibility and authority for selecting and designating a landing zone and determining the size of landing zone needed.
- Responsibility for securing the area and maintaining security once the landing zone is identified.
- Consideration of the helicopter provider's minimum standards for proximity to vertical obstructions and surface composition (e.g., dirt, gravel, pavement, concrete, grass).
- Consideration of the helicopter provider's minimum standards for horizontal clearance from structures, fences, power poles, antennas or roadways.
- Responsibility for notifying the appropriate law enforcement or transportation agencies (e.g., the public works department, the county roads department or the Oregon Department of Transportation (ODOT)) if a roadway is selected as a landing site.
- Procedures for ground personnel to communicate with flight personnel during the operation.
- Procedures for determining whether an engine or other specific apparatus should be on standby at the landing zone.
- Procedures for ensuring qualified personnel are assigned to manage aircraft operations for the duration of the incident.

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- Procedures for maintaining effective radio communications between the aircraft and landing zone coordinator.

Atmospheric Monitoring for Carbon Monoxide

308.1 PURPOSE AND SCOPE

This policy establishes procedures for measuring atmospheric concentrations of carbon monoxide (CO) at an incident for the safety of members working in potentially hazardous conditions.

308.1.1 DEFINITIONS

Definitions related to this policy include:

Calibration - The process of resetting the values for each sensor in the instrument.

Spanning - The process of using the calibration gasses to check the calibration of the instrument, also known as bump testing.

308.2 POLICY

Exposure to CO can be hazardous to the health of those exposed. It is the policy of the Western Lane Fire and EMS Authority to mitigate the health risks associated with exposure to CO by its members and the public.

308.3 RESPONSIBILITIES

Officers should ensure that atmospheric monitoring instruments are spanned or calibrated to manufacturer's specifications on a weekly basis, if they have not been used, and prior to use.

The instruments should be stored in operating condition.

The Incident Commander or the authorized designee is responsible for measuring atmospheric concentrations of CO at any location containing or suspected of containing elevated levels of CO.

308.4 PROCEDURES

Carbon monoxide may be present as a by-product of combustion, an emission from internal combustion engines, a chemical reaction or a leak from an industrial process. Carbon monoxide has approximately the same vapor density as air. When measuring for atmospheric concentrations of CO at an incident, instruments do not have to be placed near the floor or ceiling to obtain accurate readings.

Positive pressure ventilation may be used to reduce the CO concentration, as well as the presence of other toxic gases in the atmosphere.

All members shall use self-contained breathing apparatus (SCBA) in any atmosphere containing 35 parts per million or greater of CO (National Institute for Occupational Safety and Health (NIOSH)). An atmospheric concentration of CO that is below the threshold limit value (TLV) does not necessarily indicate an adequate level of oxygen or eliminate the possibility of other toxic gases or products of combustion being present.

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Members shall also use an SCBA in any atmospheric concentration of CO that is below the TLV where there is also the presence of visible smoke and in any atmosphere containing less than 19.5 percent oxygen (OAR 437-002-0120; 29 CFR 1910.134).

308.5 EMERGENCY MEDICAL TREATMENT

A person with acute CO exposure may exhibit the signs and symptoms of headache, flushing, nausea, vertigo, weakness, irritability, unconsciousness, and, in persons with pre-existing heart disease and atherosclerosis, chest pain and leg pain.

An affected or incapacitated person should be removed from further exposure and have appropriate emergency medical procedures implemented, including any listed on the Safety Data Sheet (SDS) for CO.

All personnel with the potential for becoming exposed to CO or being present during an exposure should be familiar with emergency procedures, the location and proper use of emergency equipment, and the methods of protecting themselves during rescue operations.

308.6 DOCUMENTATION

Each time an atmospheric monitoring instrument is spanned or calibrated, the testing will be entered on a log. The log should be submitted to the Logistics Captain once a month and retained in accordance with the established records retention schedule. The log documents will serve as a history of an instrument's performance.

Staging

309.1 PURPOSE AND SCOPE

An incident scene can quickly become congested with emergency equipment if the equipment is not managed effectively. The purpose of this policy is to provide guidelines for staging at emergency incidents.

309.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to safely stage resources at emergency incidents.

309.3 RESOURCE STAGING

Staging areas are locations designated within the incident area to temporarily position resources that are available for assignment. Resource staging at emergency incidents will be conducted using the procedures, guidelines and positions consistent with the authority's Incident Command System (ICS).

As incident resources grow, the Incident Commander (IC) should identify a staging area manager to maintain the staging area resources so they are ready for assignment. At the conclusion of the incident, the staging area manager should demobilize units with the approval of the IC.

309.3.1 LEVEL 1 AND LEVEL 2 STAGING

When establishing a staging location and conducting staging activities Western Lane Fire and EMS Authority personnel should consider the following:

- (a) During initial attack operations or on smaller, short-term incidents, identifying and selecting a Level 1 staging location for incoming units should be based primarily on placing incoming resources in a safe location while providing for their rapid deployment when needed. Generally, resources will stage one block from the incident until assigned by the IC.
- (b) During extended attack or multiple alarm incidents, the IC should establish a Level 2 staging area location early and assign a staging area manager. Additional location factors should be considered when identifying and establishing staging areas:
 1. The Level 2 staging area should not affect incident operations and should be large enough for the incident resource needs. When possible, staging areas should be pre-planned and identified to cause minimal disruption to traffic flow, business activity and scheduled community activities.
 2. Public property should be utilized, if possible, as opposed to private property. Whenever private property, church property or commercial property is utilized, the IC or a designee should, when practicable, contact the owner, administrator or property manager for permission to use the property prior to establishing a staging area. If any of these properties are utilized, the staging area should be configured to create the least possible disruption, including traffic flow in and around the property. The same applies to school property; however, in

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In addition, the Public Information Officer should notify local media. The notification should emphasize that the school property is being used to support an incident occurring away from the school and that the school is not involved in the emergency.

309.4 STAGE-AWAY OPTION

The stage-away option should be used in any incident where there may be a violent encounter. A violent encounter should be anticipated in, but not limited to, the following categories of calls for service:

- Shootings or shots-fired calls
- Stabbings
- Civil disturbance calls
- Calls involving criminal gang activity
- Attempted suicide calls
- Domestic disputes, including family fights
- Unknown assault calls
- Bomb incidents

It is the policy of the Western Lane Fire and EMS Authority to use a non-standard and defensive response profile when responding to calls for service involving known or suspected violent subjects. When responding to calls involving known or suspected violent subjects, authority members should take the following actions:

- (a) Whenever possible, WestComm should determine if violent subjects are involved in any call for service, and if so, include that information in the initial dispatch. The responding units should be advised to stage away from the scene. Any time WestComm or any of the responding crews receive additional information indicating that violent subjects are at the scene of a call, the response should be upgraded to a stage-away incident.
- (b) The officer of the first-in responding unit will normally identify a staging point for all responding units. The staging point should be located two or more blocks away from the incident scene, out of direct line of sight of the incident, and should not require that the responding units drive by the incident to reach the staging point. The officer should also confirm with WestComm that law enforcement is responding to the incident.
- (c) All responding units should acknowledge the call to stage-away and confirm the staging location via radio while en route to the incident. All units should avoid driving by or through the line of sight of the incident until it is determined to be safe to enter the scene.
- (d) All units should report "on-scene staging" upon arrival at the staging point.

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- (e) All units should remain staged away from the incident scene until notified that law enforcement has determined that the scene is safe to enter or until reliable information is received confirming that no violent subjects remain at the scene.

In the event that the first-in unit arrives at an incident scene and encounters unanticipated violence or violent subjects, the officer or senior member of that crew should immediately notify WestComm of the circumstances and request law enforcement support. All other responding units should be directed to stage-away unless members of the first-in unit determine it is safe for additional personnel to respond directly to the scene.

High-Rise Incident Management

310.1 PURPOSE AND SCOPE

The purpose of this policy is to adapt normal operating procedures and systems to incidents occurring in a high-rise environment. Any incident in a high-rise environment is complicated by the difficulties of access, the construction of the building and the number of occupants potentially inside the structure.

310.1.1 DEFINITIONS

Definitions related to this policy include:

High-rise - For the purposes of this policy a high-rise is any building more than 75 feet tall measured from the lowest point accessible by authority vehicles to the floor of the highest story that is designed for occupancy. This shall be the threshold for the activation of the high-rise incident command structure.

310.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to utilize the Incident Command System (ICS) for high-rise incident management.

310.3 PROCEDURES

All incident-related activities should be performed in accordance with the established ICS methods and procedures as specified in the Incident Management Policy.

Upon the initial arrival of units and apparatus, the assumption of a concealed fire should be made by the Incident Commander unless an initial size-up indicates otherwise. Initial arriving units should:

- Make all necessary efforts to provide for the safety and evacuation of any building occupants in immediate danger and for the continued safe exit of all other building occupants.
- Identify the fire floor or sector, and provide a size-up of the conditions on both the fire floor and also the floor above.
- Establish a water supply for the initial attack. If the building has multiple standpipes, the member on the fire floor must identify which riser requires water and advise incident command.
- Deploy an attack on the fire floor using at least two companies.
- Establish lobby, elevator, stairway, alarm system control and stairwell support if necessary for a sustained fire attack.

Elevator Entrapments

311.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure the safe and effective rescue of people who may become trapped in an elevator.

311.2 POLICY

People trapped in an elevator are typically not in danger unless there is a medical emergency or fire. During any rescue effort, the priorities are the safe extrication of people in the elevator and the safety of firefighters during the operation.

311.3 RESPONSIBILITIES

The Fire & EMS Chief or the authorized designee shall establish guidelines for personnel entering elevator shafts and for the use of commercial elevator technicians for emergency and non-emergency extrications.

The Fire & EMS Chief or the authorized designee shall identify authority-approved rescue procedures and appropriate applications. Procedures that have the potential to cause damage to private property should be avoided if reasonably practicable.

Fire prevention personnel are responsible for tracking elevator entrapment responses, identifying problematic installations and working with building owners and vendors to resolve further responses.

311.4 PROCEDURE

On-scene personnel should consider the following:

- Is the elevator inoperative?
- If so, are people inside?
- What is the condition of the people inside?
- Has an elevator repair person been notified and what is the estimated time of arrival?
- What is the location of the inoperative elevator? Is it between floors or at a landing?
- What is the type of elevator? Is it hydraulic or cable?
- Where is the elevator equipment room? (Generally, above for a cable elevator and below for a hydraulic elevator.)
- Can necessary lock-out/tag-out actions be accomplished prior to rescue activities?

Various methods may be utilized to extricate people from an inoperative elevator. Use of a specific method should be based on the unique circumstances of each incident and the expertise of the fire personnel on scene. Elevator entrapment rescue procedures typically include, but are not limited to, the following:

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- Lock-out/tag-out procedures to ensure continued stability of the elevator
- Moving the elevator car
- Use of an adjacent elevator car
- Forcing the elevator doors open
- Breaching the elevator shafts
- Use of roof or side emergency exits

311.5 TRAINING

The Training Coordinator should ensure that written procedures with diagrams are available for each elevator entrapment rescue procedure, including hydraulic or cable elevators and elevators with multiple-door configurations. The Training Coordinator is responsible for ensuring that all personnel are properly trained in authority-approved elevator entrapment rescue procedures.